

**OTTER POINT FIRE PROTECTION AND EMERGENCY RESPONSE
SERVICE COMMISSION
MINUTES OF MEETING
WEDNESDAY 10 JULY 2024**

Members Present:

Ms. J. Hemphill – Chair

Mr. B. Gibbons – Treasurer

Mr. S. Hemphill – Trustee & FFs Rep

Ms. D. Morton – Trustee

Mr. P. White – Trustee

Members Absent:

Mr. D. Gollmer – Vice Chair

Mr. A. Wickheim – Trustee and Dir JDF

Others Present:

Mr. J. McCrea – Otter Point Fire Chief

Mr. B. Patterson – Otter Point Assistant Fire Chief

Call to Order:

Meeting called to order at 1928 hrs.

Approval of the Agenda:

All in favour of the agenda.

Approval Previous Minutes:

MOTION to accept the minutes of the June 12th, 2024 meeting. Gibbons/White. All in favour.
Motion carried.

Fire Chief's Report:

Attached.

Treasurer's Report:

Budget 2024 – on track.

Budget 2025. Motion to accept the 2025 Operating Budget and Five-Year Capital Plan as presented. Gibbons/White. All in favour. Motion carried.

Firefighter's Rep. Report:

- Canada Day. The Dept attended the Sooke River Flats with the water ball set-up. Many members turned out in support and there were many participants. A good day.
- Camp Out @ Camp Barnard. Preliminary planning, scheduled for 24-25 Aug.

Old Business:

None.

New Business:

None.

MOTION to adjourn at 2021 hrs. Morton/White. All in favour. Motion carried.

Next Commission meeting is to be held on Wednesday, 11 September 2024, 1930 hrs.