

## Notice of Meeting and Meeting Agenda Governance Committee

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Wednesday, April 3, 2024

9:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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M. Little (Chair), S. Goodmanson (Vice Chair), S. Brice, C. Coleman, B. Desjardins, G. Holman, P. Jones, K. Murdoch, D. Murdock, S. Tobias, C. Plant (Board Chair, ex officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [24-344](#) Minutes of the February 7, 2024 Governance Committee Meeting

**Recommendation:** That the minutes of the Governance Committee meeting of February 7, 2024 be adopted as circulated.

**Attachments:** [Minutes - February 7, 2024](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

*The public are welcome to attend CRD Board meetings in-person.*

*Delegations will have the option to participate electronically. Please complete the online application at [www.crd.bc.ca/address](http://www.crd.bc.ca/address) no later than 4:30 pm two days before the meeting and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

### 6. Committee Business

#### 6.1. [24-350](#) Freedom of Information and Protection of Privacy Act (FOIPPA) 2023 Overview

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:** [Staff Report: Freedom of Information and Protection Privacy Act 2023 Overview](#)  
[Appendix A: 2023 FOI Request Metrics Tables 1- 4](#)

- 6.2.**      [24-358](#)      Update to Implications Section of Staff Reports
- Recommendation:**    There is no recommendation. This report is for information only.
- Attachments:**        [Staff Report: Update to Implications Section of Staff Reports](#)  
[Appendix A: Climate Implications Guidance Document](#)  
[Appendix B: First Nations Implications Guidance Document](#)  
[Appendix C: Equity, Diversity and Inclusion Implications Guidance Document](#)
- 6.3.**      [24-349](#)      Board Code of Conduct Bylaw - Complaint Process Flowchart
- Recommendation:**    The Governance Committee recommends to the Capital Regional District Board:  
That the CRD Board Code of Conduct Bylaw Complaint Process Flowchart attached as  
Appendix B be approved.
- Attachments:**        [Staff Report: Board Code of Conduct Bylaw - Complaint Process Flowchart](#)  
[Appendix A: Bylaw No. 4605](#)  
[Appendix B: Board Code of Conduct – Complaint Process Flowchart](#)
- 6.4.**      [24-345](#)      Board Chair Voting Rights on Standing Committees
- Recommendation:**    There is no recommendation. This report is for information only.
- Attachments:**        [Staff Report: Board Chair Voting Rights on Standing Committees](#)
- 6.5.**      [24-353](#)      Previous Minutes of Other CRD Committees and Commissions for  
Information
- Recommendation:**    There is no recommendation. The following minutes are for information only.  
a) Accessibility Advisory Committee Meeting - October 17, 2023  
b) Accessibility Advisory Committee Meeting - November 21, 2023  
c) Accessibility Advisory Committee Meeting - January 16, 2024
- Attachments:**        [Minutes: AAC - October 17, 2023](#)  
[Minutes: AAC - November 21, 2023](#)  
[Minutes: AAC - January 16, 2024](#)

## 7. Notice(s) of Motion

## 8. New Business

## 9. Adjournment

The next meeting is June 5, 2024.

To ensure quorum, please advise Jessica Dorman (jdorman@crd.bc.ca) if you or your alternate cannot attend.