

**OTTER POINT FIRE PROTECTION AND EMERGENCY RESPONSE
SERVICE COMMISSION
MINUTES OF MEETING
WEDNESDAY 11 DECEMBER 2024**

Members Present:

Ms. J. Hemphill – Chair
Mr. B. Gibbons – Treasurer
Mr. D. Gollmer – Vice Chair

Mr. S. Hemphill – Trustee & FFs Rep
Mr. P. White – Trustee
Mr. A. Wickheim – Trustee and Dir JDF

Members Absent:

Ms. D. Morton – Trustee

Others Present:

Mr. J. McCrea – Otter Point Fire Chief
Mr. B. Patterson – Otter Point Assistant Fire Chief

Call to Order:

Meeting called to order at 1932 hrs.

Approval of the Agenda:

All in favour of the agenda.

Approval Previous Minutes:

MOTION to accept the minutes of the Oct 09th, 2024 meeting. Gollmer/Gibbons. All in favour. Motion carried.

Fire Chief's Report:

Attached.

Treasurer's Report:

Budget 2024. Anticipating a small surplus which will be moved to the Equipment Replacement Fund.

MOTION to move any surplus funds from 2024 Budget Year to the Equipment Replacement Fund. Gibbons/Gollmer. All in favour. Motion carried.

Firefighter's Rep. Report:

Upcoming Events: 14 Dec, Candy Cane Run; 19 Dec, Members get together at the Hall (theme Ugly Sweater); and, 01 Jan, Polar Bear Swim at Whiffen Split.

Old Business:

None.

New Business:

Budget 2025 adjustment.

MOTION to amend the 2025 Operating Budget by an increase of \$14,430 (\$11,310 Contract for Services, \$3,120 Supplies Office). Gibbons/White. Abstain: Wickheim. Motion carried.

MOTION to adjourn at 2025 hrs. Gollmer/Gibbons. All in favour. Motion carried.

Next Commission meeting is to be held on Wednesday, 08 January 2025, 1930 hrs.