



Making a difference...together

**MINUTES OF A MEETING OF THE Surfside Park Estates Water Service Committee, held Thursday, June 27, 2024 at 2 p.m., In the Goldstream Conference Room, 479 Island Highway, Victoria, BC**

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**PRESENT: Committee Members:** L. Vallee (Chair) (EP); K. Wall (vice-chair); P. Brent (EA Director) (EP); W. Mulvin (EP); R. Noyes (EP)  
**Staff:** J. Marr, Senior Manager, Infrastructure Engineering; D. Robson, Manager, Saanich Peninsula & Gulf Islands Operations; L. Hardiman, Manager, Asset Management; M. Risvold (Recorder)

EP = Electronic Participation

The meeting was called to order at 2:04 pm.

**1. TERRITORIAL ACKNOWLEDGEMENT**

The Chair provided the Territorial Acknowledgement.

**2. APPROVAL OF AGENDA**

**MOVED** by P. Brent, **SECONDED** by R. Noyes,  
That the agenda be approved.

**CARRIED**

**3. ADOPTION OF MINUTES**

**MOVED** by R. Noyes, **SECONDED** by P. Brent,  
That the minutes of the February 13, 2024 Surfside Park Estates Water Service Committee meeting be adopted.

**CARRIED**

**4. CHAIR'S REMARKS**

The Chair made no remarks.

**5. PRESENTATIONS/DELEGATIONS  
THERE WERE NONE.**

**6. SENIOR MANAGER'S REPORT**

D. Robson advised the following:

- The 2025 service budget is currently under way and will be presented to the committee in the fall.
- Electoral Areas Water Conservation Bylaw: Stage 1 is currently in effect as of May 1 and water conservation signage has been posted in the community.
- Union of BC municipalities grant application: CRD has applied for a grant for water conservation signage. If the grant application is successful, the water conservation signage will be similar to the current wildfire risk signage within the community.

**7. COMMITTEE BUSINESS**

**7.1. 2023 Annual Report**

D. Robson spoke to item 7.1.

The report was received for information.

**7.2. Asset Replacement Report Card**

L. Hardiman spoke to item 7.2.

Staff responded to the following questions:

- If there is a prediction of what the cost may be for watermain replacements in 2050. Staff noted it could be a significant capital cost and advised there is time to begin increasing the capital reserve fund.
- The timing of the identified and necessary upcoming asset replacements. Staff advised that providing funds are available, the work on asset replacements can be completed before the slated year of 2051.

Staff advised when a leak is identified, a leak report is prepared. The report describes observations that were made including the condition of the pipe and backfill materials which will help determine how fast the watermain replacement program will need to advance. The service currently has approximately six-million dollars' worth of assets.

The report was received for information.

**7.3. Capital Project Status Reports and Operational Updates – June 2024**

J. Marr spoke to item 7.3.

The report was received for information.

**8. CORRESPONDENCE**

There was none.

**9. NEW BUSINESS**

The committee discussed water loss increasing over the years.

Staff advised the current leak detection program has identified zones and areas where repairs will likely be completed during or after the summer. One location is relatively small but indicates larger water loss in a 20-meter section, however, nothing appears at the surface. Due to the terrain, it is very rare to see any leakage at the surface within the Surfside Park Estates Water Service. Staff further advised that the Surfside Water System contains all glued joint pipe, and any movement could cause a pin-sized leak. All work being completed is to standard with bedding material. Unauthorized connections are also a possibility and difficult to identify. Discussion ensued.

**10. ADJOURNMENT**

**MOVED** by W. Mulvin, **SECONDED** by R. Noyes,  
That the June 27, 2024 Surfside Park Estates Water Service Committee meeting be adjourned  
at 2:36 pm.

**CARRIED**

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**CHAIR**

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**SECRETARY**