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**REPORT TO HIGHLAND WATER AND SEWER AND HIGHLAND  
FERNWOOD WATER SERVICES  
MEETING OF THURSDAY, OCTOBER 29, 2020**

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**SUBJECT**     **Bylaw 4371 – Salt Spring Island Water, Sewer, and Liquid Waste Disposal  
Commission Bylaw No. 1, 2010, Amendment No. 1 2020**

**ISSUE SUMMARY**

To amend Bylaw No. 3693 to continue and update the Salt Spring Island water, sewer and liquid waste disposal commission as it relates to the Highland Water and Sewer service and Fernwood Water and Highland Water service.

**BACKGROUND**

In December 8, 2010 the Board approved establishment of the Highland Fernwood Water Service (Bylaw 3753) for servicing and debt associated with construction of new water treatment plant.

With the merging of these two water local area services a commission establishment bylaw should have been established at the same time. Bylaw 4371 establishes the Highland and Fernwood Water Commission and the Maliview Sewer Commission; and discontinues the Fernwood Water Local Service Commission and the Highland Water and Sewer Services Commission.

**ALTERNATIVES**

*Alternative 1*

The Fernwood Water Local Service Commission and the Highland Water and Sewer Services Commission recommends that the Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw 4371, "Salt Spring Island Water, Sewer, and Liquid Waste Disposal Commission Bylaw No. 1, 2010, Amendment No. 1, 2020" be introduced and read a first, second, and third time;
2. That Bylaw 4371 be adopted.

*Alternative 2*

That the matter be referred back to staff for additional information.

**IMPLICATIONS**

There are no financial or service delivery implications associated with the bylaw amendment. The change is a housekeeping matter to ensure the commissions are established in accordance with the service establishment.

**CONCLUSION**

The amendment is required to establish a commission for the services provide for within both the Highland and Fernwood Water and the Maliview Sewer service areas.

**RECOMMENDATION**

The Fernwood Water Local Service Commission and the Highland Water and Sewer Services Commission recommends that the Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw 4371, "Salt Spring Island Water, Sewer, and Liquid Waste Disposal Commission Bylaw No. 1, 2010, Amendment No. 1, 2020" be introduced and read a first, second, and third time.
2. That Bylaw 4371 be adopted.

Submitted by:	Karla Campbell, Senior Manager, Salt Spring Island Electoral Area
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

**ATTACHMENT(S)**

Appendix A: Bylaw 4371, Salt Spring Island Water, Sewer, and Liquid Waste Disposal Commission Bylaw No. 1, 2010, Amendment No. 1, 2020