

Shirley Fire Protection & Emergency Response Commission
Monthly General Meeting 2025/Nov/24
Minutes
Approved:
Call to Order: 1930 Adjourned: 2100

Present: Chair B. Einarson, R. Gardiner, M. Taylor, H. Damude, S. Berggren, J. Powell,
Ex officio: Chief L. Hill
Absent: A. Wickheim
Guests: Wesley Constantineau

Agenda & Item #	Action Taken:
1. Agenda	Motion To approve agenda, M. Taylor, H. Damude, Carried
2. Approval of Minutes	Motion: To approve October minutes: M. Taylor, H. Damude Carried
3. Correspondence	
4. Treasurer's Report	<p>Tax Requisition \$230,874</p> <p>Operating:</p> <p>Budget \$69,080</p> <p>October Actuals \$1,038</p> <p>Remaining \$14,698 21.28%</p> <p>Administration Year 1 2025</p> <p>Budget \$83,774 \$12,000/5 yr/Auto Extraction Equip.</p> <p>October Actuals \$523</p> <p>Wages \$53,860 59.76% Chief, Deputy, Volunteers, Maint</p> <p>Remaining \$41,322 49.33%</p>

Shirley Fire Transfer to Own Fund

Budget \$78,240

October Actuals: \$4,358

Remaining \$8,773 11.21%

October Detail Expenditures

CRD Vehicle Orders

Telecom

Maintenance Equipment

Staff Training

Gas, Lubricants \$363 Suncor

Electricity \$444 BC Hydro

Supplies/Operating \$231 Screening Hoodies

Supplies-Computer

Labour Consumption

Wages \$1,291 Payroll accounting

Telecom

	<p>Group Insurance</p> <p>Alloc/standard OH \$523 Monthly</p> <p>Transfer/Equip Fund \$4,386 Monthly</p> <p>Total Detail \$6,200</p> <p>Reserves</p> <p>Equipment \$490,834</p> <p>Surplus \$226,875</p> <p>\$717,709</p> <p>Motion to approve Treasurer's report: H. Damude, J. Powell, Carried</p>
5. Fire Chief's Report	<p>Callouts:</p> <p>Medical - 1</p> <p>Tree on wires: 2</p> <p>Complaint of "smoke from chimney"...</p> <p>Jordan River callouts - 1</p> <p>Fire permits issued: 5</p> <p>Crew status: Currently 19 crewmembers. One crew left due to work and family commitments. Three people reached out regarding joining but two were from Sooke and one has not followed up.</p> <p>Training: There have been good turnouts for training. Fire Services Mgr. would like to meet with us</p>

	<p>next week to go over our training record for those in supervisory roles.</p> <p>Equipment: All equipment in good working order.</p> <p>Signs for Sheringham Rd to be installed hopefully in the new year. Shirley fire protection area to be increased to include portion of hwy 14 at Blueberry Flats.</p> <p>Report submitted for board to consider additions to '26-'30 financial plan. (Attached) Report reviewed and</p> <p>Motion to increase 2026 budget by \$21,140. H. Damude, J. Powell Carried:</p> <p>Request submitted to increase the Shirley fire protection area to include hwy 14 from the top of Kirby creek hill east to just west of Invermiur road along the area aka Blueberry Flats. Motion: to increase fire district area. M. Taylor, J. Powell</p> <p>Motion: Fire Chief's report; J. Powell, R. Gardner</p>
6. New Business	
7. Old Business	Discussion re: SOG's; Hall rent payment.
9. Next Meeting	December 29th, 2025
10. Adjournment	2100hrs