

**OTTER POINT FIRE PROTECTION AND EMERGENCY RESPONSE  
SERVICE COMMISSION  
MINUTES OF MEETING  
WEDNESDAY 12 FEBRUARY 2025**

**Members Present:**

Ms. J. Hemphill – Chair  
Mr. B. Gibbons – Treasurer  
Mr. D. Gollmer – Vice Chair

Mr. S. Hemphill – Trustee & FFs Rep  
Ms. D. Morton – Trustee  
Mr. P. White – Trustee

**Members Absent:**

Mr. A. Wickheim – Trustee and Dir JDF

**Others Present:**

Mr. J. McCrea – Otter Point Fire Chief  
Mr. B. Patterson – Otter Point Assistant Fire Chief

**Call to Order:**

Meeting called to order at 1926 hrs.

**Approval of the Agenda:**

All in favour of the agenda.

**Approval Previous Minutes:**

MOTION to accept the minutes of the January 08th, 2025 meeting. Gibbons/White. All in favour.  
Motion carried.

**Fire Chief's Report:**

Attached.

**Treasurer's Report:**

Budget 2024. Still awaiting final report for 2024 including wages surplus.

**Firefighter's Rep. Report:**

The Association is funding travel mugs for members, Commission members also welcome to participate.

**Old Business:**

None.

**New Business:**

None.

MOTION to adjourn at 2021 hrs. Gibbons/Morton. All in favour. Motion carried.

Next Commission meeting is to be held on Wednesday, 12 March 2025, 1930 hrs.