



Notice of Meeting and Meeting Agenda Electoral Areas Committee

Wednesday, October 8, 2025

10:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio)

Guest: Director M. Little

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [25-0922](#) Minutes of the Electoral Areas Committee Meeting of July 9, 2025

Recommendation: That the minutes of the Electoral Areas Committee meeting of July 9, 2025 be adopted as circulated.

Attachments: [Minutes - July 9, 2025](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

- 6.2. [25-1018](#) Bylaws No. 4370 and 4373: Maliview Sewer Service Wastewater
System Renewal and Upgrades

- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That the attached Certification of Results of Petition for Borrowing - Maliview Estates Sewerage System be received.
(NWA)
 2. That third reading of Bylaw No. 4370, "Maliview Sewer System Loan Authorization Bylaw No. 1, 2020" be rescinded.
(NWA)
 3. That Bylaw No. 4370 be amended, as shown in Schedule B, as follows:
 - a. Under Whereas Clause A, by inserting the word "No. 1" between the words "Bylaw" and ",1991";
 - b. By replacing Whereas Clause B in its entirety with the following:
"The Maliview wastewater system requires capital renewal and upgrades, which will involve the planning, study, project administration, equipment purchases, design and construction of a new Moving Bed Biofilm Reactor (MBBR) system and renewal and integration of existing systems facilities, for the collection, conveyance, treatment and disposal of wastewater, including establishment of the required Inflow and Infiltration (I&I) Program";
 - c. Under Whereas Clause C, by replacing the words "Two Million Two Hundred and Ten Thousand Dollars (\$2,210,000)" with the words "Two Million Five Hundred and Ten Thousand Dollars (\$2,510,000)";
 - d. By replacing Whereas Clause E in its entirety with the following:
"Pursuant to sections 347 and 407 of the Local Government Act, participating area approval is required for this borrowing and shall be obtained by a petition of the property owners in the Maliview Estates Sewerage Local Service area under section 408 of the Local Government Act;and";
 - e. Under Section 1 (a) by replacing the words "Two Million Two Hundred and Ten Thousand Dollars (\$2,210,000)" with the words "Two Million Five Hundred and Ten Thousand Dollars (\$2,510,000)";
 - f. Under Section 2, by replacing the words "20 years" with "30 years"; and
 - g. Under Section 3, by replacing the word "2020" with "2025", so that the Bylaw may be cited as the "Maliview Sewer System Loan Authorization Bylaw No. 1, 2025."
(NWA)
 4. That Bylaw No. 4370, "Maliview Sewer System Loan Authorization Bylaw No. 1, 2025" be read a third time as amended.
(NWA)
 5. That third reading of Bylaw No. 4373, "Maliview Estates Sewerage Local Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 1, 2020" be rescinded.
(NWA)
 6. That Bylaw No. 4373 be amended, as shown in Schedule D, as follows:
 - a. Under Section 1 (b), in regards to 4 (a), by replacing the words "Two Hundred and Fifty Thousand Dollars (\$250,000)" with the words "Two Hundred and Eleven Thousand Six Hundred and Thirty-One Dollars (\$211,631)";
 - b. Under Section 1 (b), in regards to 4 (b), by replacing the words "\$5.466 per One Thousand Dollars" with the words "\$3.1250 per One Thousand Dollars"; and
 - c. Under Section 2, by replacing the word "2020" with "2025", so that the Bylaw may be cited as the "Maliview Estates Sewerage Local Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 1, 2025".
(NWA)
 7. That Bylaw No. 4373, "Maliview Estates Sewerage Local Service Establishment Bylaw No. 1, 1991, Amendment Bylaw No. 1, 2025" be read a third time as amended.
(NWA)
 8. That participating area approval to Bylaw No. 4373 be provided by the Electoral Area Director consenting on behalf.
 9. That Bylaw No. 4370 and Bylaw No. 4373 be forwarded to the Inspector of Municipalities for approval.
(NWA)

Attachments: [Staff Report: Bylaw Nos. 4370 & 4373: Maliview Sew Svc Sys Renewal & Upg](#)
[Appendix A: Certificate of Results - Maliview Petition for Borrowing](#)
[Appendix B: Bylaw No. 4370](#)
[Appendix C: Bylaw No. 4370 Redlined](#)
[Appendix D: Bylaw No. 4373](#)
[Appendix E: Bylaw No. 4373 Redlined](#)
[Appendix F: Staff Report October 22, 2020](#)

6.3. [25-0995](#) Recovery Planning Update: Post-Disaster Household & Needs Assessment Data Collection Project

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Recovery Planning Update-PDHNA Data Collection Project](#)
[Appendix A: Estimates for Manual Assessment Team Creation](#)
[Appendix B: BC Disaster Recovery Sectors](#)

6.4. [25-0996](#) Bylaw No. 4714: Malahat Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1999, Amendment Bylaw No. 2, 2025

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4714, "Malahat Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1999, Amendment Bylaw No. 2, 2025", be introduced and read a first, second, and a third time;
(NWA)
2. That participating area approval to Bylaw No. 4714 be provided by the Electoral Area Director consenting on behalf; and
(NWA)
3. That Bylaw No. 4714 be referred to the Inspector of Municipalities for approval.
(NWA)

Attachments: [Staff Report: Bylaw No. 4714](#)
[Appendix A: Map of Proposed Malahat Fire Prot'n Lcl Svc Area Amend't](#)
[Appendix B: Bylaw No. 4714](#)

6.5. [25-1014](#) Process to Establish a Sister Island Relationship Between Salt Spring Island and Orcas Island

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Proc. to Est. a Sister Isl. Relationship Between SSI & Orca Island](#)

6.6. [25-0884](#) Previous Minutes of Other CRD Committees and Commissions for Information

- Recommendation:** There is no recommendation. The following minutes are for information only:
- a) East Sooke Fire Protection and Emergency Response Service Commission minutes of May 28, 2025
 - b) East Sooke Fire Protection and Emergency Response Service Commission minutes of June 25, 2025
 - c) Galiano Island Parks and Recreation Commission minutes of July 10, 2025
 - d) Galiano Island Parks and Recreation Commission minutes of August 7, 2025
 - e) Mayne Island Parks and Recreation Commission minutes of June 12, 2025
 - f) Mayne Island Parks and Recreation Commission minutes of July 10, 2025
 - g) North Galiano Fire Protection and Emergency Response Service Commission minutes of June 15, 2025
 - h) Otter Point Fire Protection and Emergency Response Service Commission minutes of March 12, 2025
 - i) Otter Point Fire Protection and Emergency Response Service Commission minutes of April 9, 2025
 - j) Otter Point Fire Protection and Emergency Response Service Commission minutes of May 7, 2025
 - k) Otter Point Fire Protection and Emergency Response Service Commission minutes of June 11, 2025
 - l) Otter Point Fire Protection and Emergency Response Service Commission minutes of July 9, 2025
 - m) Pender Island Parks and Recreation Commission minutes of June 9, 2025
 - n) Pender Island Parks and Recreation Commission minutes of July 28, 2025
 - o) Saturna Island Parks and Recreation Commission minutes of May 19, 2025
 - p) Saturna Island Parks and Recreation Commission minutes of June 23, 2025
 - q) Shirley Fire Protection and Emergency Response Service Commission minutes of February 24, 2025
 - r) Shirley Fire Protection and Emergency Response Service Commission minutes of March 25, 2025
 - s) Shirley Fire Protection and Emergency Response Service Commission minutes of April 28, 2025
 - t) Shirley Fire Protection and Emergency Response Service Commission minutes of May 26, 2025
 - u) Shirley Fire Protection and Emergency Response Service Commission minutes of June 30, 2025
 - v) Shirley Fire Protection and Emergency Response Service Commission minutes of July 28, 2025
 - w) Willis Point Fire Protection and Recreation Facilities Commission minutes of June 26, 2025

Attachments:

[Minutes: East Sooke Fire Prot'n & Emerg Resp Svc Commiss - May 28, 2025](#)
[Minutes: East Sooke Fire Prot'n & Emerg Resp Svc Commiss - June 25, 2025](#)
[Minutes: Galiano Island Parks & Recreation Commission - July 10, 2025](#)
[Minutes: Galiano Island Parks & Recreation Commission - August 7, 2025](#)
[Minutes: Mayne Island Parks & Rec Commission - June 12, 2025](#)
[Minutes: Mayne Island Parks & Rec Commission - July 10, 2025](#)
[Minutes: N. Galiano Fire Prot'n & Emerg Resp Svc Commiss - June 15, 2025](#)
[Minutes: Otter Pt Fire Protec & Emerg Resp Service Commis - March 12, 2025](#)
[Minutes: Otter Pt Fire Protec & Emerg Resp Service Commis - April 9, 2025](#)
[Minutes: Otter Pt Fire Protec & Emerg Resp Service Commis - May 7, 2025](#)
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[Minutes: Otter Pt Fire Protec & Emerg Resp Service Commis - July 9, 2025](#)
[Minutes: Pender Island Parks & Rec Commission - June 9, 2025](#)
[Minutes: Pender Island Parks & Rec Commission - July 28, 2025](#)
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[Minutes: Shirley Fire Prot'n and Emerg Rspns Svc Commiss June 30, 2025](#)
[Minutes: Shirley Fire Prot'n and Emerg Rspns Svc Commiss July 28, 2025](#)
[Minutes: Willis Point Fire Protection & Rec Facilities Comm - June 26, 2025](#)

7. Notice(s) of Motion**8. New Business****9. Adjournment**

The next meeting is October 29, 2025 @ 10 am (Special - Budget).

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.