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**Minutes of the Beddis Water Service Commission Budget Meeting**  
**Held October 16, 2023 at the Salt Spring Island Library, 129 McPhillips Avenue,**  
**Salt Spring Island, BC**

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**Present:** Director Holman, Chris Cheeseman (Chair); Michael McCormick; and Chris Smid  
**Staff:** Karla Campbell, Senior Manager SSI Electoral Area; Lia Xu, Manager, Finance Services (via Teams); Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations (via Teams); Dean Olafson, Manager Engineering; Shayla Burnham, Committee Clerk; and, Mackenzie Williamson, A/Committee Clerk

These minutes follow the order of the agenda although the sequence may have varied.

**1. Call to Order**

Commissioner Cheeseman called the meeting to order at 12:38 pm.

**2. Territorial Acknowledgement**

The Chair provided a Territorial Acknowledgement.

**3. Approval of Agenda**

**MOVED** by Commissioner Cheeseman, **SECONDED** by Commissioner Smid, that the Beddis Water Service Commission approve the agenda of October 16, 2023 as amended by adding item number 5.2 Roberts Lake Conditional Water Licence, item number 5.3 Beddis Capital Project – Sky Valley Reservoir, item number 5.4 Cusheon Lake Leachate and PFAS testing and, item number 5.5 Leachate Transfer Station Update.

**CARRIED**

**4. Adoption of the Minutes of October 31, 2022**

**MOVED** by Commissioner McCormick, **SECONDED** by Commissioner Cheeseman, that the Beddis Water Service Commission meeting minutes of October 31, 2022 be approved as amended by updating item 5.1, first bullet from “18 rate payers” to “19 rate payers.”

**CARRIED**

**5. New Business**

### **5.1 2024 Operating and Capital Budget**

**MOVED** by Commissioner Smid, **SECONDED** by Commissioner McCormick, that the Beddis Water Service Commission:

1. Approve the 2024 operating and capital budget as presented and that the 2023 actual operating surplus or deficit be balanced on the 2023 Reserve Funds transfer (CRF and/or ORF).
2. Recommend that the Electoral Area Committee recommend that the CRD Board approve the 2024 Operating and Capital Budget and the Five-Year Financial Plan for the Beddis Water Service as presented.

**CARRIED**

**MOVED** by Commissioner Smid, **SECONDED** by Commissioner McCormick, That the Beddis Water Service Commission request staff to conduct a review and request a cost estimate for a configuration review of the Beddis Water Service Commission Sky Valley Reservoir.

**CARRIED**

### **5.2 Roberts lake Conditional Water License**

- The license is a conditional water licence that is currently active. The province is aware the dam was not constructed.
- Provincial authorization is required before constructing a dam.
- The province will initiate a referral process on an amendment upon receiving an application to construct a dam.
- There is a 30-year review clause in the *Water Sustainability Act*. The review is not until 2046.

### **5.3 Beddis Capital Project – Sky Valley Reservoir**

- Staff circulated an additional Beddis Water Treatment Plant map for the Commissions information.
- Number of repairs from leaks reported at the location of the current Sky Valley Reservoir.

### **5.4 Cusheon Lake Leachate and PFAS Testing**

- Quarterly testing of leachate in Cusheon Lake is planned in 2024.
- PFAS regular testing of raw water for all CRD water services is planned in 2024.

## **6. Next meeting – TBD**

**7. Adjournment**

**MOVED** by Commissioner Cheeseman, that the meeting be adjourned at 3:04 p.m.  
**CARRIED**

  
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**CHAIR**

  
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**SENIOR MANAGER**