



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, June 11, 2025

12:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [25-0555](#) Minutes of the Capital Regional District Board meeting of May 14, 2025

Recommendation: That the minutes of the Capital Regional District Board meeting of May 14, 2025 be adopted as circulated.

Attachments: [Minutes - May 14, 2025](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

5.1.1. [25-0664](#) Presentation: Vice Chair Little; Re: Ed MacGregor Memorial Bursary 2025

5.1.2. [25-0665](#) Presentation: Vice Chair Little; Re: Nils Jensen Memorial Bursary 2025

5.1.3. [25-0666](#) Presentation: Paul Gerrard (CRD Representative) and Elizabeth Brown (President/CEO), Victoria Airport Authority; Re: Report to Nominators

Attachments: [Presentation: VAA Report to Nominators](#)

5.2. Delegations

5.2.1. [25-0731](#) Delegation - Victoria Klassen Jeffery; Representing Capital Bike: Re: Agenda Item: 7.4. AAP Results & Adoption for Bylaw No. 4630 - Regional Transportation Service Establishment Bylaw No. 1, 2024

6. CONSENT AGENDA

6.1. [25-0699](#) Ed MacGregor Memorial Bursary 2025

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Ed MacGregor Memorial Bursary 2025](#)

6.2. [25-0700](#) Nils Jensen Memorial Bursary 2025

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Nils Jensen Memorial Bursary 2025](#)

6.3. [25-0589](#) CRD Arts and Culture: 2024 Impact Report

Recommendation: The Arts Commission recommends to the Capital Regional District Board:
That staff distribute the CRD Arts and Culture: 2024 Impact Report virtually through the CRD website and as physical copies to all councils and electoral area directors to raise awareness about the positive impact of the Arts and Culture Support Service throughout the capital region.
(NWA)

Attachments: [Staff Report: Arts & Culture 2024 Impact Report](#)

[Appendix A: 2024 Impact Report](#)

[Appendix B: Presentation of Impact Report](#)

[Appendix C: List of 2024 Grant Recipients](#)

**6.4. [25-0496](#) Development Variance Permit for the Northerly 50 Feet of Lot 111,
Malahat District - Wellswood Road/Trans Canada Highway**

Recommendation: [At the May 20, 2025 Juan de Fuca Land Use Committee meeting, the recommendation was amended and carried as below.]

The Land Use Committee recommends to the Capital Regional District Board:
That Development Variance Permit VA000166 for the Northerly 50 Feet of Lot 111, Malahat District, to vary Malahat Use Bylaw, 1981, Bylaw No. 980, Section 3.2.04(2), by reducing the side yard setback requirement from 3 m to 1.5 m for the purpose of constructing a single-family dwelling, be denied.
(NWP - Voting Block B: JDF EA, Central Saanich, Highlands, Langford (Goodmanson), Saanich (Murdock))

Attachments: [Staff Report: Development Variance Permit VA000166](#)

[Appendix A: Subject Property Map](#)

[Appendix B: Driveway Access – Wellswood Road](#)

[Appendix C: Site Plan](#)

[Appendix D: Requested Variance](#)

[Appendix E: Building Design Concept](#)

[Appendix F: Permit VA000166](#)

- 6.5.** [25-0501](#) Temporary Use Permit Renewal for Lot 4, Section 47, Otter District, Plan VIP52344 - 7861 Tugwell Road
- Recommendation:** The Land Use Committee recommends to the Capital Regional District Board:
That a three-year renewal for Temporary Use Permit TP000011, to allow the operation of a microbrewery with outdoor patio and food service in the Rural Residential 2 (RR-2) zone, on Lot 4, Section 47, Otter District, Plan VIP52344, be approved.
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)
- Attachments:** [Staff Report: Temporary Use Permit Renewal TP000011](#)
[Appendix A: Subject Property Map](#)
[Appendix B: Site and Building Plans](#)
[Appendix C: TP000011 – Renewal](#)
- 6.6.** [25-0561](#) Regional Emergency Management Partnership - 2024 Annual Report
- Recommendation:** There is no recommendation. This staff report is for information only.
- Attachments:** [Staff Report: REMP Annual Report](#)
[Appendix A: 2024 Annual Report - REMP in the Capital Region](#)
- 6.7.** [25-0562](#) Regional Context Statement Alignment Review - District of Highlands
- Recommendation:** The Planning and Protective Services Committee recommends to the Capital Regional District Board:
That the District of Highlands regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
(NWP - All except SGI & SSI)
- Attachments:** [Staff Report: RCS Alignment Review - District of Highlands](#)
[Appendix A: District of Highlands RCS Referral](#)
[Appendix B: Regional Context Statement Evaluation](#)
[Appendix C: District of Highlands Draft Regional Context Statement](#)
- 6.8.** [25-0563](#) Regional Context Statement Alignment Review - City of Victoria
- Recommendation:** The Planning and Protective Services Committee recommends to the Capital Regional District Board:
That the City of Victoria's regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
(NWP - All except SGI & SSI)
- Attachments:** [Staff Report: RCS Alignment Review - City of Victoria](#)
[Appendix A: City of Victoria Regional Context Statement Referral](#)
[Appendix B: Regional Context Statement Evaluation](#)
[Appendix C: City of Victoria Draft Regional Context Statement](#)

6.9. [25-0564](#) Regional Context Statement Alignment Review - City of Langford

Recommendation: The Planning and Protective Services Committee recommends to the Capital Regional District Board:
That the City of Langford's regional context statement be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 448 of the Local Government Act.
(NWP - All except SGI & SSI)

Attachments: [Staff Report: RCS Alignment Review - City of Langford](#)
 [Appendix A: City of Langford Regional Context Statement Referral](#)
 [Appendix B: Regional Context Statement Evaluation](#)
 [Appendix C: City of Langford Draft Regional Context Statement](#)

6.10. [25-0523](#) Greater Victoria Drinking Water Quality - 2024 Annual Report

Recommendation: The Regional Water Supply Commission recommends to the Capital Regional District Board:
That the Greater Victoria Drinking Water Quality 2024 Annual Report be approved.
(NWA)

Attachments: [Staff Report: Greater Victoria Drinking Water Quality 2024 Annual Report](#)
 [Appendix A: Greater Victoria Drinking Water Quality 2024 Annual Report](#)

7. ADMINISTRATION REPORTS**7.1. [25-0702](#) Biosolids Beneficial Use Management - May Update**

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Biosolids Beneficial Use Management May Update](#)

7.2. [25-0618](#) Operating Budget Amendment for Biosolids Disposal

Recommendation: That staff be directed to amend the Core Area Wastewater Operations Service Financial Plan to increase the 2025 budget by \$1.6 million due to biosolids management cost variances with such expenditures to be funded from operational reserves.
(WA)

Attachments: [Staff Report: Operating Budget Amendment For Biosolids Disposal](#)

7.3. [25-0681](#) AAP Results & Adoption for Bylaw No. 4634 - Sooke and Electoral Area Recreation and Facilities Service Loan Authorization Bylaw No. 1, 2025

Recommendation: 1. That the attached Certificate of Results of Alternative Approval Process for Bylaw No. 4634 (Appendix B) be received; and
(NWA)
2. That Bylaw No. 4634, "Sooke and Electoral Area Recreation and Facilities Service Loan Authorization Bylaw No. 1, 2025" be adopted.
(WA)

Attachments: [Staff Report: AAP Results & Adoption for Bylaw No. 4634](#)
[Appendix A: Bylaw No. 4634](#)
[Appendix B: Certificate of Results](#)

7.4. [25-0680](#) AAP Results & Adoption for Bylaw No. 4630 - Regional Transportation Service Establishment Bylaw No. 1, 2024

Recommendation: 1. That the attached Certificate of Results of Alternative Approval Process for Bylaw No. 4630 (Appendix B) be received; and
(NWA)
2. That Bylaw No. 4630, "Regional Transportation Service Establishment Bylaw No. 1, 2024" be adopted.
(WA)

Attachments: [Staff Report: AAP Results & Adoption for Bylaw No. 4630](#)
[Appendix A: Bylaw No. 4630](#)
[Appendix B: Certificate of Results](#)

8. REPORTS OF COMMITTEES

Accessibility Advisory Committee

8.1. [25-0639](#) Motion with Notice: CRD Parks Parking Policy (M. Essery)

Recommendation: [At the May 20, 2025 Accessibility Advisory Committee Meeting, the Committee passed the following motion with notice and is requesting that the Board refer the motion to the next meeting of the Regional Parks Committee for consideration:]

That the following motion be referred to the Regional Parks Committee:
"The Accessibility Advisory Committee recommend to the Regional Parks Committee recommends to the Capital Regional District Board:
That the CRD Parks waive parking fees for people with disabilities where they require an extra accessible vehicle, similar to BC Parks parking policy."
(NWA)

Attachments: [Background: Draft Minutes \(Excerpt\) of Accessibility Advisory Committee Meeting](#)

Electoral Areas Committee

- 8.2. [25-0478](#) Bylaw No. 4686, "Animal Regulation and Impounding Bylaw No. 1, 1986, Amendment Bylaw No. 12, 2025"

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:

1. That Bylaw No. 4686, "Animal Regulation and Impounding Bylaw No. 1, 1986, Amendment Bylaw No. 12, 2025" be introduced and read a first, second and third time; and
(NWA)
2. That Bylaw No. 4686 be adopted.
(NWA, 2/3rds on adoption)

Attachments: [Staff Report: Bylaw No. 4686 - Animal Regulation Amendment](#)
[Appendix A: Dog Licence Fee Comparison \(Current 2025 Rates\)](#)
[Appendix B: Schedule A – Dog Licence Fees \(Proposed\)](#)
[Appendix C: Schedule B – Animal Shelter Fees \(Proposed\)](#)
[Appendix D: Bylaw No. 4686](#)
[Appendix E: Consolidated Bylaw No. 1465 \(Redlined\)](#)

- 8.3. [25-0683](#) Bylaws No. 4696, 4697, 4698 Electoral Area Grants-in-Aid: Conversion of Letters Patent to Establishing Bylaws

Recommendation: That the Electoral Areas Committee recommend to the Capital Regional District Board:

1. That Bylaw No. 4696, "Juan de Fuca Grant-In-Aid Service Conversion Bylaw No. 1, 2025", be read a first, second, and third time;
(NWA)
2. That Bylaw No. 4697, "Salt Spring Island Grant-In-Aid Service Conversion Bylaw No. 1, 2025", be read a first, second, and third time;
(NWA)
3. That Bylaw No. 4698, "Southern Gulf Islands Grant-In-Aid Services Conversion Bylaw No. 1, 2025", be read a first, second, and third time;
(NWA)
4. That participating area approval to the conversion of SLP Division XIX, OIC 1013/1977 and OIC722/1985 in Bylaws No. 4696, 4697, and 4698, be obtained by Electoral Area Director Consent on behalf;
5. That if successful, Bylaws No. 4696, 4697, and 4698 be forwarded to the Inspector of Municipalities for review and approval.
(NWA)

Attachments: [Staff Report: EA Grants-in-Aid: Conversion of Letters Patent to Est Bylaws](#)
[Appendix A: Bylaw No. 4696](#)
[Appendix B: Bylaw No. 4697](#)
[Appendix C: Bylaw No. 4698](#)
[Appendix D: Orders In Council 1013 & 722](#)
[Appendix E: Draft Bylaw No. 4186 Language](#)

Hospitals and Housing Committee

8.4. [25-0485](#) Forest Homes Project Funding Shortfall

Recommendation: [At the June 4, 2025 Hospitals and Housing Committee meeting, there was no mover of the recommendation or alternatives in the staff report, instead the following motion arising was carried:]

The Hospitals and Housing Committee recommends to the Capital Regional District Board:

That staff be directed to prepare and launch an application to the BC Housing Community Housing Fund with the Capital Regional Housing Corporation (CRHC) as the lead proponent and consider a future property management agreement with the Galiano Affordable Living Initiative (GALI).
(NWA)

Attachments: [Staff Report: Forest Homes Project Funding Shortfall](#)

[Appendix A: Forest Homes Project Timeline](#)

[Appendix B: CRD to CRHC Lease Agrmt-280 Georgeson Bay Road](#)

[Appendix C: CRD to CRHC Operator Agrmt-280 Georgeson Bay Road](#)

[Appendix D: Galiano Project Projected Rents & Operational Details](#)

[Appendix E: Cost Management – LCC Class 'B' Model Report](#)

[Appendix F: Galiano Project Capital Budget Details](#)

9. BYLAWS**10. NOTICE(S) OF MOTION****11. NEW BUSINESS****12. MOTION TO CLOSE THE MEETING****12.1. [25-0714](#) Motion to Close the Meeting**

Recommendation:

1. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter. [1 item]
2. That the meeting be closed for Land Acquisition/Disposition in accordance with Section 90(1)(e) of the Community Charter. [1 Item]
3. That such disclosures could reasonably be expected to harm the interests of the Regional District. [1 Item]
4. That the meeting be closed for Proposed Service and Contract Negotiations in accordance with Section 90(1)(k) of the Community Charter. [2 Items]
5. That such disclosures could reasonably be expected to harm the interests of the Regional District. [2 Items]
6. That the meeting be closed for Intergovernmental Negotiations in accordance with Section 90(2)(b) of the Community Charter. [1 Item]

13. RISE AND REPORT**14. ADJOURNMENT**

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)