



Notice of Meeting and Meeting Agenda Electoral Areas Committee

Wednesday, November 12, 2025

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio)

Guest: Director M. Little

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [25-1203](#) Minutes of the Electoral Areas Committee Meeting of October 8, 2025

Recommendation: That the minute of the Electoral Areas Committee meeting of October 8, 2025 be adopted as circulated.

Attachments: [Minutes - October 8, 2025](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. [25-0992](#) Bylaw No. 4709: Southern Gulf Islands Small Craft Harbours Regulation Amendment

Recommendation: The Southern Gulf Islands Harbours Commission recommends the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4709, "Capital Regional District Southern Gulf Islands Small Craft Harbours Regulation Bylaw No. 1, 2000, Amendment Bylaw No. 10, 2025", be introduced and read a first, second, and third time.
(NWA)
2. That Bylaw No. 4709 be adopted.
(NWA, 2/3 on adoption)

Attachments: [Staff Report: Bylaw No. 4709: SGI Small Craft Harbours Reg. AMD No. 10](#)
[Appendix A: Bylaw No. 4709](#)
[Appendix B: Bylaw No. 2844 \(Consolidated\) Redlined](#)
[Appendix C: SGI Harbours Proposed Rates \(2026\)](#)

6.2. [25-1134](#) Bylaw No. 4718: Delegation of Salt Spring Island Grant-in-Aid Approval to Salt Spring Island Local Community Commission

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4718, "Capital Regional District Delegation Bylaw No. 1, 2017, Amendment Bylaw No. 6, 2025", be introduced and read a first, second, and third time;
(NWA)
2. That Bylaw No. 4718 be adopted.
(NWA, 2/3 on adoption)

Attachments: [Staff Report: Bylaw No. 4718: Delegation of Grant-in-Aid Approval to SSI LCC](#)
[Appendix A: Previous Staff Report - EA Grant-in-Aid Bylaws \(June 11, 2025\)](#)
[Appendix B: Bylaw No. 4718](#)
[Appendix C: Bylaw No. 4186 \(Consolidated\) Redlined](#)

6.3. [25-1195](#) Bylaw No. 4721 to Amend Bylaw No. 3654 - Fire Commissions

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4721, "Fire Protection and Emergency Response Service Commissions Bylaw, 2010, Amendment Bylaw No. 3, 2025" be introduced and read a first, second and third time; and
(NWA)
2. That Bylaw No. 4721 be adopted.
(NWA, 2/3 on adoption)

Attachments: [Staff Report: Bylaw No. 4721 to Amend Bylaw No. 3654 - Fire Commissions](#)
[Appendix A: Fire Services Governance Review - Recommendations](#)
[Appendix B: Bylaw No. 4721](#)
[Appendix C: Consolidated Bylaw No. 3654 - Redlined](#)

- 6.4.** [25-1158](#) Community Resiliency Initiative Grant: 2026 FireSmart Community Funding and Supports
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That an application to the Union of British Columbia Municipalities Community Resiliency Initiative Fund for the FireSmart Community Funding and Supports program be supported and that staff be instructed to apply for, negotiate, and if successful, enter into an agreement, and do all such things necessary for accepting grant funds and overseeing grant management for the proposed project.
(NWA)
- Attachments:** [Staff Report: Community Resiliency Initiative Grant: 2026 FireSmart Funding](#)
[Appendix A: 2026 FireSmart Funding - Program & Application Guide](#)
- 6.5.** [25-1183](#) UBCM Community Emergency Preparedness Fund Grant: Volunteer and Composite Fire Departments Equipment and Training - 2025 Application
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That staff be instructed to apply for, negotiate, and if successful, enter into an agreement, and do all things necessary for accepting grant funds and overseeing grant management for CRD volunteer fire departments.
(NWA)
- Attachments:** [Staff Report: UBCM CEPF Grant-Fire Dpts Equip & Training-2025 App](#)
[Appendix A: UBCM CEPF 2025 Application Worksheet](#)
- 6.6.** [25-1116](#) Previous Minutes of Other CRD Committees and Commissions for Information
- Recommendation:** There is no recommendation. The following minutes are for information only:
a) North Galiano Fire Protection and Emergency Response Service Commission minutes of July 13, 2025
b) Otter Point Fire Protection and Emergency Response Service Commission minutes of August 13, 2025
c) Port Renfrew Utility Services Committee minutes of June 24, 2025
d) Skana Water Service Committee minutes of March 4, 2025
e) Skana Water Service Committee minutes of June 13, 2025
f) Surfside Park Estates Water Service Committee minutes of June 26, 2025
g) Wilderness Mountain Water Service Commission minutes of June 24, 2025
- Attachments:** [Minutes: N. Galiano Fire Protec & Emerg Resp Service Commis - July 13, 2025](#)
[Minutes: Otter Pt Fire Protec & Emerg Resp Service Commis - August 13, 2025](#)
[Minutes: Port Renfrew Utility Services Committee - June 24, 2025](#)
[Minutes: Skana Water Service Commission - March 4, 2025](#)
[Minutes: Skana Water Service Commission - June 13, 2025](#)
[Minutes: Surfside Park Estates Water Service Committee - June 26, 2025](#)
[Minutes: Wilderness Mountain Water Service Committee - June 24, 2025](#)

7. Notice(s) of Motion

8. New Business

9. Adjournment

The next meeting is December 10, 2025.

To ensure quorum, please advise Jessica Dorman (jdorman@crd.bc.ca) if you or your alternate cannot attend.