



Making a difference...together

File: 0360-20
Climate Action Task Force

Capital Regional District

Meeting Minutes Climate Action Inter-Municipal Task Force (IMTF)

Friday, June 21, 2024

9:30 AM

Room 488/MS Teams
625 Fisgard St.
Victoria, BC V8W 1R7

Present: S. Duck (Sidney), Councillor M. Gardiner (Victoria), Councillor M. Wagner (Langford),
Electronic Participation: A. Baird (Highlands), Director G. Holman (SSI EA), A. MacKenzie (View
Royal), Councillor C. Smart (Oak Bay), Councillor T. St-Pierre (Sooke), Director A. Wickheim (JdF
EA)

Staff: N. Elliott (Manager, Climate Action Programs), M. Greeno (Community Energy Specialist), M.
Rowe (Climate Action Program Assistant, Recorder), T. Olynyk (BC Hydro, Presenter), Robyn Webb
(BC Hydro, Presenter)

Regrets: Director P. Brent (SGI EA), Councillor J. Brownoff (Saanich), Councillor D. Cavens
(Esquimalt), Councillor S. Gray (Metchosin), Councillor D. Grove (Colwood), Mayor P. Jones (North
Saanich), Councillor S. Riddell (Central Saanich)

The meeting was called to order at 9:30 am.

1. Welcome and Introductions

- A round of introductions was made by Task Force members and CRD staff.

2. Territorial Acknowledgement

- N. Elliott provided a Territorial Acknowledgment.

3. Presentation: BC Hydro Electrification Overview

- BC Hydro's Robyn Webb, Program Manager, and Ted Olynyk, Community Relations, provided an overview and update on supply/demand forecasting, and electrification mandates followed by a Q&A session. See the accompanying [presentation](#) for details.

Actions:

- a) CRD staff to provide BC Hydro's 2025 Integrated Resource Plan [survey link](#) with meeting minutes.
- b) CRD staff follow-up with remaining inquiries related to BC Hydro presentation.

4. Approval of Agenda

- Agenda for the [June 21, 2024](#) Climate Action Inter-Municipal Task Force meeting.

5. Adoption of Minutes

- Minutes from the [March 15, 2024](#) Climate Action Inter-Municipal Task Force meeting.

MOVED by A. Baird, SECONDED by S. Duck

That the minutes of the March 15, 2024 Climate Action Inter-Municipal Task Force meeting be adopted as circulated.

CARRIED

6. Climate Action Program Updates

- N. Elliott provided background information and updates for the CRD Climate Action Service, including:
 - 2023 Climate Action Progress Report, Heat vulnerability mapping and regional climate projections, CRD Public EV Charging Network, Zero Carbon Step Code, Home Energy Navigator regional building retrofit program, community education and outreach, energy benchmarking/Energy and Carbon Emissions Reporting, recent ESC and CRD Board meeting motions and discussions, including GHG emissions reduction policy analysis, corporate reductions, adaptation strategy, climate budgeting, and transportation governance.
- Councilors advised that the CRD consider:
 - Expanding climate action public education and outreach campaigns. (T. St-Pierre, Sooke; A. Wickheim, JdF EA)
 - Expanding support and offerings for residents in multi-family dwellings and stratas, particularly concerning home retrofits and rebates. (M. Gardiner, Victoria)

Actions:

- c) CRD staff to include the [2023 Climate Action Progress Report](#) with meeting minutes.
- d) CRD staff to include a link to the [Oak Bay Coolkit](#) with meeting minutes.

7. Vancouver Island and Coastal Communities Leadership Conference Debrief

Due to time constraints, this item was not discussed.

8. Municipal Roundtable – Open Discussion

- Attendees provided brief updates regarding current projects and areas of interest in their respective municipalities and electoral areas. Discussion related to staff capacity increases/decreases, new active transportation and EV infrastructure, upcoming public outreach events, and bylaw updates.

9. Task Force SharePoint Site

- Members were asked to contact Megan Rowe, Climate Action Program Assistant at mrowe@crd.bc.ca if they had any issues accessing or uploading documents to the [collaboration site](#).

Action:

- e) Members to utilize Task Force SharePoint site to share key documents and resources between members.

10. Adjournment

- Meeting adjourned at 11:35 am.

New Actions	Responsibility	Timeline
CRD staff to provide a link to BC Hydro's 2025 Integrated Resource Plan survey with meeting minutes.	Staff	ASAP
CRD staff follow-up with remaining inquiries related to BC Hydro presentation.	Staff	ASAP
CRD staff to include the 2023 Climate Action Progress Report with meeting minutes.	Staff	ASAP
CRD staff to include a link to the Oak Bay Coolkit with meeting minutes.	Staff	ASAP
Past Actions	Responsibility	Timeline
Members to utilize Task Force SharePoint site to share key documents and resources between members. If you need assistance accessing the collaborative site, please contact staff.	IMTF	Ongoing
Members to provide future meeting topic requests to Manager, Climate Action Programs.	IMTF	Ongoing
CRD staff to attach the minutes from the previous meeting with future meeting invites, in addition to linking to the SharePoint collaboration site.	Staff	Ongoing