



Making a difference...together

**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission
Held April 26, 2021, CRD Meeting Room, 129 McPhillips Ave, Salt Spring Island, BC**

****electronic meeting**

Present:

In Person: Karla Campbell, Shayla Burnham, Doug Weihing

Electronic Participation: Director Holman, Gayle Baker, Gary Lehman, Myna Lee Johnstone, Peter Meyer, Mitchell Sherrin, Maxine Leichter, Aubrey Smith

Electronic Guests: Elizabeth Nolan from the Driftwood publication and various members of the public

1. Territorial Acknowledgement / Call Meeting to Order

Territorial Acknowledgement was provided by Commissioner Baker and the meeting was called to order at 12:58 pm.

2. ELECTRONIC MEETING RESOLUTION

MOVED by Sherrin, **SECONDED** by Commissioner Meyer, that this resolution applies to the Salt Spring Island Transportation Commission (SSITC) for the meeting being held on April 26, 2021, and that in-person attendance of the public is prohibited by Order of the B.C. Public Health Officer.

That the SSITC is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:

- a. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
- b. By making the minutes of the meeting available on the CRD website following the meeting,
- c. By offering the ability to attend and listen to the electronic meeting by invitation.

CARRIED

3. Approval of Agenda

MOVED by Director Holman, **SECONDED** by Commissioner Smith, that the Salt Spring Island Transportation Commission approve and amend the agenda of April 26, 2021 by accepting six (6) late delegations, updating item 7.2 Booth Canal Vesuvius Bay Pathway: Cycling Lane to item 7.1 and to include "Safety Issues", adding 7.4 Cross Walks at Jackson Avenue, removing item 8.2 Active Transportation Planning Grant Application and removing item 8.4 Curb at Seaview and Fulford-Ganges Roads.

CARRIED

Commissioner Johnstone Opposed

4. Adoption of Minutes of March 29, 2021

MOVED by Commissioner Leichter, **SECONDED** by Commissioner Lehman, to defer the approval of the March 29, 2021 minutes to the meeting of May 31, 2021 and to include the following motions:

MOVED by Commissioner Leichter, **SECONDED** by Commissioner Lehman to add “to be referred to the Islands Trust Ganges Village Planning Task Force” to item 7.2 Petition from Curt Firestone: Incorporate Car Stops in the Ganges Transportation for input on locations for car stops.

MOVED by Commissioner Lehman, **SECONDED** by Commissioner Leichter to update item 6. Report of the Director and Commissioners, fifth bullet, to read: Federal government gas tax transfer to local governments doubling from \$600,000 to \$1.2 million for Salt Spring Island.

CARRIED

5. Delegation/Presentations

5.1 Bill Cote re: Road Safety at Baker Road and Lower Ganges Road Intersection

- Included a written statement distributed to commissioners.

5.2 Jan Fellenius re: Road Safety at Baker Road Lower Ganges Road Intersection

5.3 Late Delegations:

- **Ken Jackson re: Road Safety at Baker Road and Lower Ganges Road Intersection**
- **Gay Utter re: Road Safety at Baker Road and Lower Ganges Road Intersection**
- **David Rapport re: Road Safety at Baker Road and Lower Ganges Road Intersection**
- **Luisa Maffi re: Road Safety at Baker Road and Lower Ganges Road Intersection**

6. Report of the Director and Commissioners

Chair Baker reported:

- To remove item 8.2 Active Transportation Planning Grant Application from the April 26, 2021 agenda due to the Transportation Commission not applying for the UBCM Active Transportation Planning Grant.
- To remove item 8.4 Curb at Seaview and Fulford-Ganges Road from the April 26, 2021 agenda due to no further discussion.
- Confirmation from EMCON Services Inc. regarding annual road sweeping for major roads on or before May 15, 2021 and minor roads on or before June 15, 2021.
- EMCON Services Inc. may consider more road sweepings per year.

MOVED by Commissioner Baker, **SECONDED** by Director Holman that the Salt Spring Island Transportation Commission recommends that the Booth Canal Vesuvius Bay Pathway: Cycling Lane Safety Issues be moved to item 7.1.

CARRIED

7. Outstanding Business

7.1. Booth Canal Vesuvius Bay Pathway: Cycling Lane Safety Issues

- Visibility and speed control noted as the main concerns.
- Pedestrian pathway design was brought forward by Island Pathway as a proposed project.
- CRD contracted a specialized engineering firm to create the pathway design.
- CRD clarified that the pathway is not a cycling lane project but a pedestrian pathway project.
- Pathway built according to the Ministry of Transportation and Infrastructure (MoTI)'s British Columbia Active Transportation Design Guide.
- Clarification on sign placements, distance and speed reduction zones.
- A question was asked regarding the monitoring of cyclists using the pedestrian pathway.
- CRD clarified there is no prohibition of cyclists on this or any other CRD pathway on Salt Spring Island.
- Discussion regarding hiring a safety consultant to provide the commission with information to determine the safety measures.
- Configured designs for the pathway project were not provided to the commission prior to the project start date.
- Requested that future projects involving transportation be presented to the Transportation Commission for review.
- There was a question regarding the removal of two cement barriers to improve visual concerns.
- It was suggested the situation be reviewed by a third party consultant for recommendations.
- Grant timing concerns were noted.
- Safety concerns were expressed from all members of the commission.

MOVED by Director Holman, **SECONDED** by Commissioner Smith that the Salt Spring Island Transportation Commission recommend that staff immediately exam the feasibility of removing the last two blocks in the retaining wall north of Baker Street.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Johnston that the Salt Spring Island Transportation Commission recommend that the pathway be completed as soon as possible in order to ensure the \$490,000 in funding from Ministry of Transportation and Infrastructure (MoTI) and that staff immediately report to the Commission on options to address safety concerns for cyclists and drivers regarding the recently placed cement curbs and retaining walls.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Johnston that the Salt Spring Island Transportation Commission recommend That all future pathway designs take into account pedestrian, motorist, and cycling safety as key objectives and that all future pathway designs be presented to the commission for their recommendations before finalizing.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Leichter that the Salt Spring Island Transportation Commission recommend staff immediately implement safety measures to reduce safety risks for cyclist and motorist related to the Booth Canal pathway project.

CARRIED

7.2. Speed Boards

- Cost concerns expressed.
- Benefits to portable speed boards discussed.
- RCMP speed watch program being implemented and commissioner interest in volunteer services expressed.

MOVED by Director Holman, **SECONDED** by Commissioner Leichter that the Salt Spring Island Transportation Commission recommends that the Speed Board report be referred back to staff for more information on adding portable speed boards to the consideration of options.

CARRIED

7.3. Bus Shelter Locations

- Long term priority areas include Blackburn/Cushion Lake area and Embe Bakery area, to follow the completion of the Ganges Repaving Project.
- Current, short term priorities include Mobrae Street and Vesuvius Bay Road (suggested in the 2018 BC Transit Recommendations and by the bus drivers), across from the old Fulford Inn location, and to relocate the existing shelter across from Country Grocer Moon Snail, and construct an art inspired bus shelter.
- Concern expressed for the future Embe Bakery location due to an incline in the road.
- A suggestion for a future bus location on Drake Road was made.

- The potential for an 80% discount for the standard BC Transit bus shelter was made with a comment regarding specific location(s) to be provided within the application process.
- Transportation Commission to inform the community with proposal information.

MOVED by Commissioner Baker, **SECONDED** by Commissioner Leichter that Commissioner Baker will contact the Island Bus Shelter Group and that the Salt Spring Island Transportation Commission welcome proposals for any of the following three locations for art inspired bus shelters:

1. Mobrae Street and Vesuvius Bay Road.
2. Across from the old Fulford Inn location.
3. Across from Country Grocer Moon Snail.

CARRIED

MOVED by Commissioner Sherrin, **SECONDED** by Commissioner Leichter that the Salt Spring Island Transportation Commission apply for a discounted bus shelter at the north bound on Fulford-Ganges Road at the intersection of West Horal Road subject to a staff assessment of the site for feasibility.

CARRIED

Commissioner Johnstone Opposed

MOVED by Commissioner Baker, **SECONDED** by Commissioner Sherrin to request Commissioner Johnstone to bring back information regarding used bus shelters to the Transportation Commission at the May 31, 2021 meeting.

CARRIED

7.4. Cross Walks at Jackson Avenue

- Deferred to May 31, 2021 Transportation Commission Meeting.

8. New Business

8.1. Islands Trust Referral Concerning El Loco Taco

- Pedestrian safety concerns regarding the crosswalks out front of Taco Loco.
- The Transportation Commission will provide feedback when requested by the Ganges Village Planning Task Force.
- Suggestion to hire a third party consultant to develop a transportation plan for Ganges Village Planning.

MOVED by Commissioner Meyer, **SECONDED** by Commissioner Smith that the Salt Spring Island Transportation Commission defer item 8.1 Islands Trust Referral Concerning Taco Loco to the May 31, 2021 Transportation Commission meeting.

CARRIED

8.2. Street Lighting

- Deferred to May 31, 2021 Transportation Commission Meeting.

8.3. Salt Spring Island Community Transit Monthly Revenue Report

- Deferred to May 31, 2021 Transportation Commission Meeting.

9. Correspondence – None

10. Project Updates

- Deferred to May 31, 2021 Transportation Commission Meeting.

11. Next Meeting: Monday, May 31, 2021 at 1PM

*location and participation format TBD under the Order of the B.C. Public Health Officer.

12. Adjournment

The meeting adjourned at 3:35pm.



CHAIR



SENIOR MANAGER