

Meeting Minutes

Capital Regional Hospital District Board

Wednesday, March 12, 2025

12:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT

DIRECTORS: K. Murdoch (Chair), S. Goodmanson (Acting Chair), M. Alto (12:07 pm), P. Brent, S. Brice, J. Brownoff, J. Caradonna, C. Coleman, Z. de Vries, B. Desjardins, C. Harder, G. Holman, P. Jones, D. Kobayashi, M. Little, C. McNeil-Smith, D. Murdock, C. Plant, S. Ridell (for R. Windsor), M. Tait, D. Thompson, S. Tobias, A. Wickheim, K. Williams

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; A. Fraser, General Manager, Infrastructure Water Services; M. MacIntyre, Acting General Manager, Parks, Recreation & Environmental Services; L. Jones, General Manager, Parks, Recreation & Environmental Services; K. Lorette, General Manager, Housing, Planning and Protective Services; K. Morley, General Manager, Corporate Services; M. Barnes, Senior Manager Health and Capital Planning Strategy; D. Elliot, Senior Manager, Regional Housing; P. Klassen, Senior Manager Regional Planning; V. Samosan, Senior Manager, Financial Services / Deputy CFO; B. Semmens, Manager Financial Planning and Performance; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

Regrets: Director R. Windsor

The meeting was called to order at 12:05 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director Goodmanson, **SECONDED** by Alternate Director Riddell,
That the agenda for the March 12, 2025 Session of the Capital Regional Hospital District Board be approved.
CARRIED

3. ADOPTION OF MINUTES

- 3.1. [25-0243](#) Minutes of the January 8, 2025 Capital Regional Hospital District Board Meeting

MOVED by Director Goodmanson, **SECONDED** by Director Little,
That the minutes of the Capital Regional Hospital District Board meeting of January 8, 2025 be adopted as circulated.
CARRIED

4. REPORT OF THE CHAIR

I want to express my appreciation to staff for their hard work with Island Health on the Oak Bay Lodge and 950 Kings projects. We can expect a report from Colliers that was commissioned by Island Health to come back to this Board regarding a financial analysis. This report would not have been possible without the hard work of staff to help advance these projects.

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. CONSENT AGENDA

**MOVED by Director Coleman, SECONDED by Director Little,
That consent agenda items 6.1. and 6.2. be approved.
CARRIED**

Director Alto joined the meeting in person at 12:07 pm.

- 6.1. [25-0060](#) Capital Regional Hospital District Investment Portfolio Holdings and Performance Annual Update

 This report was received for information.
- 6.2. [25-0199](#) 3690 Richmond Road - Road Dedication to District of Saanich

 That the Capital Regional Hospital District dedicate an 8.8 square metre portion of the 3690 Richmond Road property as District of Saanich municipal road for infrastructure and road safety improvements.
CARRIED

7. ADMINISTRATION REPORTS

- 7.1. [25-0002](#) Capital Regional Hospital District Bylaw No. 429 Annual Budget 2025

 N. Chan spoke to Item 7.1.

 Discussion ensued regarding:
 - operations clarification related to operating expenses
 - current cost share percentage and potential of variability
 - clarification of transferred reserves process

 **MOVED by Director Goodmanson, SECONDED by Director Plant,
1. That Bylaw No. 429, "Annual Budget Bylaw, 2025", be introduced and read a first, second and third time.
CARRIED
Opposed: Holman**

 **MOVED by Director Goodmanson, SECONDED by Director Plant,
2. That Bylaw No. 429 be adopted.
CARRIED
Opposed: Holman**

8. REPORTS OF COMMITTEES

There were no Reports of Committees.

9. BYLAWS

There were no bylaws for consideration.

10. NOTICE(S) OF MOTION

There were no notice(s) of motion

11. NEW BUSINESS

There was no new business.

12. ADJOURNMENT

MOVED by Director Plant, **SECONDED** by Director Goodmanson,
That the March 12, 2025 Capital Regional Hospital District Board meeting be
adjourned at 12:27 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER