

**REPORT TO ENVIRONMENTAL SERVICES COMMITTEE  
MEETING OF WEDNESDAY, JANUARY 19, 2022**

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**SUBJECT**     2022 Environmental Services Committee Terms of Reference

**ISSUE SUMMARY**

This report is to provide the 2022 Environmental Services Committee Terms of Reference for the Committee's review.

**BACKGROUND**

Under the *Local Government Act* and the CRD Board Procedures Bylaw, the CRD Board Chair has the authority to establish standing committees and appoint members to provide advice and recommendations to the Board.

On December 8, 2021, the Regional Board approved the 2022 Terms of Reference for standing committees. Terms of Reference (TOR) serve to clarify the mandate, responsibilities and procedures of standing committees and provide a point of reference and guidance for the Committees and members.

This year, there were no changes to the defined purpose of the Committee's TOR.

The TOR are being provided for review by the Committee. Any proposed revisions to the TOR will require ratification by the Board.

**CONCLUSION**

Terms of Reference serve to clarify the mandate, responsibilities and procedures of committees and provide a point of reference and guidance for the committees and their members.

**RECOMMENDATION**

That the Environmental Services Committee receive the 2022 Terms of Reference, attached as Appendix A.

Submitted by:	Kristen Morley, JD, General Manager and Corporate Officer, Corporate Services
Concurrence:	Larisa Hutcheson, P.Eng., General Manager, Parks & Environmental Services
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

**ATTACHMENT**

Appendix A: 2022 Environmental Services Committee Terms of Reference