

## Meeting Minutes

### Sticks Allison Water Local Service Committee

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Wednesday, February 26, 2025

9:30 AM

Goldstream Conference Room  
479 Island Hwy  
Victoria BC V9B 1H7

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**PRESENT:**

P. Brent (EA Director), J. Fenby, D. Pepin (9:37 am) (EP), H. Schofield (9:38 am) (EP), V. Seidel (EP)

Staff: D. Robson, Manager, Saanich Peninsula Gulf Island Operations; D. Dionne, Manager, Business Support Services; M. MacDonald, Legislative Services Coordinator (Recorder)

EP - Electronic Participation

The meeting was called to order at 9:37 am.

#### 1. Territorial Acknowledgement

D. Robson provided a Territorial Acknowledgement.

#### 2. Election of Chair

D. Robson called for nominations for the position of Chair of the Sticks Allison Water Local Service Committee for 2025.

J. Fenby nominated H. Schofield. H. Schofield accepted the nomination.

D. Robson called for nominations a second and third time.

Hearing no further nominations, D. Robson declared Holly Schofield Chair of the Sticks Allison Water Local Service Committee for 2025 by acclamation.

#### 3. Election of Vice Chair

Chair Schofield called for nominations for the position of Vice Chair of the Sticks Allison Water Local Service Committee for 2025.

Chair Schofield nominated J. Fenby. J. Fenby accepted the nomination.

Chair Schofield called for nominations a second and third time.

Hearing no further nominations, Chair Schofield declared Jan Fenby the Vice Chair of the Sticks Allison Water Local Service Committee for 2025 by acclamation.

#### 4. Approval of Agenda

MOVED by P. Brent, SECONDED by J. Fenby,  
That the agenda of the Sticks Allison Water Local Service Committee meeting of  
February 26, 2025 be approved as amended with the addition of the following  
items:  
- 10.1. New Member Orientation  
- 10.2. 2025 Meeting Schedule  
CARRIED

#### 5. Adoption of Minutes

- 5.1      [25-0193](#)      Minutes of the Sticks Allison Water Local Service Committee of November  
5, 2024

MOVED by P. Brent, SECONDED by J. Fenby,  
That the minutes of the Sticks Allison Water Local Service Committee meeting of  
November 5, 2024 be adopted as amended:  
- Item 4. be amended by inserting the words "a Zoom meeting on August"  
following the words "August 10 and" and before "13 of this year"  
- Item 7.1 be amended by adding the word "most" before "homeowners within  
the Sticks Allison Water Service can easily secure a mortgage to finance projects  
if needed."  
- Item 9.1 be amended by inserting the phrase "As requested by some  
stakeholders," to the beginning of the first sentence  
- Item 9.2 be amended by inserting the words "As requested by a Committee  
member," to the beginning of the first sentence  
CARRIED

#### 6. Chair's Remarks

The Chair expressed gratitude for new committee members and staff.  
Residents are encouraged to conserve water given the dry conditions in  
December and the ongoing climate crisis. It was also noted that nearby  
development may impact the amount of water available in the well.

#### 7. Presentations/Delegations

- 7.1.      [25-0218](#)      Delegation - Kirstine Knight; Resident of Sticks Allison Water System: Re:  
Agenda Item: 5.1. Minutes of the Sticks Allison Water Local Service  
Committee of November 5, 2024  
  
K. Knight spoke to item 5.1.
- 7.2.      [25-0217](#)      Delegation - Dr. Brian Russell; Resident of Sticks Allison Water System:  
Re: Agenda Item: 5.1. Minutes of the Sticks Allison Water Local Service  
Committee of November 5, 2024  
  
B. Russell spoke to item 5.1.

#### 8. Committee Business

**8.1**      [25-0203](#)      Senior Manager's Verbal Update

D. Robson presented Item 8.1. for information and provided the following updates:

- CRD Evolves and related staff support changes for the committee
- implementation of a new stage four water restriction
- installation of water conservation signage

**8.2**      [25-0178](#)      Capital Projects and Operational Update - February 2025

D. Robson presented Item 8.2. for information.

Discussion ensued regarding:

- the recent high Heterotrophic Plate Count (HPC)
- new requests to connect to the water system

**9. Notice(s) of Motion**

**9.1.**      [25-0506](#)      Motion with Notice: Excess Water Consumption Fee (P.Brent)

A notice with the following intent was read by Director Brent into record to be discussed at the next meeting:

WHEREAS the Sticks Allison Water Local Service Committee passed a Motion on November 5, 2024, which reduced the metered water excess consumption level from 110 cubic meters per quarter to 90 cubic meters per quarter due to concerns regarding annual reductions in well water levels;

AND WHEREAS leak detection work may reduce the amount of water required for the system;

AND WHEREAS the committee would like to seek input on the reduced excess consumption level from stakeholders via delegation or written submission at a Sticks Alison Water Local Service Committee meeting:

THEREFORE BE IT RESOLVED that the Sticks Alison Water Local Service Committee direct staff to provide a report assessing the effectiveness of the 20 cubic meter per quarter water reduction alongside the leak detection findings after a one-year trial at the reduced consumption level.

**10. New Business**

**10.1.**      New Member Orientation

Committee members expressed their desire for an orientation session for new members. Staff will explore opportunities to provide information to new members.

**10.2.** 2025 Meeting Schedule

Members inquired about the dates of the June and November committee meetings. Staff are currently working on scheduling the meetings, details will be sent as soon as possible.

**11. Adjournment**

**MOVED by J. Fenby, SECONDED by D. Pepin,  
That the Sticks Allison Water Local Service Committee meeting of February 26,  
2025 be adjourned at 10:32 am.  
CARRIED**

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Chair

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Recorder