

**REPORT TO CAPITAL REGIONAL DISTRICT BOARD  
MEETING OF WEDNESDAY, DECEMBER 13, 2023**

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**SUBJECT**     **2024 Schedule of Regular Board Meetings**

**ISSUE SUMMARY**

To provide notice of the 2024 meeting schedule for the Capital Regional District Board.

**BACKGROUND**

In accordance with Bylaw 3828, "Capital Regional District Board Procedure Bylaw", regular meetings of the Capital Regional District (CRD) Board shall be held at the CRD Boardroom on the second Wednesday of the month commencing at 1:00 pm unless otherwise determined by a resolution of the Board.

**ALTERNATIVES**

*Alternative 1*

That the regular meetings for the Capital Regional District Board be scheduled in 2024 on the second Wednesday of each month as follows: January 10, February 14, March 13, April 10, May 8, June 12, July 10, August 14 (at the call of the Chair), September 11, October 9, November 13 (inaugural), December 11.

*Alternative 2*

That this report be referred back to staff for additional information.

**IMPLICATIONS**

*Housing Corporation and Hospital District Boards*

The CRD Board meeting is regularly preceded by meetings of the Capital Region Housing Corporation and Capital Regional Hospital District Board. In 2021, the start time for all three Board meetings was changed to 1:00 pm to reduce the wait time between meetings.

**RECOMMENDATION**

That the regular meetings for the Capital Regional District Board be scheduled in 2024 on the second Wednesday of each month as follows: January 10, February 14, March 13, April 10, May 8, June 12, July 10, August 14 (at the call of the Chair), September 11, October 9, November 13 (inaugural), December 11.

Submitted by:	Marlene Lagoa, MPA, Manager, Legislative Services & Deputy Corporate Officer
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Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer