



Making a difference...together

**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission
Held January 28, 2019, SSI Public Library, 129 McPhillips Ave, Salt Spring Island, BC**

Present: **CRD Director:** Gary Holman
Commission Members: Carolyn Hopp, Gary Lehman, Shellie Barrett, Dal Brickenden, Myna Lee Johnstone
Staff: Karla Campbell, Senior Manager, Salt Spring Electoral Area; Chris Davidson, Manager Engineering, Dan Ovington, Manager Parks and Recreation; Tracey Shaver, Recording Secretary.
Absent: Rhonan Heitzmann

1. Election of Chair and Vice Chair

Senior Manager Campbell called the meeting to order at 4:00 pm with a request for nominations for the position of Chair.

After a brief introduction around the table to benefit new commissioners,

Gary Holman nominated Carolyn Hopp for the position of Chair. No other nominations were put forth; Carolyn Hopp accepted the position of chair and was voted in by acclamation.

MOVED by Commissioner Brickenden, **SECONDED** by Commissioner Barrett, That the Salt Spring Island Transportation Commission postpone the election for Vice Chair to the February meeting.

CARRIED

Director Holman agreed to chair the remainder of this meeting as orientation for Commissioner Hopp.

2. Approval of Agenda

MOVED by Commissioner Brickenden, **SECONDED** by Director Holman, That the Salt Spring Island Transportation Commission agenda of January 28, 2019 be amended and approved with the addition of item 7.7 Croftonbrook Bus Stop.

CARRIED

3. Adoption of Minutes of November 28, 2018

MOVED by Commissioner Johnstone, **SECONDED** by Commissioner Lehman, That the Salt Spring Island Transportation Commission minutes of November 28, 2018 be approved.

CARRIED

4. **Delegation/Presentation-** none registered

5. **Director, Chair and Commissioner Reports**

5.1 **Director Holman** briefly reported:

- Report in Driftwood in beginning of January
- Held CRD Budget meeting on January 22, 2019
- Participated in Climate Action Workshop; preparing recommendations to bring forward to Islands Trust, CRD and Transportation Commission
- Harbourwalk Committee; sending a joint letter (Islands Trust and CRD) to request the Ministry reserve the public access right away for the Harbourwalk so that designs can begin.

6. **Outstanding Business**

6.1 **Road Safety Infrastructure – Commissioner Dal Brickenden**

Commissioner Brickenden brought a motion forward for consideration and has since discovered that there is more background information that he would like to explore on this complex issue.

Brief discussion points:

- Staff to distribute the incorporation study on road conditions for review
- Areas brought forward by delegations have been identified in study; no costing or design work completed by MoTI
- SSI recently had significant road failures
- Province is responsible for road infrastructure maintenance and improvements; and offer grants to local governments to invest in bike lanes, and the CRD acquires a work permit to install pedestrian pathways within the road right of way.
- Best practise and use of tax payer funding is to prioritize projects, obtain engineering review, obtain designs and costs then approach Ministry of Transportation with these tools in hand to negotiate what projects are taken on with combined funding sources.

MOVED by Commissioner Brickenden, **SECONDED** by Commissioner Barrett,

That the Salt Spring Island Transportation Commission defer motion related to road safety infrastructure.

CARRIED

6.2 **Project Updates**

- North Ganges Transportation Plan

Brief update on project: archeological permit process is in the preliminary stage, there is potential for the need to perform additional assessments.

This outfall work is now the cause of delays due to the archeological permitting processes which was not in effect when original drainage infrastructure was installed.

- PCP Pathway-Booth Bay to Central
 - Technical memo received and reviewed; guidelines provided to consultant to proceed with work on designs
 - Archeologist performed site visit; no areas of concern identified

7. New Business

7.1 BC Transit Three Year Budget (Apr. 1, 2019 – Mar. 31, 2022)

- Brief report on transit budget process
- 2019 discussions with community about increasing requisition
- 2020 potential referendum
- If referendum is not approved; decisions will need to be made to lower services

7.2 Ganges Pedestrian Safety

- Discussion on various areas of the island and town which are hazardous to pedestrians, cyclists and those with mobility challenges.
- Islands Pathways have previously prepared a report on various locations needing improvements in Ganges. Commissioner Lehman to investigate status of sites which have not been addressed.

7.3 Island Pathways-CRD Agreement

CRD Staff continue meetings with Island Pathways to finalize a volunteer agreement which is needed to complete a portion of CRD insurance requirements. Goal is to make sure volunteers are fully covered while working on CRD projects.

7.4 Island Bus Shelter-CRD Agreement- Staff to meet with representatives.

7.5 Wind Storm and Effect on BC Transit Local Bus Service

- Local Transit service was maintained and only interrupted in areas that were not passable due to debris.
- Communicating information difficult with power outages.

7.6 BC Transit Monthly Revenue Report- received for information

7.7 Croftonbrook Bus Stop - 132 Corbett Road

- BC Transit has previously stated that their guidelines will provide for bus stops that are over 400 m away from the nearest location.
- The proposed location for a new stop at Croftonbrook is within the existing service area.
- Additional considerations are associated with altering the bus route; connection times, turn around space and a service area with low ridership.
- BC Transit has agreed to consider route extension request during the next service review.
- Developer is asking that service change happen to coincide with completion of the first phase of development.
- Developer anticipates needs will increase with the demographics of the new area residents

MOVED by Commissioner Johnstone, **SECONDED** by Commissioner Barrett,

That the Salt Spring Island Transportation Commission request BC Transit reconsider a change to Route 1 Ganges Local to accommodate a bus stop at 132 Corbett Road; and provide a cost and route change analysis for consideration of a future transit expansion.

CARRIED

Vote Against- Commissioner Hopp

8. Next Meeting: February 25, 2019 at 4:00 PM in the Public Library

9. Adjournment

MOVED By Director Holman, **SECONDED** by Commissioner Brickenden,
That the meeting adjourn at 5:35 pm.

CHAIR

SENIOR MANAGER