

## Strengthening Communities' Services 2021 Application Form

Please complete and return the application form and all required attachments. All questions are required to be answered by typing directly in this form. If you have any questions, contact [lgps@ubcm.ca](mailto:lgps@ubcm.ca) or (250) 356-0930.

SECTION 1: Applicant Information	AP- <span style="float: right;"><i>(for administrative use only)</i></span>
Local Government or Treaty First Nation: Capital Regional District	Complete Mailing Address: 625 Fisgard St., PO Box 1000, Victoria, BC V8W 2S6
Contact Person: John Reilly	Position: Manager, Housing Initiatives and Programs
Phone: 250 360 3081	E-mail: <a href="mailto:jreilly@crd.bc.ca">jreilly@crd.bc.ca</a>

\*Contact person must be an authorized representative of the applicant.

SECTION 2: <u>For Regional Projects Only</u>
<p><b>1. Identification of Partnering Applicants.</b> For all regional projects, please list all of the partnering eligible applicants included in this application. Refer to Section 4 in the Program &amp; Application Guide for eligibility.</p> <p>n/a</p>
<p><b>2. Rationale for Regional Projects.</b> Please provide a rationale for submitting a regional application and describe how this approach will support cost-efficiencies in the total grant request.</p> <p>The Salt Spring Island Electoral Area does not have a municipal government body and relies on the CRD for municipal service delivery within this jurisdiction. Currently the CRD provides building inspection and bylaw services as well as parks, recreation and other services appropriate within an electoral area. Local community services often provide services that complement municipal services, and in the Capital Regional District such services can augment the efficacy of its own services. In this way, the CRD frequently works in partnership with local service providers in assuring the health and well being of the residents of the communities on Salt Spring Island. The CRD has established, through the Regional Housing Affordability Strategy, a legitimate role in supporting efforts to address issues related to homelessness in communities throughout the region. This project proposes incremental, short-term additions to CRD services as well as a partnership between Salt Spring Island Community Services and the CRD to strengthen the capacity of services unique to Salt Spring Island in their efforts to address the needs of vulnerable populations during the COVID pandemic.</p>

SECTION 3: Project Information
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### 3. Project Information

- A. Project Title: Salt Spring Island Homelessness COVID Response
- B. Proposed start and end dates. Start: April 1, 2021 End: March 31, 2022

### 4. Funding Request. Please refer to Section 3 in the Program & Application Guide for the Funding Guidelines.

- A. Total proposed project budget: \$325,570.00
- B. Total proposed grant request: \$308,520.00
- C. If the proposed grant request exceeds the Funding Guideline, please provide a rationale for the increased request: n/a
- D. Have you applied for, or received, funding for this project from any other sources? No.

### 5. Project Summary. Provide a summary of your project in 150 words or less.

The Salt Spring Island Homelessness COVID Response project will augment social, recreational and bylaw services capacities in order to address the health and social wellbeing of unsheltered people to address public safety and order maintenance issues in the community related to the COVID pandemic. Overall project management and administration will be carried out by the CRD through its SSI Administration and Regional Housing Divisions and social service and outreach to people experiencing homelessness will be carried out through a contract between the CRD and Salt Spring Island Community Services. The CRD will facilitate a term limited increase in bylaw services and will coordinate information and public education within the community. Sheltering services, outreach support including case management, connections with health supports, liaison with business and RCMP, and basic needs such as food and hygiene as well as liaison among key partners will be carried out by SSICS staff.

## SECTION 4: Detailed Project Information

### 6. Local Context & Evidence:

- A. Describe the extent of unsheltered homeless populations in your community and existing responses (including local or regional strategies, plans or projects):

Recent homeless counts have identified Salt Spring Island as having the highest rate of homeless per population in BC. The homeless count on Salt Spring is in the same range as much larger communities (eg. Campbell River, Port Alberni, Nelson, Terrace, Penticton) This is a significant challenge and burden for a small community with limited shelter and affordable housing options, health services, public safety and supports for marginalized populations. The geographic nature of this island community means that it is "remote" in many contexts, in that there are few efficient ways to benefit from regionalized or nearby resources.

Salt Spring Island has historically had a regular homeless population of local and transient people. The community culture has been accepting and supportive of homeless camps and people. As numbers increased and community tolerance of camps declined a cold weather shelter was developed by the United Church in 2004. By 2007 the shelter was being used by 10+ individuals per night and mental health and substance use-related incidents were commonplace. SSI Community Services took on the shelter service and initiated the first focussed homelessness assessment and plan.

In November 2016 the Salt Spring Plan to End Homelessness was developed along with the establishment of the Salt Spring Housing First Coalition. The plan included an assessment of shelter, housing and support needs. The Coalition was formed to strengthen the coordination of planning and service delivery, and included the formation of a Housing Supports Committee to provide a coordinated access process for the Health Authority and two main local affordable housing providers. Funding has been secured from the BC Rural and Remote division of the federal Reaching Home (formerly Homeless Partnering Strategy) annually since 2015 to provide the foundation of the SSI Community Services Housing First team. The housing first team currently has an active caseload of approximately 100 people who are homeless, in extremely sub-standard housing, or are at risk of homelessness.

- B. Provide a summary of evidence of unsheltered homeless populations in your community. This may be derived from existing strategies, plans or projects or from recent homeless population counts or housing needs reports. *Copies of documents should not be submitted with the application.*

The 2007 Salt Spring Homeless Count, coordinated by SSI Community Services, identified "at least 32 homeless individuals and an additional 25-50 individuals at imminent risk of homelessness, or living in substantially sub-standard shelter".

The 2008 three-part comprehensive Salt Spring Housing Study funded by Islands Trust, CRD, and the Real Estate Foundation of BC consistently identified people who lack a home, or are marginally housed, as the most vulnerable and the highest priority. Stage One of the report, the Housing Needs Assessment, was completed in 2009. This broadly consultative assessment identified a number of affordable housing gaps and key issues and concluded that "the most urgent needs are for the homeless and those at risk of homelessness".

In 2011 a study by City Spaces Consulting recommended that a 15-bed year round shelter be established to address the chronic and persistent emergency housing needs on Salt Spring Island.

Between the years of 2007 and 2021 there was a steady evolution of the In From the Cold Emergency Shelter from a 15-bed Extreme Weather Response facility to a 30-bed Year Round 24/7 facility that has operated at full capacity (90%+) every step of the way.

In 2016 Salt Spring joined the national Point in Time Count process and conducted a count with surveys following standard PIT Count protocols. The total 2016 count was 83 homeless individuals, of which 55 were unsheltered.

In 2018 Salt Spring joined the national process again, with an added step of confirming the process followed the BC Housing PIT Count protocols as well. The total 2018 count was 115 homeless individuals, of which 82 were unsheltered. It was commonly thought that a factor in the 38 % increase from 2016 to 2018 was the deactivation of Victoria's "tent city" in 2017 that directed some homeless to supported housing while others elected to move to neighboring communities.

In 2020 the proposed Point in Time count on Salt Spring Island was cancelled due to the COVID pandemic. The best estimates of service providers based on shelter, food bank and housing outreach activity are that numbers are at least as high as 2018, and mostly likely a bit higher. The SSICS Housing First program has an average active case count in 2020 of approximately 100 people.

The 2018 Salt Spring homeless count compares in the following way with the greater regional and provincial context: The homeless rate of 11 per 1,000 is the highest known rate of any community in the province, with Nelson being second at 6 per 1,000. The BC rate is 2 per 1,000 province-wide. The percentage of Salt Spring homeless that are

unsheltered at 71% is considerably higher than the BC average of 37%, as well as being higher than urban centres with more shelter resources (Victoria 35% and Vancouver 29%).

- C. Provide a summary of concerns about public health and safety in relation to unsheltered homeless populations that have been identified in your community:

Community parks and outdoor areas around local businesses are intended to be used for community recreation, public gatherings and social interaction. With the emergence of the pandemic and the associated restrictions, the CRD has seen an increase in disorderly conduct, assaults, open liquor consumption, drug use, garbage, graffiti, vandalism and the illegal sale of drugs and alcohol in community parks and in public areas around local businesses. These illegal activities can be intimidating and discourage people from visiting the park and shopping at surrounding businesses; and parks staff have reported workplace incidents related to threats and aggressive behaviour by park users. The CRD has a legal duty to conduct incident investigation in accordance Workers Compensation Act, Occupational Health and Safety and related policies.

Meetings have been held with local businesses, Harbour Authority, United Church, the RCMP, Bylaw enforcement and CRD parks staff expressing concerns with the conduct in our community parks. Despite consultation and increased enforcement to address concerns reported by park visitors, complaints from surrounding businesses and neighbours continue to increase.

The CRD Salt Spring Island Administrative office has been vandalized on a number of occasions with windows being smashed, spitting on the windows and door entrance, carving hate symbols into the windows and putting dog feces through the mail slot. The vandalism stopped once cameras were installed and video surveillance signs were posted.

In December 2019 an alternative approval process to fund a community safety service which could have provided additional funding for RCMP, neighbourhood watch, security patrols and other safety supports was proposed to the community. The proposal was voted down by residents despite increasing safety concerns in the down town core.

The Downtown community parks have become a place that attracts or enables offending behavior due to informal management practices and little surveillance. Public trust and perception in the parks being a safe place is being undermined by the lack of control and not addressing the antisocial behavior. This has been a very active topic for community discussion and commentary, including planning meetings, social media discussion, complaints to RCMP and others, and general community discussion.

Other concerns have been raised about the health and safety of the unsheltered people themselves, with a particular focus on the public park and residential areas in the main community village of Ganges. The most commonly expressed concerns include:

1. Lack of access to potable water and hygiene
2. Lack of access to washroom and indoor facilities (COVID pandemic has prompted the closure of washroom access at restaurants, indoor dining, library etc.)
3. General feeling of lack of safety (expressed both by general community, local businesses and unsheltered populations)
4. Increasing negative interactions between residents and unsheltered persons
5. Lack of overnight shelter spaces and space for homeless to spend time during the day
6. Lack of positive activities in which unsheltered people can engage
7. Untreated individuals with mental health or substance use issues displaying aggressive and antisocial behaviors in public

8. An emerging need for harm reduction and overdose prevention resources
9. Limitations of RCMP and bylaw services staff, both in number of staff available and limit to actions taken in response to acting out behavior
10. Public use of alcohol and drugs, including drug sales in public areas
11. Garbage accumulation including general litter and human feces left in public areas, beaches, homeless camp areas
12. Noise in residential areas created by unsheltered people using parks for sheltering purposes
13. Lack of control of pets by unsheltered individuals (primarily unleashed large dogs)
14. Damage to private vehicles due to unauthorized use for sheltering purposes by
15. Limited park and public spaces being monopolized or dominated by unsheltered individuals
16. Insufficient Bylaw services to support order maintenance in public areas
17. Assaults on, and aggression towards By Law officers by park users
18. Safety concerns during stormy weather for people sheltering on derelict boats

**7. Impact of COVID-19.** Based on the local context identified in Question 6, provide a description of how these issues have been exacerbated by COVID-19.

The Covid pandemic has impacted the homeless population in many ways including:

1. Shelter capacity has decreased from 30 to a maximum of 17 people
2. Indoor spaces in the community of all sorts have been limited from public to service organizations to restaurants and gathering places. This has includes an abrupt decrease in access to washrooms and potable water.
3. There has been an increase in the presence and visibility of unsheltered people in public places as their options of where to gather have narrowed, and the general public are not as frequent in these areas.
4. In addition to shelter challenges, other affordable permanent and transitional housing options have become more limited. Salt Spring is losing affordable market rent units due to the sale of dwellings that have provided secondary or garden suites as affordable rental units
5. Covid pandemic protocols and shifted priorities have left the local health system with far less capacity to provide timely supports and service to marginalized and homeless people. this includes emergency response, public health, and mental health and addictions services. Some services which were provided from off-island have been restricted by travel and social distancing protocols.
6. Many homeless people have challenges in following Covid-related health directives, due to living conditions, mental health disabilities, and/or poverty. This includes social distancing, hygiene, and reducing risk of disease transmission.
7. The Covid pandemic, and its effect on tourism, has resulted in a depressed labour market where there is far less casual and seasonal work, and marginalized people with employment barriers are effectively shut out of employment opportunities.
8. The Covid pandemic has had a profound effect on the levels of stress, mental wellness and resiliency of the entire population. This heightened tension and lowered capacity has contributed to added volatility to the typically challenging relationship between homeless

people and the community at large. Problematic substance use is noticeably higher across most populations, which is always hard on community harmony.

**8. Proposed Activities.** Refer to Sections 4 to 6 of the Program & Application Guide for funding requirements and eligibility and provide the following information:

A. Describe the specific activities you plan to undertake:

A full accounting of projected costs requiring UBCM funding can be found in the attached budget document. Additional cost detail and other funding received and in-kind services to support project operations are summarized in Appendix 2.

**CONTRACTED SERVICES**

1. Improve health and safety of unsheltered homeless people living in public or private spaces, including reducing the risk of COVID-19 or other disease transmission

Actions: Temporarily increase emergency shelter space. New shelter spaces will be created by renting 3 additional rooms at the Seabreeze Inne. This will be in addition to the 8 rooms funded by BC Housing and supported by the SSICS Housing First team. This will bring the number of emergency shelter beds in the community to 29. This is only one less than the 30 that were in place prior to the Covid pandemic and will be in place once pandemic protocols regarding social distancing are relaxed. Along with the additional beds will be temporary incremental increases in support to the people sheltering in Seabreeze Inn rooms including case management, food services, life skills support and connections to other support services through SSICS housing First and community organizations (eg. Public Health). The SSICS Housing First team currently has one primary staff person assigned to support the Seabreeze rooms, and this will be increased as much as 50% to cover the increased people and needs. Additional detail related to planned shelter operations are provided in Appendix 1.

2. Improve communication, coordination and relationships between unsheltered people, service providers, and community at large to maximize the range and effectiveness of support services and health services

Actions: The Housing First Worker as well as two Peer Support Workers will provide immediate outreach to people sheltering out of doors. These individuals will assess the needs of unsheltered people and help facilitate their access to food services, hygiene services as well as other health and social supports. In order to provide a base for these additional operations and to provide a place for unsheltered people to make contact with other services, SSICS will establish an outreach office and increase the presence of the SSICS Housing First team in Ganges Village. A site will be established in the SSICS Hereford Avenue offices for the period of the emergency order and following its removal to make all of the SSICS Housing First activities more accessible to the population of unsheltered people. This short term increase in accessibility will provide more timely and responsive service that will address some of the immediate needs of unsheltered people seeking help in a location where they have been congregating during the pandemic. The Hereford outreach site will also provide space and opportunity for unsheltered people to connect including SSICS services, Public Health (basic health and harm reduction), Mental Health and Substance Use, RCMP, faith groups, Copper Kettle, IWAV, business owners etc.

**CRD SERVICES**

3. Strengthen the capacity to provide services that better maintain order within the community, particularly during the summer months.

Actions: An incremental, short-term increase in bylaw services staff will provide for additional order maintenance and ability to provide bylaw response during hours outside of normal daytime office hours. A recreation technician will work with bylaw and policing services as well as local business and community groups to develop and facilitate an information and public education campaign to provide businesses and residents with information to support them in contacting the proper authorities when facing issues of conflict between business owners, residents and unsheltered populations. This will help direct concerns to authorities with the mandate and jurisdiction to appropriately respond to community issues.

- B. How will activities provide temporary solutions that address increased urgent and immediate needs related to unsheltered homelessness and not create ongoing long-term financial obligations:
1. Shelter capacity will be increased until COVID pandemic restrictions relax and previous shelter capacity is returned.
  2. The increased outreach activity will need to be reviewed and scaled back, as it is activity which is not exclusively linked to Covid-19 pandemic pressures.
  3. The public order issues are likely to diminish with colder weather in the fall of 2021 and as restrictions related to the COVID pandemic are lifted later this year. This is expected to reduce the need for additional bylaw services and public information measures.

- C. How will the proposed activities meet the intent of the funding program. Refer to Section 1 of the Program & Application Guide:

The project addresses the following Strengthening Communities' Services program priorities:

1. Improved health and safety of unsheltered homeless people living in public or private spaces: Increasing shelter capacity is a primary project activity, and will directly create more safe spaces for people and provide an instant connection with health care supports.
2. Reduced community concerns and providing appropriate service responses related to public health and safety in neighborhoods: The project will reduce the number of unsheltered people, and provide an opportunity to re-direct some of the anti-social behavior and tense public interaction into more positive and pro-social behavior through having more immediate access to Housing First support services. Additional bylaw services and improved information for the public on how to access appropriate bylaw services
3. Improved coordination among service providers: the increased case management staff time, and accessible location in Ganges village will create the opportunity, capacity and incentive for service providers to connect and coordinate their respective functions.

- D. How will the proposed activities and costs form part of comprehensive, multi-faceted approach to addressing unsheltered homelessness:

The project activities will contribute to the greater plan for addressing shelter, supports and services for the unsheltered homeless in the following ways:

1. Strengthen the "shelter to housing" continuum by adding shelter beds that are part of the Housing First case management process,
2. Add to, and strengthen the system of supports by adding staff time for coordination, and locating the increased service in an accessible location that will enhance contact and connection among service providers,
3. Increase community engagement by establishing the new accessible location with a focus on connecting unsheltered people with needed health, dental, hygiene and food services.

4. Increase the capacity of bylaw services to respond in a timely way to issues of public disorder and to connect local residents and businesses to services that can appropriately intervene to resolve use conflicts in public areas.

Each of these activities will be well-integrated into the broader community strategy because each component of the project will be led by either Salt Spring Island Community Services (direct services to the homeless) and CRD SSI Administration (bylaw services and public information roles). Throughout the project, SSICS and CRD SSI Administration will work collaboratively to address local community issues as they emerge.

**9. Anti-Stigma Lens.** Describe how proposed activities will apply an anti-stigma lens and increase public awareness and understanding of causes and responses to homelessness.

1. The use of the Seabreeze Inn will continue to reinforce the positive impact that housing stability has on people's health, self-esteem, motivation and community connection. There is already a marked difference between the greater stability experienced at the Seabreeze site and Emergency Shelter site in terms of problem behaviors, police attendance, and the demeanor of residents. It illustrates that the more stable and "normal" the housing, the more stable and community-minded the residents will be.

2. Having a Housing First team present in Ganges will broaden the scope of interventions available to unsheltered people experiencing homelessness in the heart of the community, and has the potential to reduce the reliance on law enforcement interventions where social support may be better able to address individual needs.

**10. Partnerships & Engagement.** Please indicate how you intend to engage or collaborate with the following and what specific role they will play in the proposed activities. If possible, please identify the specific agencies or organizations you intend to work with.

A. Indigenous leadership, organizations and communities, including engagement during the development of the application package:

There is no single concentrated indigenous population or community on Salt Spring Island. There is consistent, but low number of indigenous people that are unsheltered and accessing services such as emergency shelter and food. There is specific indigenous organization or group that has been active in homelessness planning or action.

The CRD First Nations Relations office will be informed of this project and, if needed, will help the partners in the initiative engage with local First Nations.

In addition, Salt Spring Island Community Services has a long standing collaborative relationship with the Stqeeye' Learning Society, a local leadership and coordinating group, to provide mutual support when serving indigenous people. This has primarily had a youth focus, with elder connections and land-based healing activities at the Xwaaqw'um traditional village site. Over the past two years there has been a connection with the SSICS Community Counsellor for the same purposes with marginalized adults. The Stqeeye' Learning Society has been informed of this initiative, as is the case with other new programming directions for marginalized populations.

B. Distinct needs-serving organizations, public health, health authorities, non-profit organizations, other local governments, police, bylaw enforcement):

The project will be supported through the CRD's operation of the Salt Spring COVID Task Force, which will act as a communication and advisory hub for the project. The Task Force includes representatives from all the identified organizations listed above.

In addition, the Salt Spring Homelessness Coalition will provide an additional locus for connections among other various needs-serving organizations.



Each organization has been highly supportive of this proposal going forward, and includes: RCMP, Public Health, VIHA Mental Health and Substance Use team, Copper Kettle, Islanders Working against Violence, Harvest Food Programs, In From The Cold Shelter, Inter-ministerial Group, CRD Director, Island Trust Trustees, and the Salt Spring Health Advancement Network. The project and its activities will be highly involved with Public Health and MHSU team. Both the RCMP and Public Health have expressed an interest in working closely with the project to provide better harm reduction and overdose prevention support for the marginalized populations.

C. Other:

**11. People with Lived Experience.** Indicate how you intend to communicate and engage with unsheltered homeless populations to include perspectives of people with lived experience.

The Peer Support Workers will play an important role in sustaining effective helping relationships with people sheltering outdoors. Salt Spring Island Community Services has a long-standing connection in one way or another with virtually all of the people experiencing homelessness in the community, whether they be long term community residents or transient newcomers. The SSICS main site, and cluster of services (shelter, food bank and meal programs, Housing First services including case management, rent subsidies and emergency support, counselling, basics needs services including laundry, shower and internet, and mental health peer support drop in) make it a bustling "one-stop" location for the homeless and other marginalized individuals. There has always been a priority placed on maintaining positive relationships, which had included a basic process of listening and responding to the concerns and perspectives of the people served. Many services have been developed on this basis, such as the dental program, shower and laundry service, meal programs, etc. During the Covid pandemic SSICS has hosted numerous outdoor gatherings with unsheltered groups in "the garden" to problem solve pressing issues such as safety, community stigma, encampments, vehicle problems, and shelter pressures. This format has been used to help shape the development of a healthy culture and peer support system at the Seabreeze Inne. We anticipate that this level of engagement will be elevated even more through this project as we are able to engage leaders within the homeless group to take up peer support and/or work experience positions in the casual labour service.

**12. Outcomes & Performance Measures.** Please describe the proposed outcomes and performance measures.

A. How will the outcomes address the challenges identified in Questions 6 and 7:

The outcomes of this project will result in an increase in the safe sheltering for currently unsheltered individuals, provide immediate supports and connections for these individuals to access health care and disease transmission prevention (including overdose prevention), provide optional places and spaces and activities for homeless individuals currently having an intimidating presence in community public spaces, and bring a refreshing positive vitality to a small beleaguered collection of service providers who have diminishing time and energy to collaborate.

Local residents and businesses will have improved information on how to best respond and who to contact to help with issues of conflict and more effective order maintenance will be possible with additional bylaw services staff. These staff will endeavour to work with people with lived experience to help support a problem solving approach that succeeds in bringing a greater order in key public areas of SSI.

B. What performance measures will be used to assess these outcomes:

1. Number of additional people sheltered and length of stay in shelter beds.
  2. Number of additional people engaged with Housing First case management activities and other associated supports, and the level and quality of these cases. This is readily tracked through the case management system use by the Housing First team, which includes measures of individual outcomes and satisfaction.
  3. Work is currently being done with the Salt Spring Homelessness Coalition to better identify goals and measures to track successful collaboration and system effectiveness. This project will be in a good position to be a "guinea pig" to track these performance measures once they are established.
  4. Number of requests for service from local bylaw services and a reduction in the incidence of disorderly conduct in the community.
  5. Increased awareness among residents and businesses with respect to how to access services designed to address disorder issues in the community.
- C. Demonstrate a plan for winding up and concluding the funded activities (or continuing with alternative sources of funding):
1. Shelter capacity will be increased until COVID pandemic restrictions relax and previous shelter capacity is returned. Once restrictions are relaxed or removed, there will be increased capacity at local emergency shelters and the units at the Seabreeze will no longer be needed for sheltering purposes.
  2. The increased outreach activity will need to be reviewed and scaled back, as it is activity which is not exclusively linked to COVID-19 pandemic pressures. SSICS operates a core Housing First program, and the impact of this project may lead to an ongoing presence in the core Ganges village area where outreach and access to services may become more easily available to people in need.
  3. The CRD bylaw and public information services are expected to be only needed during spring, summer and early fall and will be scaled back later in 2021.

**13. Additional Information.** Please share any other information you think may help support your submission.

A resolution from the CRD Board is being sought to support this application and is expected to be presented to the Board at its meeting on June 9, 2021.

## SECTION 5: Required Attachments

Please submit the following with the completed Application Form:

- Detailed project budget
- Council or Board, Local Trust Committee or Treaty First Nation resolution that indicates support for the proposed project and a willingness to provide overall grant management
- For regional projects: Council, Board, Local Trust Committee, Treaty First Nation resolution from each partnering applicant that clearly states approval for the primary applicant to apply for, receive, and manage the grant funding on their behalf.
- Optional: Up to three letters of support as evidence of partnership or collaboration with partners such as community-based organizations, non-profit service providers, health authorities and public health units, local First Nations and/or Indigenous organizations.

Submit the completed Application Form and all required attachments as an e-mail attachment to [lgps@ubcm.ca](mailto:lgps@ubcm.ca) and note "2021 SCS" in the subject line. Submit your application as either a Word or PDF file(s).

**SECTION 6: Signature.** Applications are required to be signed by an authorized representative of the applicant. Please note all application materials will be shared with the Province of BC.

I certify that: (1) to the best of my knowledge, all information is accurate, (2) the area covered by the proposed project is within the applicant's jurisdiction (or appropriate approvals are in place) and (3) we understand that this project may be subject to a compliance audit under the program.

Name: Kevin Lorette

Title: General Manager

Signature:



Date: April 20, 2021

All applications should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: [lgps@ubcm.ca](mailto:lgps@ubcm.ca)

**UBCM STRENGTHENING COMMUNITY SERVICES' GRANT PROGRAM**  
**Capital Regional District - SSI Electoral Area**

**Budget**

**Project Term** April 1, 2021-March 31, 2022

**UBCM Grant Request**

**\$ 308,520.00**

<b>Expenses</b>		
	<b>Direct Cost</b>	<b>In Kind</b>
<b>Capital Regional District Services</b>		
Project Management		\$ 5,500.00
Project Governance (Advisory Group)		\$ 12,000.00
Additional Bylaw Services (35hrs/wk for 10 wks at \$89/hr.)	\$ 31,150.00	
Recreation Technician (35 hrs/wk for 4 weeks at \$55/hr.)	\$ 7,700.00	
Program Expenses	\$ 5,000.00	
Administration	\$ 5,720.00	
<b>Sub Total</b>	<b>\$ 49,570.00</b>	<b>\$ 17,500.00</b>

<b>Contracted Social Services</b>		
<b>Wages and benefits</b>		
Housing First Worker (\$25.70/hr X 1,456 hrs + Merchs)	\$ 47,700.00	
Project Coordinator (\$28.22/hr X 728 hrs + Merchs)	\$ 26,200.00	
Program Director (\$38.96/hr X 104 hrs + Merchs)	\$ 5,250.00	
Staff Development	\$ 750.00	
Travel	\$ 1,800.00	
Meeting Costs	\$ 1,250.00	
Communications	\$ 2,500.00	
Food	\$ 18,000.00	
Program Supplies	\$ 2,400.00	
Telephone	\$ 2,500.00	
Equipment (Office furniture, computer, printer, etc)	\$ 2,000.00	
Stipend - Peer Support (2 @ \$25/hr X 36 hrs/mo X 10 mos)	\$ 18,000.00	
Seabreeze Acoomodations (3 units over 12 months)	\$ 83,600.00	
Emergency Supports to Unsheltered Persons (medication, health supports, clothing, household items)	\$ 6,000.00	
Office Costs (50% of SSICS Hereford Site Office for 12 mos)	\$ 24,000.00	
General Admin-SSICS 7%	\$ 17,000.00	
<b>Sub Total</b>	<b>\$ 258,950.00</b>	<b>\$ -</b>

<b>TOTAL PROJECT EXPENSES</b>	<b>\$ 308,520.00</b>	<b>\$ 17,500.00</b>
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DIFF \$ -

Social Service Staff Summary

<u>Position</u>	<u>class</u>	<u>rate</u>	<u>hrs/wk</u>	<u>weeks</u>	<u>hrs/yr</u>	<u>wages</u>	<u>benefits</u>	<u>total</u>
Housing First Worker	JJEP12	25.70	\$ 28.00	52	1,456	37,419.20	10,290.28	47,709.48
Program Director		38.96	\$ 2.00	52	104	4,051.84	1,215.55	5,267.39
<b>TOTAL</b>			<b>\$ 30.00</b>		<b>1,560</b>	<b>41,471.04</b>	<b>11,505.83</b>	<b>52,976.87</b>

*Seabreeze Inne Costs*

<b>Unit Type</b>	<b>Number</b>	<b>Months</b>	<b>Monthly Rate</b>	<b>Total</b>
Queen Room	3	7	\$ 1,600.00	\$ 33,600.00
Queen Room	4	5	\$ 1,000.00	\$ 20,000.00
King Room with Kitchenette	3	5	\$ 2,000.00	\$ 30,000.00
<b>Total</b>				<b>\$ 83,600.00</b>