



Minutes for a meeting of the Mayne Island Parks and Recreation Commission

Location: Mayne Island Library, 411 Naylor Road, Mayne Island, BC

Date/Time: June 13, 2024

Present:	Michael Kilpatrick, (Vice-Chair)	Jacquie Burrows, Treasurer
	Veronica Euper	Kestutis Banelis
	Adrian Wright	Lauren Edwards (Recorder)

Absent: Debra Bell, (Chair)
Paul Brent, Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:00 pm

1. Territorial Acknowledgement

We acknowledge we are meeting on the traditional territory of the Coast Salish people and thank them for their stewardship of these beautiful islands.

2. Approval of Agenda

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Burrows that the agenda be approved as presented.

CARRIED

3. Adoption of Minutes of May 9, 2024

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Banelis that the minutes of May 9, 2024 be approved as presented.

CARRIED

4. Vice-Chair's Remarks

5. Reports

5.1. Treasurer's Reports

5.1.1. Treasurer's Report for the period May 1 - 31, 2024

A report was received with the agenda.

MOVED by Commissioner Burrows and **SECONDED** by Commissioner Banelis, that the Treasurer's report for the period May 1 -31, 2024 be approved as presented.

CARRIED

5.1.2. Finance Report

A report was received with the agenda.

5.2. Administration

5.2.1. Follow up Action Report (not covered elsewhere)

a) Calendar items for the month of June include:

- update asset list;
- Dave Bentham Award;
- volunteer barbecue plans; and
- Canada Day Celebration.
- The Capital Plan budget preparation and the recreational applications are due for August.

b) T-shirts

Samples, graphics, costs and volume were reviewed. Japanese Garden volunteers will be asked for sizes.

c) CRD flag policy

Commissioner Euper provided a report about the CRD Flag Protocol.

5.2.2. Health and Safety Concerns

Nothing to report.

5.2.3. Events

A report was received with the agenda

5.2.4. Monitoring local information affecting MIPRC

Nothing to report

5.3. Committees

5.3.1. Fitness Track and draft Motion

A report was received with the agenda.

MOVED by Commissioner Kilpatrick, and **SECONDED** by Commissioner Wright that Mayne Island Parks and Recreation Commission approve an expenditure of up to \$5,000 to pay for shipping as related to fitness equipment for the Dinner Bay fitness trail.

CARRIED

5.3.2. Sanitation

Nothing to report

5.3.3. Recreational Funding

Applications and enquiries are being received. Another social media post inviting applications will be made.

5.4. Parks

5.4.1. Miners Bay

a) Faucets/sink for Miners Bay/ Dinner Bay and draft Motion

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Burrows, that Mayne Island Parks and Recreation Commission approve the expenditure, not to exceed \$2000.00 to CMG Services for the purchase and installation of plumbing equipment and fixtures for Dinner Bay and Miners Bay washrooms.

CARRIED

The bathroom light fixtures will not be replaced at Miner's Bay.

b) Christmas tree issues

A final price from the electrician for the new Christmas tree GFIC breaker is pending.

5.4.2. Dinner Bay

a) Tractor repair

The tractor will be picked up by CRD. Discussion occurred regarding mowing the baseball field for next Wednesday's game. CRD will be asked about a temporary mower.

b) Softball field 1st baseline – 2nd quote requested

The baseball team will attend the July meeting of MIPRC and it was agreed that this issue should be discussed then.

c) Bouncing teeter-totter / climbing net:

The final net design is expected this week. If the net is accepted, site assembly will be required.

5.4.3. Cotton Park

A report was received with the agenda.

5.4.4. Japanese Memorial Garden

A report was received with the agenda.

5.4.5. Trail Network Development

It was reported that there is ongoing work with replacing railings, walkways, etc. A couple of trees will be checked for possible arborist work.

6. Correspondence/Meetings

- 6.1. Email to/from CRD regarding Kippen Road shore access erosion and photos forwarded to MOTI.
- 6.2. Email quote received to replace two faucets and one sink at Miners Bay and one faucet at Dinner Bay.
- 6.3. Email from Mayne Island Collective regarding proposal to improve access to Emma and Felix Jack Park for persons with limited mobility.
- 6.4. Email from Outdoor Recreation Funding of BC grant administrator regarding large number of applications; approximately 15% of applications will be approved.
- 6.5. Email from School District #64 administrator regarding recipients of the Dave Bentham award.
- 6.6. Microsoft Teams meeting with Regroove Solutions representatives and Commissioners Kilpatrick and Bell regarding CRD Workplace Modernization project.
- 6.7. Email from Todd Shannon, Regional Parks regarding updated version of information kiosk at Mt. Parke.
- 6.8. Filed interim report on progress on Seniors Fitness Circuit Project supported by New Horizons for Seniors Program.
- 6.9. Email to/from CRD regarding mountain biking in parks and on trails.

7. New Business

- 7.1. Emma and Felix Jack Park proposal by Mayne Island Collective for improved access.

It was discussed and agreed that MIPRC will reply to the MI Collective providing information and options for their consideration.

- 7.2. CRD Workplace Modernization Project

It was reported that Commissioners Bell and Kilpatrick attended the online meeting with Regroove Solutions as part of CRD Workplace Modernization Project.

- 7.3. Mountain biking in parks and on trails

It was reported that CRD has trail standards for biking on trails in Regional Parks. The trail connecting Wooddale and Glen Echo Roads meets that trail standard. The new map and

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information panels on Kim Road will show the trail network and will indicate this trail as bike friendly.

7.4. Dave Bentham award; presentation and draft Motion

MOVED by Commissioner Kilpatrick and **SECONDED** by Commissioner Wright that Mayne Island Parks and Recreation Commission approve the Dave Bentham honorarium for the recipient in the amount of \$300.

CARRIED

8. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90

9. Rise and Report

10. Meeting Adjournment

MOVED by Commissioner Burrows and **SECONDED** by Commissioner Banelis, that the Mayne Island Parks and Recreation Commission meeting be adjourned.

CARRIED

The meeting ended at 4:15 pm

Original signed by

July 11, 2024

Debra Bell, Chair

DATE

Original signed by

Lauren Edwards, Recorder

ADOPTED