

## Meeting Minutes

### Lyall Harbour Boot Cove Water Local Service Committee

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Thursday, February 19, 2026

2:00 PM

Goldstream Conference Room  
479 Island Hwy  
Victoria BC V9B 1H7

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#### PRESENT

J. Crerar (Chair), C. Curwen (Vice Chair), P. Brent (EA Director), J. Money, T. McLeod (2:14 pm) (EP)

Staff: J. Starke, Senior Manager, Southern Gulf Islands Administration; D. Robson, Manager, Saanich Peninsula Gulf Island Operations; M. Miklea, Manager, Legislative Services/Deputy Corporate Officer (EP); M. MacDonald, Legislative Services Coordinator (Recorder)

EP - Electronic Participation

The meeting was called to order at 2:00 pm.

#### 1. Territorial Acknowledgement

J. Starke provided a Territorial Acknowledgement.

#### 2. Election of Chair

J. Starke called for nominations for the position of Chair of the Lyall Harbour/Boot Cove Water Local Service Committee for 2026.

P. Brent nominated J. Crerar. J. Crerar accepted the nomination.

J. Starke called for nominations a second.

J. Starke called for nominations a third and final time.

Hearing no further nominations, J. Starke declared Jeanne Crerar the Chair of the Lyall Harbour/Boot Cove Water Local Service Committee for 2026 by acclamation.

### 3. Election of Vice Chair

Chair Crerar called for nominations for the position of Vice Chair of the Lyall Harbour/Boot Cove Water Local Service Committee for 2026.

P. Brent nominated C. Curwen. C. Curwen accepted the nomination.

Chair Crerar called for nominations a second.

Chair Crerar called for nominations and third and final time.

Hearing no further nominations, Chair Crerar declared Colin Curwen the Vice Chair of the Lyall Harbour/Boot Cove Water Local Service Committee for 2026 by acclamation.

### 4. Approval of Agenda

**MOVED by J. Money, SECONDED by P. Brent,  
That the agenda of the Lyall Harbour/Boot Cove Water Local Service Committee meeting of February 19, 2026 be amended to add Item 10.1 Water Pressure, Item 10.2. Timing of New Well, Item 10.3. Status of Dam Engineering, and that the agenda be approved as amended.  
CARRIED**

### 5. Adoption of Minutes

- 5.1. [26-0184](#) Minutes of the Lyall Harbour/Boot Cove Water Local Service Committee of November 13, 2025

**MOVED by J. Money, SECONDED by C. Curwen,  
That the minutes of the Lyall Harour/Boot Cove Water Local Service Committee meeting of November 13, 2025 be adopted as circulated.  
CARRIED**

### 6. Chair's Remarks

There were no Chair's remarks.

### 7. Presentations/Delegations

There were no presentations or delegations.

### 8. Commission Business

**8.1.**      [26-0185](#)      Senior Manager's Verbal Update - February

J. Starke and D. Robson presented on Item 8.1. and noted that the transition between Infrastructure and Water Services (IWS) to Electoral Area Services has begun and a new operations manager will be directly involved with the committee.

T. McLeod joined the meeting at 2:14 pm.

Discussion ensued on the management of dam improvements and involvement of IWS in capital projects.

**8.2.**      [26-0186](#)      Committee Orientation

J. Starke presented Item 8.2. for information.

Discussion ensued on the following:

- open meeting and transparency
- relationship between parcels and single family connections
- backup operations processes, involved costs and location on the Peninsula
- island operator, maintenance processes and work safe regulations
- preliminary versus final budget and budgeting timelines
- turbidity meter pilot program, assessment and collaborations with University of Victoria

**9. Notice(s) of Motion**

There were no notice(s) of motion.

**10. New Business**

**10.1.**      Water Pressure

J. Money spoke to Item 10.1.

Discussion ensued on pressure regulating stations, pressure values and zones and hydraulic grade lines located within the system.

**10.2.**      Timing of New Well

P. Brent spoke to Item 10.2.

Discussion ensued on capital project funding approval timeline, deployed well monitoring device data collection and future discussions regarding approval from Inspector of Municipalities on loan authorization.

**10.3.** Status of Dam Engineering

P. Brent spoke to Item 10.3.

Discussion ensued on collaboration with local contractors, procurement and request for proposal policies and procedures, and capital projects action planning updates.

**11. Adjournment**

**MOVED by Brent, SECONDED by Crerar,  
That the Lyall Harbour/Boot Cove Water Local Service Committee meeting of  
February 19, 2026 be adjourned at 3:51 pm.  
CARRIED**

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CHAIR

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RECORDER