

Meeting Minutes

Regional Water Supply Commission

Wednesday, April 15, 2026

1:30 PM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

G. Baird (Chair), M. Wagner, (Vice Chair), J. Caradonna (1:31 pm), N. Chambers, C. Coleman, Z. de Vries (1:31 pm), S. Duncan (EP), C. Graham (EP), S. Gray (EP), C. Green, K. Guiry, M. Dell (for S. Hammond) (EP) (1:33 pm), K. Harper, K. Jordison, S. Kim, T. Morrison (EP), T. Phelps Bondaroff (EP), J. Rogers, A. Wickheim (EP)

STAFF: A. Fraser, General Manager, Infrastructure and Water Services; K. Morley, Corporate Officer/General Manager, Corporate Services; V. Somosan, Acting General Manager, Finance and Technology; A. Constabel, Senior Manager, Watershed Protection; G. Harris, Senior Manager, Environmental Protection; S. Irg, Senior Manager, Water Infrastructure Operations; J. Marr, Senior Manager, Infrastructure Planning and Engineering; S. May, Senior Manager, Corporate Capital Project Delivery Services; C. Whipp, Manager, Structures and Systems; C. Cholette, Senior Project Engineer; M. Despina, Senior Financial Advisor; M. Miklea, Deputy Corporate Officer/Manager, Legislative Services; M. MacDonald, Legislative Services Coordinator (Recorder)

EP - Electronic Participation

Regrets: S. Hammond, K. Pearson, C. Stock, M. Westhaver

The meeting was called to order at 1:30 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

Chair Baird provided a Territorial Acknowledgement.

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Harper, **SECONDED** by Commissioner Wagner,
That the agenda for the Regional Water Supply Commission meeting of April 15,
2026 be approved.
CARRIED

3. ADOPTION OF MINUTES

3.1. [26-0429](#) Minutes of the Regional Water Supply Commission Meeting of March 18,
2026

MOVED by Commissioner Guiry, **SECONDED** by Commissioner Harper,
That the minutes of the Regional Water Supply Commission meeting of March 18,
2026 be adopted as circulated.
CARRIED

4. CHAIR'S REMARKS

There were no Chair's remarks

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. CONSENT AGENDA

**MOVED by Commissioner Harper, SECONDED by Commissioner Green,
That consent agenda Items 6.1. - 6.3. be approved.**

CARRIED

6.1. [26-0432](#) Summary of Recommendations from Other Water Commissions

There is no recommendation. This report is for information only.

6.2. [26-0431](#) Water Watch Report - April

There is no recommendation. This report is for information only.

6.3. [26-0426](#) Monthly Drinking Water Quality Dashboard - March

There is no recommendation. This report is for information only.

7. COMMISSION BUSINESS

7.1. [26-0383](#) General Manager's Verbal Update - April

A. Fraser spoke to Item 7.1. and advised:

- the Water Watch Report shows that Sooke Lake Reservoir is still near-full
- Stage 1 water restrictions will be in effect as of May 1
- flexibility in watering times introduced to manage peak water demands
- success of Fix a Leak Week campaign which ran from March 16-22
- public engagement and education campaigns are ongoing
- watershed tours are now open

Discussion ensued regarding:

- recommended minimum age for watershed tour participants
- local water main flushing programs can lead to temporary turbidity

7.2. [26-0278](#) 2027 Service and Financial Planning Guidelines

V. Somosan presented Item 7.2. for information.

Discussion ensued regarding contracts in place not impacted by current world events and economic pressures; however, operating costs are increasing.

7.3. [26-0407](#) Field Operations Centre Project Capital Plan Amendment and Contract Change Order

S. May spoke to Item 7.3.

Discussion ensued regarding the location of the Field Operations Centre building and office space planning.

MOVED by Commissioner Green, SECONDED by Commissioner Rogers, The Regional Water Supply Commission recommends to the Capital Regional District Board:

1. That the project budget for the New Field Operations Centre Building (16-06), as included in the 2026 Regional Water Supply Capital Plan, be increased by \$995,000, funded through a grant from the City of Langford;
2. That the 2026 Regional Water Supply Capital Budget be amended to reallocate \$2,000,000 from the Land and Site Works (23-31) to the New Field Operations Centre Building (16-06); and
3. That a change order be authorized under the existing Design-Build contract with Kinetic Design-Build Ltd. for the construction of a sanitary line extension in the amount of \$1,242,612 (excluding GST).

CARRIED

7.4. [26-0403](#) Capital Regional District Cross Connection Control Program Update

G. Harris presented Item 7.4. for information.

Discussion ensued regarding:

- risk based approach to inspections in alignment with BC Building Code
- team to focus on cross connections that pose a risk to drinking water systems

8. NOTICE(S) OF MOTION

There were no notices of motion.

9. NEW BUSINESS

There was no new business.

10. ADJOURNMENT

MOVED by Commissioner Green, SECONDED by Commissioner Wagner, That the Regional Water Supply Commission meeting of April 15, 2026 be adjourned at 2:08 pm.

CARRIED

The next meeting is May 20, 2026.

Chair

Recorder