



**REPORT TO ENVIRONMENTAL SERVICES COMMITTEE
MEETING OF WEDNESDAY, MAY 15, 2024**

SUBJECT Hartland Public Drop-off Depot – Expanded Hours Pilot

ISSUE SUMMARY

To provide an update on a pilot to expand the hours at the Hartland public drop-off depot to increase access and divert recyclable materials from Hartland Landfill.

BACKGROUND

The Hartland public drop-off depot has seen an increase in customers using the pay-by-weight bin area and the recycling/household hazardous waste area. This can lead to long line-ups on Hartland Avenue, particularly at peak times (Mondays and Fridays from 9 a.m. to 12 p.m., Saturdays from 11 a.m. to 2 p.m., and any morning following a holiday). New material bans on clean and treated wood waste and asphalt shingles, coming into effect at Hartland Landfill in 2024, may further increase the demand at the public drop-off depot.

The 2022 Solid Waste Stream Composition Study identified that 47% of garbage sent to Hartland Landfill could have been diverted through existing reuse, recycling or energy recovery programs in the community, including through the Hartland public drop-off depot.

To address levels of service, staff developed an Internal Business Case, and through the 2024 financial plan process, the Capital Regional District (CRD) Board approved a pilot project to trial increasing access to the public drop-off depot at Hartland. The objectives of the pilot project include:

- increasing diversion rates for materials accepted at Hartland’s public drop-off depot, which will help decrease the amount of recyclable material ending up in the garbage and assist the region in reducing waste by one-third
- decreasing the amount of traffic at the Hartland public drop-off depot during peak depot hours
- receiving feedback from the public to inform whether the pilot will be a permanent service

Starting Saturday, June 15, 2024, the hours at the Hartland public drop-off depot will be extending on Saturdays for three additional hours for a one-year pilot period. Below is a table showing the changes to the Hartland hours.

Current Hartland Public Drop-Off Depot Hours	New (Pilot) Hartland Public Drop-Off Depot Hours beginning June 15
Weekdays: 9 a.m. to 5 p.m.	unchanged
Saturdays: 7 a.m. to 2 p.m.	Saturdays: 7 a.m. to 5 p.m.
Sundays and statutory holidays: closed	unchanged

Only residents and small commercial vehicles under 5,500 GVW are eligible to access the public drop-off depot at Hartland Landfill. The hours for commercial customers accessing the auto scales

and active face will also extend to 5 p.m. on Saturdays. The site will remain closed for all customers on Sundays and statutory holidays.

Hartland customers and neighbours will be notified of the expanded hours pilot through an information bulletin, along with paid media, social media, printed materials, the Rethink Waste newsletter and online content. Staff will also provide an update to members of the Local Government Waste Reduction Working Group and to the Solid Waste Advisory Committee.

Staff will seek public input on the pilot project from Hartland customers and neighbours via a Checkbox Survey and the CRD's Infoline at infoline@crd.bc.ca. Scale data will be evaluated to determine if customers are utilizing the depot during the expanded hours. Scale data will also be used to determine if there is an increase in the quantity of materials being dropped off. Results of the pilot will inform whether staff recommend extending the pilot hours to become a permanent service. Pending customer uptake and survey results on the increased Saturday hours, staff may pilot additional opening hours during the one-year pilot.

CONCLUSION

Beginning June 15, 2024, the Capital Regional District will be piloting expanded hours at the Hartland public drop-off depot. The pilot is being conducted in response to increased demand at the public drop-off depot and new material bans coming into effect in 2024. During the one-year pilot, the Hartland public drop-off depot will extend the opening hours to 5 p.m. on Saturdays. The hours for commercial customers accessing the auto scales and active face will also be extended to 5 p.m. on Saturdays. Results of the pilot will inform whether staff recommend extending the pilot period hours to become a permanent service.

RECOMMENDATION

There is no recommendation. This report is for information only.

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