

## Meeting Minutes

### Capital Regional District Board

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Wednesday, December 10, 2025

12:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

DIRECTORS: C. McNeil-Smith (Chair), M. Little (Vice Chair), M. Alto, P. Brent, J. Brownoff, J. Caradonna, C. Coleman, Z. de Vries, B. Desjardins, S. Goodmanson, G. Holman, P. Jones, S. Kim (for M. Alto) (3:00 pm), D. Kobayashi (EP), K. Murdoch, D. Murdock, C. Plant (EP), L. Szpak, M. Tait, D. Thompson (EP), S. Tobias, M. Westhaver (for S. Brice) (EP), A. Wickheim, K. Williams, R. Windsor

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer/General Manager, Finance and Technology (EP); A. Fraser, General Manager, Infrastructure and Water Services; S. Henderson, General Manager, Electoral Area Services; L. Jones, General Manager, Parks, Recreation and Environmental Services; K. Lorette, General Manager, Housing, Planning and Protective Services; K. Morley, Corporate Officer/General Manager, Corporate Services; V. Somosan, Acting Chief Financial Officer/General Manager, Finance and Technology; M. Barnes, Senior Manager, Health and Capital Planning Strategies; D. Elliott, Senior Manager, Regional Housing; P. Klassen, Senior Manager, Regional Planning; M. MacIntyre, Senior Manager, Regional Parks; C. Neilson, Senior Manager, People, Safety and Culture; D. Ovington, Senior Manager, Salt Spring Island Administration; R. Tooke, Senior Manager, Environmental Innovation; J. Proctor, Manager, Planning, Policy & Programs, Regional Housing; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Guest(s): Minister Boyle, Ministry of Housing and Municipal Affairs; J. McBride, Head of College, Pearson College

Regrets: Director S. Brice

The meeting was called to order at 12:01 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

Vice Chair Little provided a Territorial Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Tait, **SECONDED** by Director Coleman,  
That the agenda for the Capital Regional District Board meeting of December 10, 2025 be approved as amended to move Item 8.2. immediately after the consent agenda.  
**CARRIED**

### 3. ADOPTION OF MINUTES

- 3.1. [25-1322](#) Minutes of the Capital Regional District Board meetings of October 29, 2025, and November 12, 2025

**MOVED** by Director Little, **SECONDED** by Director Tait,  
That the minutes of the Capital Regional District Board meetings of October 29, 2025, and November 12, 2025 be adopted as circulated.  
**CARRIED**

### 4. REPORT OF THE CHAIR

Chair McNeil-Smith wished a warm season's greetings to Board members and staff.

### 5. PRESENTATIONS/DELEGATIONS

#### 5.1. Presentations

- 5.1.1. [25-1331](#) Presentation: Minister Boyle, Ministry of Housing and Municipal Affairs; Re: Regional Approach to Homelessness and Sheltering

Minister Boyle presented the Regional Approach to Homelessness and Sheltering.

Discussion ensued regarding:

- engagement with the federal government for additional funding support
- the need for additional trained front line workers
- expanding the spectrum of services and housing for the senior population
- the CRD's role in supportive housing
- providing municipalities with information in how to assist those in supportive housing
- assisting youth at risk
- available funding streams

- 5.1.2. [25-1329](#) Presentation: Vice Chair Little; Re: Archie Galbraith Memorial Scholarship 2025

Vice Chair Little presented the Archie Galbraith Memorial Scholarship 2025.

#### 5.2. Delegations

- 5.2.1. [25-1334](#) Delegation - Jason McBride; Representing Pearson College: Re: Agenda Item 6.1. Archie Galbraith Memorial Scholarship 2025

J. McBride spoke to Item 5.1.2.

- 5.2.2. [25-1344](#) Delegation - Danielle Pepin; Representing Sticks Allison Water Local Service Committee: Re: Agenda Item 8.1. Bylaw Nos. 4735 and 4736: Fees and Charges Bylaw Amendments for Utilities within the Three Electoral Areas  
D. Pepin spoke to Item 8.1.
- 5.2.3. [25-1341](#) Delegation - Robin Jenkinson; Representing Island Pathways: Re: Agenda Item 8.3. Salt Spring Island Regional Trail Feasibility Study Findings and Next Steps  
R. Jenkinson spoke to Item 8.3.
- 5.2.4. [25-1342](#) Delegation - Simon Rompre; Representing Island Pathways: Re: Agenda Item 8.4. Motion with Notice: Fulford-Ganges to Vesuvius multi use pathway Advocacy (B. Webster)  
S. Rompre spoke to item 8.4.

## 6. CONSENT AGENDA

Item 6.8. was removed from the consent agenda to be considered under Reports of Committees as Item 8.6.

**MOVED by Director Windsor, SECONDED by Director Desjardins,  
That consent agenda items 6.1. through 6.7. and 6.9. through 6.18. be approved.  
CARRIED**

- 6.1. [25-1259](#) Archie Galbraith Memorial Scholarship 2025  
This report was received for information.
- 6.2. [25-1244](#) Manager's Report: Motion Arising re: Arts Commission Advocacy Letter Follow-up  
That the Chair send a letter to the new Minister of Tourism, Arts, Culture and Sport, reiterating the impacts of the regional areas policy, and including any additional information that staff may provide from the follow-up meetings.
- 6.3. [25-1188](#) 2024 Regional Greenhouse Gas Emissions Inventory  
This report was received for information.
- 6.4. [25-1192](#) Potential UNESCO Urban Biosphere Reserve Nomination Process  
That the matter of a nomination for a UNESCO Urban Biosphere Reserve designation for the Capital Regional District be referred to the 2027-2031 Board strategic planning process for consideration and potential inclusion in the 2028 service planning process.  
**CARRIED**

- 6.5. [25-1199](#) Service Contracts for Salt Spring and Southern Gulf Islands Recycling Depots
- That the Chief Administrative Officer be authorized to approve new Galiano, Pender and Salt Spring Island recycling service agreements as prepared by staff for continued service until December 31, 2029.
- 6.6. [25-1281](#) 2026 Schedule of Regular Board Meetings
1. That the regular meetings for the Capital Regional District Board be scheduled in 2026 to commence at 12:00 pm (noon) on the following dates: January 14, February 11, March 11, April 8, May 13, June 10, July 8, August 12 (at the call of the Chair), September 9, November 18 (inaugural), and December 9; and
  2. That a special meeting for the Capital Regional District Board be scheduled on October 7, 2026 in lieu of a regular meeting on the second week of October due to general local elections.
- 6.7. [25-1284](#) 2026 Appointment of Liaison to Accessibility Advisory Committee
- That Committee Chair Marie-Terese Little be appointed as the Governance and First Nations Relations Committee liaison to the Accessibility Advisory Committee for a one-year term ending December 31, 2026.
- CARRIED
- 6.9. [25-1291](#) 2026 Election Planning to Increase Voter Turnout and Candidate Diversity
1. That staff create a resource page on the CRD website with links to the election webpages of CRD municipalities;
  2. That staff develop candidate information sessions for Electoral Area Directors and Salt Spring Island Local Community Commissioners to be held prior to the 2026 general local election;
  3. That mail ballot voting be promoted early and often to encourage voter participation in the 2026 general local election; and
  4. That staff consider inclusivity in addition to accessibility in selection of polling places.
- CARRIED
- 6.10. [25-1213](#) First Nations Relations Operational Update
- This report was received for information.
- 6.11. [25-1275](#) Regional Housing First Program Funding Increase and Land Lease: Verdier Affordable Housing Development
- 1) That \$325,000 in grant funding from the Regional Housing First Program be allocated towards the Verdier development, bringing the total contribution to \$5,400,000; and
  - 2) That Edward Robbins, Chief Administrative Officer, and Nelson Chan, Chief Financial Officer, or their duly authorized delegates, or any two directors or officers of the Corporation, be authorized to do all things necessary to affect the project and take such steps as required to conclude the financing, lease, construction, and operation of the project located at 1183 Verdier Avenue.
- CARRIED

- 6.12. [25-1279](#) 1800 McKenzie Redevelopment - Tri-Partite Agreement and Landlord Estoppel Certificate
1. That the Tri-Partite Agreement and Landlord Estoppel Certificate in the form required by BC Housing Management Commission for the purposes of authorizing the execution of the Loan and Mortgage documents for the 1800 McKenzie Redevelopment project (1821 McKenzie Avenue PID 006-415-369), be approved; and
2. That Edward Robbins, Chief Administrative Officer, and Nelson Chan, Chief Financial Officer, or their duly authorized delegates, or any two directors or officers of the Corporation be authorized to do all things necessary to affect the project and take such steps as are required to conclude the financing, construction, and operation of the 1800 McKenzie Redevelopment project, conditional on Final Project Approval.
- CARRIED**
- 6.13. [25-1171](#) Regional Parks and Trails - State of Natural Features Report
- This report was received for information.
- 6.14. [25-1252](#) Regional Parks and Trails - State of Outdoor Recreation Report
- This report was received for information.
- 6.15. [25-1181](#) Transfer of Assets, Liabilities, and Reserve Balances to the Combined Parks and Recreation Service
- That the Salt Spring Island Local Community Commission recommends to the Capital Regional District (CRD) Board that all assets, liabilities, and reserve balances for the following services be transferred to the Salt Spring Island Parks and Recreation Facilities Local Service established under Bylaw No. 2422 as amended by Bylaw 4684, effective December 31, 2025:
- Bylaw No. 3206 Swimming Pool Service (1.453)
  - Bylaw No. 4149 Community Parks Service (1.455)
  - Bylaw No. 4151 Community Recreation Service (1.458)
- CARRIED**
- 6.16. [25-1211](#) Motion with Notice: SGITP Funding Advocacy (G. Baker)
- That the Salt Spring Island Local Community Commission (LCC) recommend to the Capital Regional District Board to recommend to the Southern Gulf Island Tourism Partnership (SGITP) that a minimum of \$10,000 be allocated for the 2026 year to support Salt Spring events and initiatives that enhance the visitor experience.
- CARRIED**
- 6.17. [25-1314](#) 2026 Committee and External Membership Appointments
- That the Board endorse the external appointments put forward in the 2026 Committee and External Membership Appointments as attached.
- CARRIED**

- 6.18. [25-1031](#) Development Variance Permit and Floodplain Exemption for Lot 3, Section 15, Otter District, Plan 11437, except Parcel A (DD33503W) - 3139 Otter Point Road

That Development Variance Permit and Floodplain Exemption DV000093 to authorize the siting of a proposed dwelling on Lot 3, Section 15, Otter District, Plan 11437, except Parcel A (DD33503W) be approved as follows:

1. Juan de Fuca Land Use Bylaw, 1992, Bylaw No. 2040, Schedule A, Part 2:
  - a) Section 2.07(a) is varied by reducing the front yard setback requirement from 7.5 m to 4.5 m; and
  - b) Section 2.07(c) is varied by reducing the flanking yard setback requirement from 6 m CTS to 4.5 m.
2. Pursuant to Section 524 of the Local Government Act, the floodplain setback for DeMamiel Creek specified by Juan de Fuca Land Use Bylaw, 1992, Bylaw No. 2040, Schedule A, Part 5, Section 2(a) is reduced from 30 m from the natural boundary to 11 m from the crest of the slope above the western side of the creek as shown in the geotechnical report certified by Shane Moore, P.Geo., dated July 15, 2025, revised July 30, 2025, subject to the following:
  - a) That the professional geotechnical engineer's report certified by Shane Moore, P.Geo., dated July 15, 2025, revised July 30, 2025, be secured via a restrictive covenant registered on title pursuant to section 524(8)(c) of the Local Government Act;
  - b) That development of the property comply with the recommendations outlined in the professional engineer's report certified by Shane Moore, P.Geo., dated July 15, 2025, revised July 30, 2025; and
  - c) That the building setbacks be verified by BCLS survey prior to completion of the building permit.

**CARRIED**

**8.2. [25-1280](#) Regional Engagement on Supportive Housing and Sheltering**

K. Lorette spoke to Item 8.2.

Discussion ensued regarding:

- clarification of the CRD's role in supporting a coordinated regional response
- the volume of supportive housing units under the Rapid Housing Initiative

**MOVED by Director Alto, SECONDED by Director Murdoch,**  
That staff be directed to incorporate the key roles identified in the What We Heard report (Appendix A, Table 1. Summary of Main Roles and Associated Actions) into the ongoing development of the Regional Housing Affordability Strategy, which is anticipated to come before the CRD Board in 2026.

**MOVED by Director Alto, SECONDED by Director Caradonna,**  
That the main motion be amended by adding the wording "2. And that staff be further directed to report back to the Board at its February 2026 meeting on options for immediate actions to advance supportive housing and sheltering spaces in municipalities across the region."

Director Plant left the meeting at 1:47 pm.

**MOVED by Director Caradonna, SECONDED by Director Alto,**  
That the amending motion be further amended by adding the following wording ", including potential approaches to collaborating with member municipalities with supporting housing targets, in identifying land or sites for future supportive housing facilities", after the word "region".

Discussion ensued regarding:

- clarification from staff on previous engagement with member municipalities
- that the CRD does not operate the supportive housing
- that this issue be raised at the monthly regional CAO meeting

The question was called on the amendment to the amendment.

**That the amending motion be further amended by adding the following wording ", including potential approaches to collaborating with member municipalities with supporting housing targets, in identifying land or sites for future supportive housing facilities", after the word "region".**

**DEFEATED**

**Opposed: Brownoff, Desjardins, Jones, Kobayashi, Little, McNeil-Smith, Murdoch, Murdock, Tait, Tobias, Westhaver, Williams, Windsor**

Discussion ensued regarding:

- that staff ask willing member municipalities to sign memorandums of understanding
- the anticipated timing to receive the legal review report

**MOVED by Director Caradonna, SECONDED by Director de Vries,**  
That the amending motion be further amended by replacing the word "February" by the word "March".

**CARRIED**

The question was called on the amendment as amended.

**2. And that staff be further directed to report back to the Board at its March 2026 meeting on options for immediate actions to advance supportive housing and sheltering spaces in municipalities across the region.**

**CARRIED**

**Opposed: Desjardins, Jones, Little, Murdoch, Williams, Windsor**

Discussion ensued confirming that the financial plan may be amended, with constraints, throughout the year.

The question was called on the Main Motion as amended.

**1. That staff be directed to incorporate the key roles identified in the What We Heard report (Appendix A, Table 1. Summary of Main Roles and Associated Actions) into the ongoing development of the Regional Housing Affordability Strategy, which is anticipated to come before the CRD Board in 2026.**

**2. And that staff be further directed to report back to the Board at its March 2026 meeting on options for immediate actions to advance supportive housing and sheltering spaces in municipalities across the region.**

**CARRIED**

**Opposed: Jones, Williams, Windsor**

## **7. ADMINISTRATION REPORTS**

- 7.1.**     [25-1303](#)     Revised for Third Reading: Bylaw No. 4647 SSI Community Transit and Transportation Service Establishment Bylaw No. 1, 2007, Amendment Bylaw No. 4, 2025

S. Henderson spoke to Item 7.1.

Discussion ensued regarding clarification of the requisition increase.

**Director Goodmanson left the meeting at 2:38 pm.**

**MOVED by Director Holman, SECONDED by Director Brent,**

**1. That Bylaw No. 4647, "Salt Spring Island Community Transit and Transportation Service Establishment Bylaw No. 1, 2007, Amendment Bylaw No. 4, 2025", be read a third time;**

**CARRIED**

**MOVED by Director Holman, SECONDED by Director Brent,**

**2. That staff be directed to proceed with Salt Spring Island Electoral Area  
Director consent.**

**CARRIED**



**7.2.     [25-1220](#)     Parcel Tax Roll Review Panel**

N. Chan spoke to Item 7.2.

**MOVED** by Director Brent, **SECONDED** by Director Szpak,

1. That the Parcel Tax Roll Review Panel meeting be tentatively scheduled for Wednesday, 11 March 2026, at 11:00am in Room 652 of the Capital Regional District offices, 625 Fisgard Street, Victoria, British Columbia; and

2. That the following individuals be appointed to the Parcel Tax Roll Review Panel for the year 2026:

Cliff McNeil-Smith, Capital Regional District Board Chair

Al Wickheim, Director, Juan de Fuca Electoral Area

Paul Brent, Director, Southern Gulf Islands Electoral Area

Gary Holman, Director, Salt Spring Island Electoral Area

3. That the Parcel Tax Roll Review Panel meeting be cancelled in the absence of conditions outlined in the Division 4 (Parcel Taxes), Sections 204 and 205 of the Community Charter.

**CARRIED**

**7.3.     [25-1221](#)     Bylaw No. 4738: 2025 to 2029 Financial Plan Bylaw, 2025, Amendment Bylaw No. 5, 2025**

N. Chan spoke to Item 7.3.

Director Goodmanson rejoined the meeting in person at 2:47 pm.

Director Plant rejoined the meeting electronically at 2:47 pm.

**MOVED** by Director Coleman, **SECONDED** by Director Little,

1. That Bylaw No. 4738, "2025 to 2029 Financial Plan Bylaw, 2025, Amendment Bylaw No. 5, 2025", be introduced and read a first, second and third time; and

**CARRIED**

**MOVED** by Director Coleman, **SECONDED** by Director Little,

2. That Bylaw No. 4738 be adopted.

**CARRIED**

**7.4.     [25-1288](#)     Regional Digital and Technology Collaboration Opportunities**

N. Chan presented Item 7.4. for information.

Discussion ensued regarding engagement with Islands Trust.

**This report was received for information.**

**7.5.     [25-1289](#)     Regional Context Statement Alignment Review - District of Saanich**

K. Lorette spoke to Item 7.5.

**MOVED** by Director Murdock, **SECONDED** by Director Alto,

That the District of Saanich regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.

**CARRIED**

7.6. [25-1290](#) Regional Context Statement Alignment Review - District of Oak Bay

K. Lorette spoke to Item 7.6.

**MOVED by Director Murdoch, SECONDED by Director Murdoch,  
That the District of Oak Bay regional context statement be considered in relation  
to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in  
accordance with the requirements of section 448 of the Local Government Act.  
CARRIED**

7.7. [25-1302](#) Biosolids Beneficial Use Management - November Update

L. Jones presented Item 7.7. for information.

## 8. REPORTS OF COMMITTEES

### Electoral Areas Committee

8.1. [25-1219](#) Bylaw Nos. 4735 and 4736: Fees and Charges Bylaw Amendments for  
Utilities within the Three Electoral Areas

Director Alto left the meeting at 3:00 pm.

Alternate Director Kim joined the meeting in person at 3:00 pm.

**MOVED by Director Brent, SECONDED by Director Holman,  
1. That Bylaw No. 4735, "Salt Spring Island Liquid Waste, Sewer, and Water  
Fees and Charges Bylaw No. 1, 2012, Amendment Bylaw No. 19, 2025", be  
introduced and read a first, second and third time; and  
CARRIED**

**MOVED by Director Brent, SECONDED by Director Holman,  
2. That Bylaw No. 4735 be adopted.  
CARRIED**

**MOVED by Director Brent, SECONDED by Director Wickheim,  
3. That Bylaw No. 4736, "Southern Gulf Islands and Juan de Fuca Electoral  
Areas Utilities and Street Lighting Fees and Charges Bylaw No. 1, 2012,  
Amendment Bylaw No. 14, 2025", be introduced and read a first, second and  
third time; and  
CARRIED**

**MOVED by Director Brent, SECONDED by Director Wickheim,  
4. That Bylaw No. 4736 be adopted.  
CARRIED**

**MOVED by Director Coleman, SECONDED by Director Goodmanson,  
That the meeting be extended past the 3 hour scheduled time.  
CARRIED  
Opposed: Windsor**

Director Murdoch left the meeting at 3:01 pm.

**Hospitals and Housing Committee**

- 8.3.     [25-1089](#)     Motion with Notice: Regional Equity in Investment Priorities (Director Holman)

**MOVED** by Director Holman, **SECONDED** by Director Caradonna,  
That the motion with notice be referred to staff for an information report on regional service investments and that the report be returned in Q1 2026 to the Hospitals and Housing Committee.  
**CARRIED**

**Regional Parks Committee**

- 8.4.     [25-1253](#)     Salt Spring Island Regional Trail Feasibility Study Findings and Next Steps

Director Murdoch rejoined the meeting in person at 3:03 pm.

**MOVED** by Director Brownoff, **SECONDED** by Director Szpak,  
1. That the planning, implementation, and operation of all regional trails on the Gulf Islands-such as those identified in the Gulf Islands Regional Trails Plan-be referred to the CRD Transportation Committee for consideration;  
2. That this report, including the Gulf Islands Regional Trails Plan, be referred to the Salt Spring Island Electoral Area Administration for information, in recognition of the local interest in establishing additional community trails in village sites on Salt Spring Island; and  
3. That staff report back with a list of all CRD Regional Parks plans, policies, and bylaws requiring amendment or repeal as a result of establishing the Regional Transportation Service, and outline the process and timeline for completing these changes.  
**CARRIED**

**Salt Spring Island Local Community Commission**

- 8.5.     [25-1240](#)     Motion with Notice: Fulford-Ganges to Vesuvius multi use pathway Advocacy (B. Webster)

**MOVED** by Director Holman, **SECONDED** by Director Windsor,  
That this item be referred to the next meeting of the Transportation Committee.  
**CARRIED**

**8.6.     [25-1286](#)**

2027-2030 Board Remuneration and Travel Expense Reimbursement Review

**MOVED** by Director de Vries, **SECONDED** by Director Tait,  
That the Board Remuneration and Travel Expense Reimbursement Review  
be conducted in 2026 and that any adjustments are in alignment with the  
established remuneration philosophy and be effective for the new Capital  
Regional District Board term 2027-2030.  
**CARRIED**

Motion Arising:

**MOVED** by Director de Vries, **SECONDED** by Director Tait,  
That maternity and parental leave options be added to the scope of the  
review.  
**CARRIED**

**9. BYLAWS****10. NOTICE(S) OF MOTION**

**10.1. 26-0027 Notice of Motion: Bill M216 Advocacy Letter (Director Tobias)**

Director Tobias proposed the following Notice of Motion for same day consideration:

"The Board recommends the Board Chair send a letter to Premier Eby, the Minister of Housing and Municipal Affairs, Christine Boyle, MLA George Anderson, and UBCM (including formal online submission to the Legislative Review Committee for Bill M216), expressing concern over the proposed Private Members Bill M216 Professional Reliance Act by the input deadline of January 6, 2026."

**MOVED by Director Tobias, SECONDED by Director Desjardins,  
That same day consideration be applied to the Notice of Motion.**

**CARRIED**

**Opposed: de Vries**

**MOVED by Director Tobias, SECONDED by Director Desjardins,  
The Board recommends the Board Chair send a letter to Premier Eby, the Minister of Housing and Municipal Affairs, Christine Boyle, MLA George Anderson, and UBCM (including formal online submission to the Legislative Review Committee for Bill M216), expressing concern over the proposed Private Members Bill M216 Professional Reliance Act by the input deadline of January 6, 2026.**

Discussion ensued regarding implications to the CRD and municipalities.

**Director Caradonna left the meeting at 3:24 pm.**

**Director Jones left the meeting at 3:25 pm.**

**MOVED by Director Tait, SECONDED by Director Windsor,  
That the main motion be amended by adding the wording, ", and that all MLAs serving in the regional district receive a copy of the letter", after the wording, "January 6, 2026".**

**CARRIED**

**Director Caradonna rejoined the meeting in person at 3:27 pm.**

**Director Jones rejoined the meeting in person at 3:28 pm.**

**MOVED by Director Plant, SECONDED by Alternate Director Westhaver,  
That the main motion be amended by adding the wording "and request more opportunities to provide input" after the wording "expressing concern".**

**CARRIED**

**Opposed: Desjardins, Jones, Kobayashi, Little, Tait, Tobias, Williams**

The question was called on the Main Motion as amended.

**The Board recommends the Board Chair send a letter to Premier Eby, the Minister of housing and Municipal Affairs, Christine Boyle, MLA George Anderson, and UBCM (including formal online submission to the Legislative Review Committee for Bill M216), expressing concern and request more opportunities to provide input over the proposed Private Members Bill M216**

Professional Reliance Act by the input deadline of January 6, 2026, and that all MLAs serving in the regional district receive a copy of the letter.

**CARRIED**

## **11. NEW BUSINESS**

There was no new business.

## **12. MOTION TO CLOSE THE MEETING**

### **12.1. [25-1317](#)**

Motion to Close the Meeting

**MOVED** by Director Desjardins, **SECONDED** by Director Coleman,

1. That the meeting be closed for appointments and personal information in accordance with Section 90(1)(a) of the Community Charter.

**CARRIED**

**MOVED** by Director Desjardins, **SECONDED** by Director Coleman,

2. That the meeting be closed for contract negotiations in accordance with Section 90(1)(k) of the Community Charter.

**CARRIED**

**MOVED** by Director Desjardins, **SECONDED** by Director Coleman,

3. That such disclosures could reasonably be expected to harm the interest of the Regional District.

**CARRIED**

**MOVED** by Director Desjardins, **SECONDED** by Director Coleman,

4. That the meeting be closed for intergovernmental negotiations in accordance with Section 90(2)(b) of the Community Charter.

**CARRIED**

**MOVED** by Director Desjardins, **SECONDED** by Director Szpak,

That the meeting recessed at 3:44 pm to convene the Open Meetings of the Capital Region Housing Corporation Board and Capital Regional Hospital District Board.

**CARRIED**

The meeting reconvened and went into the closed session at 3:52 pm.

### 13. RISE AND REPORT

The Capital Regional District Board rose from the closed session at 5:14 pm and reported on the following:

In accordance with Bylaw No. 3693, that the following be appointed to the Beddis Water Service Commission for a term expiring December 31, 2027: Chris Cheeseman, Chris Smid

In accordance with Bylaw No. 3693, that the following be appointed to the Cedar Lane Water Service Commission for a term expiring December 31, 2027: Marianne A. Hobbs

In accordance with Bylaw No. 3693, that the following be appointed to the Cedars of Tuam Water Service Commission for a term expiring December 31, 2027: Julian Edwards, Jendy Wu

In accordance with Terms of Reference, that the following be appointed to the Elk/Beaver Lake Recreational Use Advisory Committee for a term expiring December 31, 2028: Nicole Cann, Pat George, Adam Parfitt, Karen Robinson, Scott Silvestri, Kyle Wiens

In accordance with Bylaw No. 3693, that the following be appointed to the Fernwood and Highland Water Service Commission for a term expiring December 31, 2027: Gregory Schroeder

In accordance with Bylaw No. 3693, that the following be appointed to the Fulford Water Services Commission for a term expiring December 31, 2027: Carole Eyles

In accordance with Bylaw No. 3486, that the following be appointed to the Galiano Island Parks and Recreation Commission for a term expiring December 31, 2027: Jim Henshall, Nick Rebalski, Murray Scadeng, Jamie Williams

In accordance with Bylaw No. 3693, that the following be appointed to the Ganges Local Sewer Service Commission for a term expiring December 31, 2027: Mike de Carle, David Toynbee

In accordance with Bylaw No. 3693, that the following be appointed to the Maliview Sewer Local Service Commission for a term expiring December 31, 2027: Gregory Schroeder

In accordance with Bylaw No. 3488, that the following be appointed to the Mayne Island Parks and Recreation Commission for a term expiring December 31, 2027: Debra Bell, Veronica Euper, Glyn Legge, Adrian Wright

In accordance with Bylaw No. 3561, that the following be appointed to the Pender Island Parks and Recreation Commission for a term expiring December 31, 2027: Kevin Balmer, Connie Sears

In accordance with Bylaw No. 3485, that the following be appointed to the Saturna Island Parks and Recreation Commission for a term expiring December 31, 2027: Lisa Mitchell

In accordance with Terms of Reference, that the following be appointed to the Solid Waste Advisory Committee for a term expiring December 31, 2028: Taylor Love, Janet Stitt, Priyanka Singh, Heinz Unger

In accordance with Bylaw No. 3523, that the following be appointed to the Southern Gulf Islands Library Commission for a term expiring December 31, 2027: Carol Ashwell, Ellen Bourassa, Debbie Lesurf, Sarah Stacy, Mari Warrior

That the Capital Regional District Board recommend two nominees, Judith Ethier and Paul Murray [listed in alphabetical order and not ranked] to the BC Ferry Authority Board for their consideration of appointment for a term ending March 31, 2029.

That the Finance Committee be permitted to meet in closed session for personal information in accordance with Section (90)(1)(a) of the Community Charter. [1 item]

#### **14. ADJOURNMENT**

MOVED by Director Coleman, SECONDED by Director Windsor,  
That the Capital Regional District Board meeting of December 10, 2025 be adjourned at 5:14 pm.  
CARRIED

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**