



Making a difference...together

Notes of a Meeting of the Regional Transportation Working Group Held Friday, March 15, 2024, via MS Teams

PRESENT: Staff:

E. Sinclair, Senior Manager, Regional and Strategic Planning; I. Lawrence, Senior Manager, Juan de Fuca Electoral Area Planning; K. Campbell, Senior Manager, Salt Spring Island Electoral Area; J. Starke, Manager Service Delivery, Southern Gulf Island Electoral Area; J. Mooney, Manager Park Operations, Regional Parks; G. Tokgoz, Manager Regional Trails and Trestles Renewal, Facilities Management and Engineering Services; J. Hicks, Senior Transportation Planner, Regional and Strategic Planning; N. Bandringa, Research Planner, Regional and Strategic Planning; N. Brotman, Research Planner, Regional and Strategic Planning; J. Douillard, Research Planner, Regional and Strategic Planning; L. Hube, Planning Assistant, Regional and Strategic Planning; D. Pagani (recorder).

Also present:

K. Balzer, City of Langford; S. Button, BC Transit; J. Clary, Town of Sidney; J. Clary, Township of Esquimalt; C. Davie, Township of Esquimalt; B. DeMaere, Town of Sidney; R. Ding, District of Oak Bay; R. Kenny, City of Victoria; I. Leung, Town of View Royal; T. McKay, District of Saanich; C. Mossey, BC Transit; D. Puskas, District of Central Saanich; J. Rosenberg, City of Colwood; P. Webber, Province of British Columbia Ministry of Transportation, and Infrastructure (MoTI).

Transportation Service Consultant:

D. Bracewell, Principal, Mobility Foresight.

REGRETS:

L. Beckett, District of the Highlands; J. Carter, District of Sooke; K. Lesyshen, District of Metchosin; B. Martin, District of North Saanich.

The meeting was called to order at 10:00 am.

1. Welcome and Introductions

E. Sinclair, Senior Manager, Regional and Strategic Planning, provided a welcome, Territorial Acknowledgement and roll call for members of the Regional Transportation Working Group (working group).

2. Approval of Agenda

The working group members approved the agenda without addition of further items.

3. e-Kick Scooter Pilot

J. Hicks, Senior Transportation Planner, Regional and Strategic Planning, enquired about any local governments planning to move forward with council motions to apply for the Province of British Columbia's electric kick scooter pilot project. Responses from the working group members varied, with staff from Central Saanich, Esquimalt and Langford indicating interest or pending motions from their councils.

Discussion ensued on the visibility of information related to the pilot on BC Transit's website, with C. Mossey indicating efforts are being made by the organization's web team to make information more prominent.

- **Action:** Working group members to contact J. Hicks if their municipal councils are considering motions, and J. Hicks to touch base with the working group members who indicated their councils are interested in applying for the pilot.

4. Bollards on Regional Trail Entrances and Intersecting Roadways

J. Mooney, Manager Park Operations, Regional Parks, presented information about rigid bollards on regional trails. The presentation included analysis of the CRD Transportation Committee referrals, the subsequent committee meeting on February 21, 2024, information about the bollards' purpose, technical specifications and next steps.

After the presentation, discussion ensued about evaluating practical applications of bollards.

- **Action:** J. Hicks to distribute the following questions to the working group members, and request responses for the end of April 2024:
 - How are bollards being used on multi-use paths?
 - What are your design specifications and parameters?
 - Are there any changes planned?
 - Do Transportation Working Group staff support the removal of rigid bollards at intersections of the regional trails and local government roadways?
 - How might any changes to bollards affect road crossings from a safety and design perspective?

5. CRD Transportation Service Update

E. Sinclair provided an update on the CRD Transportation Service project. The presentation was divided into two sections.

The first section (Process and Engagement) summarized the timeline and implications, CRD Board direction, engagement with local government elected officials and staff, and the structure and outputs expected at the May 2024 workshop.

E. Sinclair indicated other organizations (e.g., MoTI) are also welcome to participate in the workshop.

The working group members raised concerns about the short timeline for council briefings, the deadline to reach agreement on participants, and potential challenges resulting from the limitation of five elected officials and staff per local government.

- **Action:** Staff to consider changes to the timeline, while acknowledging constraints from the CRD Board (i.e., direction to introduce a bylaw in 2025).

The working group members asked that the invitation letter be specific on several points: confirming the number of participants permitted to attend the workshop, clarifying that this number includes staff and perhaps recommending that at least one staff member be included in each council's delegation.

- **Action:** Staff to consider changes to the draft invitation letter based on the above concerns.

The second section (Content) provided details on the content being developed, including revised and expanded information on the categories and concepts for a transportation service. Staff previewed the step-by-step progressions, which outline the value proposition and progression of work (i.e., moving from current programs to potential new programs to transportation authority). Similarly, staff previewed the narrative-style booklet, which provides further details, and appeals to a different audience, by communicating the information in a different format than the step-by-step progression format.

The working group members raised additional concerns about the timeline, the briefing process, distribution of the information package and the level of engagement with councils.

- **Action:** CRD staff to investigate additional opportunities to bring together councils to discuss their communities and hear from others.
- **Action:** CRD staff to invite local government staff to one-on-one meetings to receive input on the workshop content.
- **Action:** CRD staff to consider scheduling another working group meeting once the workshop packages are distributed to help prepare local government staff for council briefings.
- **Action:** CRD staff to speak with C. Mossey about the transit category prior to the workshop.

E. Sinclair concluded with a message of appreciation to the working group members for their feedback on and attention to this project.

6. Next Meeting

Date and time TBD.

7. Adjournment

The working group meeting was adjourned at 11:08 am.