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REPORT TO ELECTORAL AREAS COMMITTEE MEETING OF WEDNESDAY, MAY 12, 2021

SUBJECT **AAP for Bylaw 4408 – SGI Harbours Service Loan Authorization**

ISSUE SUMMARY

To conduct an Alternate Approval Process for Bylaw No. 4408 by confirming the deadline to receive elector responses, establish the total number of electors, and approve the Notice of Alternative Approval Process and the Electoral Response Form.

BACKGROUND

At its meeting held March 24, 2021, the CRD Board gave three readings to the following bylaw attached as Appendix A:

- Bylaw No. 4408, “Southern Gulf Islands Harbours Service Loan Authorization Bylaw No. 1, 2021” to authorize the borrowing of one million one hundred eighty thousand dollars (\$1,180,000) for Southern Gulf Islands harbours improvements.

The bylaw obtained Inspector of Municipalities approval on April 15, 2021. The next step prior to adopting the bylaw is to obtain elector assent. The CRD Board directed elector assent be obtained via alternate approval process (AAP) for the electors of Southern Gulf Islands Electoral Area.

In order to conduct the AAP, the attached Notice (Appendix B) and Elector Response Form (Appendix C) have been prepared in accordance with the applicable sections of the *Local Government Act* and the *Community Charter*. With an AAP, the Board may proceed with adopting the bylaw unless more than 10% of electors indicate that the Board must obtain the assent of the electors by way of assent voting (referendum). The proposed deadline to receive elector responses is July 5, 2021.

The total number of registered resident electors and registered non-resident property electors is determined to be 5224, of which 10% is 523 electors.

ALTERNATIVES

Alternative 1

- 1) That in accordance with section 86(3) of the *Community Charter*, the date of July 5, 2021 be confirmed as the deadline by which electoral response, under the Alternate Approval process for CRD Bylaw No. 4408, must be submitted to the Capital Regional District by the qualified electors of Southern Gulf Islands Electoral Area;
- 2) That the attached Notice of Alternative Approval Process (Appendix B) and the Elector Response Form (Appendix C) be approved; and
- 3) That the total number of registered electors within the service area is 5224 and that 10% of that number is 523 electors.

Alternative 2

That this report be referred back to staff for additional information.

CONCLUSION

The CRD Board has previously approved obtaining elector approval for an Alternative Approval Process for Bylaw No. 4408 to borrow one million one hundred eighty thousand dollars (\$1,180,000) for Southern Gulf Islands harbours improvements. To conduct the Alternative Approval Process, the Board has to confirm the deadline to receive elector responses, establish the number of electors, and approve the Notice of Alternative Approval Process and the Elector Response Form.

RECOMMENDATION

- 1) That in accordance with section 86(3) of the Community Charter, the date of July 5, 2021 be confirmed as the deadline by which electoral response, under the Alternate Approval process for CRD Bylaw No. 4408, must be submitted to the Capital Regional District by the qualified electors of Southern Gulf Islands Electoral Area;
- 2) That the attached Notice of Alternative Approval Process (Appendix B) and the Elector Response Form (Appendix C) be approved; and
- 3) That the total number of registered electors within the service area is 5224 and that 10% of that number is 523 electors.

Submitted by:	Marlene Lagoa, MPA, Manager, Legislative Services & Deputy Corporate Officer
Concurrence:	Steve Carey, Manager, Legal Services, Corporate Services
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Ted Robbins, B. Sc., C. Tech., General Manager, Integrated Water Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

ATTACHMENT(S)

- Appendix A: Bylaw No. 4408 at Third Reading
- Appendix B: Notice of Alternative Approval Process
- Appendix C: Elector Response Form