

## Meeting Minutes

### Capital Regional Hospital District Board

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Wednesday, March 13, 2024

1:10 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

DIRECTORS: K. Murdoch (Chair), K. Armour (for B. Desjardins), P. Brent, S. Brice, J. Brownoff, J. Caradonna, Z. de Vries, S. Goodmanson, G. Holman, S. Kim (for M. Alto) (EP), D. Kobayashi, M. Little, D. Murdock, C. Plant, C. Rintoul (for C. McNeil-Smith), C. Stock (for P. Jones), L. Szpak, M. Tait, D. Thompson, S. Tobias, A. Wickheim, K. Williams, R. Windsor (EP)

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; A. Fraser, General Manager, Integrated Water Services; L. Hutcheson, Acting General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; M. Barnes, Senior Manager, Health and Capital Planning Strategies; D. Elliott, Senior Manager, Regional Housing; R. Lachance, Senior Manager, Financial Services; A. Linwood, Controller, Financial Services; B. Semmens, Manager, Financial Planning & Performance; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Guest: Diane MacKay, Capital Planning, Island Health

Regrets: Directors M. Alto, C. Coleman, B. Desjardins, P. Jones, C. McNeil-Smith

The meeting was called to order at 3:14 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Plant, **SECONDED** by Alternate Director Stock,  
That the agenda for the March 13, 2024 Session of the Capital Regional Hospital District Board be approved.  
**CARRIED**

#### 3. ADOPTION OF MINUTES

- 3.1. [24-249](#) Minutes of the February 14, 2024 Capital Regional Hospital District Board

**MOVED** by Director Plant, **SECONDED** by Alternate Director Stock,  
That the minutes of the Capital Regional Hospital District Board meeting of  
February 14, 2024 be adopted as circulated.  
**CARRIED**

Director Tobias left the meeting at 3:16 pm.

#### 4. REPORT OF THE CHAIR

There were no Chair's remarks.

#### 5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

#### 6. CONSENT AGENDA

**MOVED** by Director Plant, **SECONDED** by Director Tait,  
That consent agenda item 6.1. be approved.  
**CARRIED**

- 6.1. [24-099](#) Capital Regional Hospital District Investment Portfolio Holdings and  
Performance Annual Update

This report was received for information.

#### 7. MOTION TO CLOSE THE MEETING

- 7.1. [24-253](#) Motion to Close the Meeting

**MOVED** by Director Plant, **SECONDED** by Director Tait,  
That the meeting be closed for Litigation in accordance with Section 90(1)(g) of  
the Community Charter.  
**CARRIED**

The Capital Regional Hospital District Board moved to the closed session at 3:17  
pm.

#### 8. RISE AND REPORT

The Capital Regional Hospital District Board rose from the closed session at 3:25  
pm without report.

#### 9. ADMINISTRATION REPORTS

9.1. [24-234](#) Amendment to the Capital Regional Hospital District 2024-2033 Ten Year Capital Plan

K. Lorette spoke to Item 9.1.

Discussion ensued regarding the average growth rate on requisition and obligation to manage those amounts.

**MOVED by Director Tait, SECONDED by Director Plant,  
That the Capital Regional Hospital District 2024-2033 Ten Year Capital Plan be amended and approved as submitted.**

**CARRIED**

9.2. [24-156](#) Capital Regional Hospital District Bylaw No. 424 Annual Budget 2024

N. Chan spoke to Item 9.2.

Discussion ensued regarding access to other levels of government to cost share.

**MOVED by Director Plant, SECONDED by Director Tait,  
1. That Bylaw No. 424, "Annual Budget Bylaw, 2024", be introduced and read a first, second and third time.**

**CARRIED**

**MOVED by Director Plant, SECONDED by Director Tait,  
2. That Bylaw No. 424 be adopted.**

**CARRIED**

9.3. [24-235](#) The Summit at Quadra Village Fire Suppression System Remediation - Approval of Capital Bylaw No. 425

K. Lorette spoke to Item 9.3.

**MOVED by Director Plant, SECONDED by Director Tait,  
1. That the Summit at Quadra Village Fire Suppression System Remediation in the amount of \$900,000 be approved.**

**CARRIED**

**MOVED by Director Plant, SECONDED by Director Tait,  
2. That Capital Regional Hospital District (CRHD) Bylaw No. 425, "Capital Regional Hospital District Bylaw No. 194, 2024" be introduced and read a first, second and third time.**

**CARRIED**

**MOVED by Director Plant, SECONDED by Director Tait,  
3. That CRHD Bylaw No. 425 be adopted.**

**CARRIED**

## 10. REPORTS OF COMMITTEES

There were no reports of committees.

**11. BYLAWS**

There were no bylaws for consideration.

**12. NOTICE(S) OF MOTION**

There were no notice(s) of motion.

**13. NEW BUSINESS**

There was no new business.

**14. ADJOURNMENT**

**MOVED** by Director Plant, **SECONDED** by Director Tait,  
That the March 13, 2024 Capital Regional Hospital District Board meeting be  
adjourned at 3:47 pm.  
**CARRIED**

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**CHAIR**

**CERTIFIED CORRECT:**

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**CORPORATE OFFICER**