

Meeting Minutes

Capital Regional District Board

Wednesday, May 26, 2021

11:00 AM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

Special Meeting

PRESENT:

C. Plant (Chair), M. Alto (for L. Helps) (EP), Z. de Vries (for R. Mersereau) (EP) (Acting Vice Chair), D. Blackwell, P. Brent (for D. Howe) (EP), J. Brownoff (for S. Brice) (EP), B. Desjardins (EP), K. Harper (for F. Haynes) (EP), G. Holman, B. Isitt, D. Kobayashi (for R. Martin) (EP), J. Loveday (EP), C. McNeil-Smith (EP), K. Murdoch (EP), G. Orr (EP), J. Ranns (EP), D. Screech, L. Seaton, M. Tait, N. Taylor, K. Williams (EP), G. Young

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services (EP); K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; D. Fairbairn, Wastewater Treatment Project Board Chair; Manager M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: S. Brice, F. Haynes, L. Helps, M. Hicks, D. Howe, R. Mersereau, R. Windsor

The meeting was called to order at 11 am.

1. TERRITORIAL ACKNOWLEDGEMENT

A Territorial Acknowledgement was provided in the preceding meeting.

2. APPROVAL OF THE AGENDA

MOVED by Director Seaton, **SECONDED** by Director Tait,
That the agenda for the May 26, 2021 Session of the Capital Regional District Board be approved.
CARRIED

3. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

4. SPECIAL MEETING MATTERS

4.1. [21-453](#) CRD Wastewater Treatment Project: Project Completion Report

D. Fairbairn spoke to Item 4.1. and provided a PowerPoint presentation outlining

the factors leading to the completion of the wastewater treatment project.

Discussion ensued regarding:

- presentation to First Nations in the region
- landscaping at McCauley Point pump station
- risk analysis for ongoing challenges
- operational costs
- budget review and monitoring
- lessons learned implemented in future capital projects

The CRD Board thanked members of the project board and staff for their work to reach this important milestone.

**MOVED by Director Blackwell, SECONDED by Director Seaton,
The 'CRD Wastewater Treatment Project: Project Completion Report' attached as
Appendix A to the staff report be received for information.
CARRIED**

4.2. [21-454](#) Wastewater Treatment Project Governance Transition Report

Discussion ensued regarding future quarterly report and the next meeting of the Core Area Liquid Waste Management Committee, which is scheduled for July.

**MOVED by Director Blackwell, SECONDED by Director Isitt,
The 'Wastewater Treatment Project Governance Transition Report' attached as
Appendix A to the staff report, be received for information.
CARRIED**

**4.3. [21-457](#) Repeal of Core Area Wastewater Treatment Project Delegation and
Related Delegation Bylaw Amendments**

K. Morley spoke to Item 4.3.

Discussion ensued regarding delegation authority.

**MOVED by Director Blackwell, SECONDED by Director Seaton,
That Bylaw No. 4348, Capital Regional District Delegation Bylaw No. 1, 2017,
Amendment Bylaw No. 3, 2021, be read a first, second, and third time.
CARRIED**

**MOVED by Director Blackwell, SECONDED by Director Seaton,
That Bylaw No. 4348 be adopted.
CARRIED**

**MOVED by Director Blackwell, SECONDED by Director Seaton,
That Bylaw No. 4429, Capital Regional District Delegation Bylaw No. 1, 2017,
Amendment Bylaw No. 4, 2021, be read a first, second, and third time.
CARRIED**

**MOVED by Director Blackwell, SECONDED by Director Seaton,
That Bylaw No. 4429 be adopted.
CARRIED**

MOVED by Director Blackwell, SECONDED by Director Seaton,

That Bylaw No. 4428, Officers', General Managers' and Management Staff's Bylaw No. 2006, Amendment Bylaw No. 6, 2021", be read a first, second, and third time.
CARRIED

MOVED by Director Blackwell, SECONDED by Director Tait,
That Bylaw No. 4428 be adopted
CARRIED

5. ADJOURNMENT

MOVED by Director Blackwell, SECONDED by Director Tait,
That the May 26, 2021 Capital Regional District Board meeting be adjourned at
12:16 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER