

PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)
Minutes of Regular Meeting
12 May 2025 3:30 pm
Zoom/Pender Community Hall

Commissioners: George Leroux (Chair/Treasurer), Andrea Mills(EP), Cecilia Suh, Paul Kubik, Paul Brent, Sandra Tretick, Lisa Baille, Carolyn Cartwright Owers, Tim Frick.
Staff: Rob Fawcett (EP-Project Coordinator), Ben (Maintenance Contractor) Erin-O'Brien(PICA Restoration contract) Guest: Justine Starke(CRD).

1. **CALL TO ORDER:** The Chair called the meeting to order at 3:30 PM.

2. **APPROVAL OF AGENDA**

MOTION to approve the 12 May. 2025 PIPRC agenda.
M-Commissioner Brent, S-Commissioner Kubik. **CARRIED.**

3. **ADOPTION OF MINUTES**

MOTION to approve the 14 Apr. 2025 PIPRC minutes as corrected.
M-Commissioner Brent, S-Commissioner Baille. **CARRIED.**

4. **CHAIR REPORT and BUSINESS ARISING: Correspondance**

5. **DELEGATION** Bob Coulson from Magic Lake Property Owners Association joined the meeting. He raised what is known as Mouet Park, which was donated to MLPOA with a covenant that limits transfer options. MFPOA is asking that PIPRC consider assuming management of the space as community gardens or park space. There is no water to the lot, and rocky soil. Recent tree management costs were \$3500-4000. Bob also noted that MLPOA recently surveyed their residents about recreation, and agreed to share the data with members. Bob will also bring the picnic shelter for Thieves Bay to his membership for feedback.

6. **OPERATIONS REPORTS**

6.1 **Trail Inventory and Map:** Commissioner Tretick shared the Galiano map with Commissioner Brent to see the model for the new Pender map. Sandra will meet with Paul and Lori to refine what is included in the map, and then will meet with the designer regarding next steps. PIPRC will consider including other trails and parks managed by other bodies, with approval. Commissioners Frick and Cartwright will assist. Project will pause until October 2024.

6.2 **PIPRC Asset Mapping:** Almost all sites have been visited and documented by Commissioners Suh, Baille and Cartwright. Commissioner Baile Cartwright and Tretick will meet with Lori to review next steps prior to the next meeting.

6.3 **Maintenance:** Ben circulated a report prior to the meeting, and highlighted:
-Shingle Bay trail updates to divide the lawn from the restoration area and improve trail conditions.
-A diagram for proposed trail improvement at Danny Martin plan was received. Ben will prepare a budget for the June meeting including labour and boardwalk materials.

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6.4 Restoration: Erin O'Brien's report, on behalf of PICA, was circulated prior to the meeting. Erin highlighted the need for community education from PIPRC regarding discarding garden plants in parks. Broom Bash at George Hill is upcoming, and progress photos for a Pender Post article will be sent to Sandra.

6.5 Capital Projects: Rob's report was circulated prior to the meeting.

-Schooner Way Trail general contracting bid award is in process.

Communications on the construction phase activities and timeline will be managed with support from CRD. Islands Trust Conservancy and Project Coordinator are discussing Phase II as that section will require a License of Occupation.

-Thieves Bay Pavillion design options were circulated to the Commission. Additional \$40000 is needed for the project. The pavilion will be for general use, and exclusive use will be managed by Special Event permits. Justine noted that Get Involved - CRD's engagement site- is usually used for larger plans with longer timelines and that community engagement has been conducted for the site during rezoning. Community information sharing of proposed structure plans and timelines will be managed by Rob, along with in-person outreach July 1 market.

MOTION to submit a grant to the ICE-T Placemaking Fund for \$40 000 for the Thieves Bay structure. M- Commissioner Tretick, S-Commissioner Frick. **CARRIED.**

7. REPORTS

7.1 CRD Director: Director Brent provided a description of the Alternate Approval process.

7.2 Chair's Report: Chair thanked Director Brent for his support of the increase for 2025 Commission funds.

7.3 Treasurer Report: Circulated before the meeting. On budget for the quarter, with an increase to \$77 000 for 2025 Recreation Grants.

7.4 Communications: Garden waste/invasives in parks, Schooner Way update, dog park Advisory Group and Thieves Bay Pavilion will be the next Post topics.

8. NEW BUSINESS AND CORRESPONDENCE

8.1 Dogs: Commissioner Frick has agreed to act as Commission lead on dog parks, and circulated a summary document prior to the meeting. Commissioner Frick and Rob viewed the existing site option and suggested that acquiring land is likely the best way forward.

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An Advisory group of 6 residents will be formed to provide support and guidance on the dog park. Commissioner Tretick will handle outreach via Social media and Pender Post.

8.2 Special Event Application - Oaks Bluff: An application from SIMRES to continue their annual whale monitoring from Oaks Bluff was approved and the applicants have been notified.

8.3 Recreation Committee 2025: Commissioners Tretick, Suh and Cartwright will form the 2025 Recreation Committee with admin support from Lori.

8.4 In Camera - Regional Parks

MOTION to close the meeting in accordance with the *Community Charter, Par 4, Div. 3, Section 90(1)*. M-Commissioner Brent, S-Commissioner Mills.
Commission moved to the closed session at 4:49 p.m. Commission rose from the closed session at 5:05 p.m.

10. NEXT MEETING: June 09, 2025 at 3:30 p.m.

11. MOTION TO ADJOURN The meeting adjourned at 5:08 PM.

Approved at the June 9, 2025 meeting:

George Leroux

George Leroux
Chair-PIPRC