

**PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)**  
**Minutes of Regular Meeting**  
**Monday, June 12, 2023 3:00pm**  
**Zoom Conferencing/Pender Community Hall**

**Present:** Paul Brent (Director, CRD SGI), Justine Starke(CRD), George Leroux (Chair/Treasurer), Rob Fawcett (Vice Chair), Commissioners Andrea Mills, Erin O'Brien, Lisa Baile, Sandra Tretick, Ben Symons (Maintenance Contractor), Lori Seay-Potter (Recorder)

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**CALL TO ORDER** - Vice-Chair Fawcett called the meeting to order at 3:15 pm

**1. APPROVAL OF AGENDA**

**MOTION** to approve the June 12, 2023 agenda. M-Commissioner Baile, S-Commissioner Tretick.. **CARRIED.** Unanimously.

**2. ADOPTION OF MINUTES**

**MOTION** to approve the May 8, 2023 minutes as presented. M-Director Brent, S-Commissioner Baile. **CARRIED.** Unanimously.

**3. DELEGATIONS - NONE**

**4. TOPICAL ISSUES**

4.1 **Mortimer Spit:** Permit(s) will need to be in place before grading the spit to facilitate public access. The site has not been mapped fully and requires more investigation. Studie(s) could prove expensive and PIPRC is working with CRD to find solutions.

4.2 **Dogs in Parks:** The commission has received correspondence regarding dogs under control. Justine reported that the Bylaw amendment is with CRD legal and will come back to PIPRC before the CRD approval process. Commission will explore options for designating some areas/trails as on-leash or off-limits to dogs based on environmental sensitivities.

4.3 **Fire Risk:** Correspondence regarding fire risk concerns from a neighbour of a Pender Park. Neighbour noted that visitors are smoking and building campfires in the PFML adjacent to park lands. PIPRC agreed to adapt the Transition Salt Spring fire safety brochure for Pender distribution. Increased signage will be installed at both ends of the trail in question.

**ACTION:** Commissioner Baile will contact Pender Fire Chief and adjacent landowner of Walker trail to discuss fire risk measures.  
The Maintenance Contractor will follow up on signage at both trail ends.

4.4 **Boat traffic:** Commissioner Tretick recused herself from the meeting for this item.. A request has been received erect "No Wake Zone" signs to

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address erosion. Jurisdiction for this signage is unclear.

**ACTION:** Director Brent will explore wake zones with CRD staff and report back at the July 2023 meeting.

Commissioner Tretick rejoined the meeting.  
Chair Leroux joined the meeting.

- 4.5 **Schooner Trail:** Costs estimated between \$1.5-\$1.9 million. Commission is seeking Active Transportation grant funds with support from the CRD but PIPRC will need to minimally raise \$200 000 to leverage grant funds. Commission and CRD will collaborate and create a community engagement display at the Driftwood and plan an open house on the trail proposal. All adjacent landowners have been informed and a Pender Post article is planned.
- 4.6 **Magic Lake:** Spring mowing is complete and 7 unidentified boats removed. Commission agreed to consider making this an annual event and will communicate with community regarding the need for boat owners to clearly identify ownership on their boat AND to ensure boats are in the appropriate area. Commission agreed to dispose of boats that are unclaimed/out of bounds following community notice and a grace period.

**5. REPORTS**

5.1 **CRD Director's Report:** Circulated prior to the meeting.

5.2 **Chair's Report:** Youth Sports Association has requested that PIPRC assume washroom maintenance duties. PIPRC agreed to maintain washrooms if washrooms are left unlocked for public use. Contractor noted that washrooms are often locked to the public. Community member has approached the Commission regarding development of a pump track. Commission will ask the proponents to bring a presentation for discussion and ask the proponent to consider how to support/sustain any new amenity. Application received for use of PIPRC asset for World Orca Day with fees waived. Commission approved the application.

**ACTION:** Chair Leroux will follow up with Youth Sports regarding wash room maintenance and community member regarding pump track.

5.3 **Maintenance:** Monthly maintenance report was circulated in advance o IT Conservancy has approved trail adjustment for Enchanted Forest.

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- 5.4 **Volunteers:** Commissioner Mills updated the Commission on activities to engage volunteers.
- 5.5 **Recreation Grants:** All outreach activities are complete and three applications have been received in advance of the June 30 deadline.
- 5.6 **Native Species Stewardship:** TD grant phase III-Planting will occur in Fall 2023 and expand from Disc Park to include work at Shingle Bay.
- 5.7 **Treasurer's Report:** George spoke to the Treasurer's report, circulated in advance. Capital Reserve account could be used for land acquisition-funds can move from capital reserve to land reserve, but not from land reserve back to capital. Maintenance work on parking lots is increasing Maintenance Costs.
- 5.8 **Communications:** Commissioner Fawcett will produce next Pender Post article and Commissioner Baille volunteered to write the following month, with Facebook updates posted throughout the month.

6. **IN CAMERA - Human Resources**

**MOTION** that PIPRC close the meeting in accordance with s. 90 of the *Community Charter* and go in camera. M, Director Brent, S-Commissioner Fawcett. CARRIED. Unanimously.

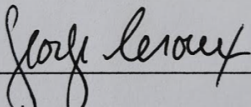
**MOTION** that PIPRC open the meeting in accordance with s. 90 of the *Community Charter*. M, Commissioner Tretick, S-Chair Leroux. CARRIED. Unanimously.

**RISE and REPORT:** PIPRC has contracted Lori Seay-Potter for the recording secretary role and Chair Leroux will meet with candidate(s) for the local Commission support role.

7. **ADJOURNMENT** 5:10 p.m.

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Approved at the 10 July 2023 PIPRC Meeting:



George Leroux

Chair-PIPRC