

Notice of Meeting and Meeting Agenda Finance Committee

Wednesday, February 7, 2018

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT: S. Brice (Chair), D. Blackwell (Vice Chair), M. Alto, J. Brownoff, J. Loveday (for L. Helps),
D. Howe, N. Jensen, S. Price (Ex Officio), D. Screech, K. Williams, R. Windsor, G. Young.

Regrets: M. Tait

1. Approval of Agenda

2. Adoption of Minutes

[18-067](#) Minutes for Adoption

Recommendation: That the minutes from the November 1, 2017 Finance Committee meeting be adopted as circulated.

Attachments: [Minutes: November 1, 2017 Finance Committee Meeting](#)

3. Chair's Remarks

4. Presentations/Delegations

5. Committee Business

5.1. [18-028](#) Resumption of a Subcommittee of Finance to Provide Oversight for the Service Budgets of the Royal & McPherson Theatres Society

Recommendation: That the Finance Committee establish the Royal & McPherson Theatre Society Advisory Committee to provide oversight and recommendations to the Finance Committee on the services established by bylaws 2587 and 2685, as outlined in the attached terms of reference.

Attachments: [Staff Report: Creation of Finance Sub Committee for RMTS](#)
[Appendix A: Bylaw 3828 Section 27 - Advisory Committees](#)
[Appendix B: RMTS Advisory Committee Terms of Reference](#)

5.2. [18-057](#) 2018 Board Standing and Select Committees Terms of Reference (Finance Committee)

Recommendation: That the Finance Committee recommend to the Capital Regional District Board: That the 2018 Terms of Reference, as attached in Appendix A, be approved.

Attachments: [Staff Report: 2018 Committee Terms of Reference - Finance](#)
[Appendix A: Finance Committee 2018 TOC](#)

5.3. [18-038](#) Capital Regional District External Grants Update

Recommendation: That Finance Committee recommend to the Capital Regional District Board:
That the Capital Regional District External Grants Update be received for information.

Attachments: [Staff Report: CRD External Grants Update](#)
 [Appendix A: Grants Dashboard](#)

5.4. [18-037](#) City of Langford Hotel Tax

Recommendation: That the Finance Committee recommend to the Capital Regional District Board:
That the Capital Regional District support the imposition of an accommodation tax by
the City of Langford.

Attachments: [Staff Report: Langford Hotel Tax](#)
 [Appendix A: City of Langford Letter Hotel Tax](#)
 [Appendix B: MRDT Program Requirements](#)

5.5. [18-035](#) Municipal Investment Plan for Staff and Elected Officials

Recommendation: That the Finance Committee recommend to the Capital Regional District Board:
That this report be received for information.

Attachments: [Staff Report: Municipal Investment Plan](#)

6. New Business**7. Adjournment****[18-076](#) Motion to Close the Meeting**

Recommendation: That the meeting be closed in accordance with the Community Charter, Part 4, Division
3, 90(1)(c) labour relations or other employee relations.

Next Meeting: March 7, 2018