



Making a difference...together

**MINUTES OF A MEETING OF THE MAGIC LAKE ESTATES WATER AND SEWER COMMITTEE held Tuesday, March 9, 2021 in the Goldstream Conference Room, 479 Island Highway Victoria, BC**

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**PRESENT:** **Committee Members:** M. Fossil (Vice Chair), J. Deschenes

**By WebEx:** K. Heslop (Chair), W. Foster, M. Kenwell, D. Reed, D. Howe, Southern Gulf Islands Electoral Area Director

**Staff:** I. Jesney, Senior Manager, Infrastructure Engineering; S. Orr (recorder)

The Vice Chair called the meeting to order at 9:31 am.

**1. APPROVAL OF AGENDA**

**MOVED** by D. Howe, **SECONDED** by K. Heslop  
That the agenda be approved.

**CARRIED**

**2. ADOPTION OF MINUTES OF FEBRUARY 9, 2021**

**MOVED** by J. Deschenes, **SECONDED** by M. Kenwell,  
That the minutes of the meeting held February 9, 2021 be adopted.

**CARRIED**

**3. PRESENTATIONS / DELEGATIONS**

There were no Presentation or Delegations.

**4. COMMITTEE BUSINESS**

**4.1. Water Update (verbal report with handout)**

I. Jesney provided the following update:

Water Treatment Plant – Stainless Steel Pipe Replacement

- Discussions continue with both Rohl's lawyer and the insurer. A closed report to the Committee should be forthcoming in April 2021.

There were no questions from the Committee.

**4.2. Wastewater Update (verbal report with handout)**

I. Jesney provided the following update:

Collection System Upgrades

- A Notice of Award letter was sent to Triahn Enterprises Ltd. (Triahn) on February 19, 2021.
- Triahn is sending us their bonds and insurance and the contract was sent for execution.
- A kick-off meeting was held on March 4, 2021 to review the administrative requirements.
- Triahn is still completing their paperwork, schedule, ordering materials, etc.

- Triahn is planning to remove the trees (that were identified to be removed) before the end of March 2021 and mobilize to start construction in April 2021.
- Notices will be delivered to residents prior to the commencement of work.
- Pre-construction meetings are being scheduled with Capital Regional District's (CRD) Safety Officer and Operations staff.
- Stantec has retained Dave Kirsop to be their site inspector.
- CRD website will be updated with new information as it is received.

I. Jesney stated that the CRD is not responsible for Temporary Use Permits and that it's the contractual responsibility of the contractor in conjunction with the property owner.

There were no questions from the Committee.

**4.3. Operations Update (verbal report with handout)**

I. Jesney provided the following update:

Water Operations Highlights:

- Emergency leak detection and response.
- Emergency repairs to Buck Lake intake float anchoring system.
- System communication control issues at the Water Treatment Plant. Repair/replaced failed electronic equipment on the communications server.

Wastewater Operations Highlights:

- Fuel storage cabinet purchase and installation Schooner Wastewater Treatment Plant (WWTP).
- Schooner WWTP safety platform installation.
- Replaced failed control float at Cutlass Court Pump Station.

Capital Improvement work by Infrastructure Operations:

- Safety Improvements Water Service: Installation of a storm culvert at 47303 Schooner Way to provide a safe vehicle parking pull out area and safe operator access to water infrastructure project 21-03.
- Ministry of Transportation and Infrastructure permits received.
- Request for quotes issued and received.
- Services contract to install approved.
- Work was to commence in early February. Work has been deferred due to wet weather.

There were no questions from the Committee.

**4.4. Grants Discussion**

I. Jesney stated the Province requested some additional information related to the Canada Infrastructure Program grant application.

Director Howe confirmed that the designation of the Southern Gulf Islands has been changed from an urban to a rural designation.  
There were no questions from the Committee.

**5. CORRESPONDENCE**

There was no correspondence.

**6. NEW BUSINESS**

There was no new business.

**7. ADJOURNMENT**

**MOVED** by D. Howe, **SECONDED** by D. Reed,  
The meeting be adjourned at 9:51 am.

**CARRIED**

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Chair

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Secretary