

**PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)**  
**Minutes of Regular Meeting**  
**22 July 2024 3:00 pm**  
**Zoom/Pender Community Hall**

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**Commissioners:** George Leroux (Chair/Treasurer), Erin O'Brien, Andrea Mills, Sandra Tretick, Cecilia Suh, Paul Brent, Lisa Baile (EP)

**Regrets:** Richard Sullivan.

**Staff:** Lori Seay-Potter (Recorder), Melody Pender (CRD Liaison), Rob Fawcett (Project Coordinator)

1. **CALL TO ORDER:** The Chair called the meeting to order at 3:00 p.m.

2. **APPROVAL OF AGENDA:**

**MOTION** to approve the 22 July 2024 PIPRC agenda.  
M-Commissioner Tretick, S-Commissioner Brent. **CARRIED.**

3. **ADOPTION OF MINUTES**

**MOTION** to approve the 03 June 2024 PIPRC minutes as presented.  
M-Commissioner Brent, S-Commissioner Mills. **CARRIED.**

4. **CORRESPONDENCE and BUSINESS ARISING**

4.1 **Dogs in Parks:** Several pieces of dog-related correspondence were received, including a request for additional dog stations.

**MOTION** to approve the installation of a dog station at the Danny Martin Park parking area. M-Commissioner Tretick, S - Commissioner O'Brien. **CARRIED.**

Commissioner Tretick is working with Project Coordinator to develop outreach and communications regarding dogs. Financial impact of dog stations will be noted in the Fall PIPRC budget report in Pender Post.

4.2 **Fall Fair:** Rob will organize the PIPRC table at Fall Fair. Commissioners Baile and Brent will also attend.

4.3 **Found Road Signage:** Commissioner O'Brien will organize a printing quote.

5. **DELEGATIONS:** None

6. **OPERATION REPORTS**

6.1 **Maintenance:** Report circulated prior to the meeting.

6.2 **Capital Projects:** Report circulated prior to the meeting. Rob Fawcett joined the meeting.

**Pumptrack** is up and running. Cedar benches have been added. An official Opening Day is being finalized for August/September. Another volunteer day to

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pack material and prep for planting is planned. Permanent signage is being developed. Nu-to-you has committed to a \$7000 contribution.

**Schooner Way Trail:** Project Coordinator is working with MOTI to finalize permits, design and License of Occupation prior to tendering for trail construction. Weekly public engagements are scheduled for summer.

**Magic Lake Dock:** Installation slated for August 2024.

**Phone of the Wind:** Locations are being scouted by Coordinator and Ben.

**Other Projects:** Commissioner Tretick and Rob are planning for engagement on dogs in parks. Chair and Rob are talking with the Disc Golf Society regarding Tee Pad improvements.

**6.3 Restoration:** Commissioner O'Brien will work with Coordinator and Pump Track neighbours on a fencing/planting plan that addresses neighbour privacy.

**ACTION:** Commissioner O'Brien and Rob will develop a fencing and planting plan and budget for the Pump Track site for review by the Commission.

**7. TOPICAL ISSUES**

**7.1 2025 Capital Projects:** Suggestions from Community and Commission include:

- Thieves Bay structure
- tee box improvements
- dog park
- water station for dogs
- play equipment/climbing wall for kids; additional sites.
- bike repair station
- tee box improvements
- toilet near school

**7.2 Recreation Grants 2024:** Grant applications were circulated prior to the meeting. The Grants Committee reported on their recommendations. Commissioner Mills recused herself.

**MOTION** to approve the 2024-2025 Recreation Grants as per discussion and circulated spreadsheet to the total of \$67,126.

**CARRIED.** M-Commissioner Brent, S-Commissioner Tretick.  
**CARRIED.**

PIRAHA /Community Hall	\$30 000
Pender School	\$2700
Southern Gulf Islands Neighbourhood House	\$6000
PI Health	\$6750

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PI Child Care /Dragonfly	\$4200
PI Otters Swim Club	\$2750
PI Youth Sports	\$2983
Pender Skate	\$2943
PI School Basketball	\$2800
Ptarmigan Arts	\$2000
PI Choral Society Arts	\$2000
PI Jazz Band Arts	\$1000
PI Art Society	\$1000

Commission Mills rejoined the meeting.

**7.3 Commissioner Vacancy:** Outreach continues.

**7.4 Maintenance Contract:** As per CRD guidelines the contract will be advertised publicly in the September Pender Post.

**7.5 Pump Track Name:**

**MOTION** to name and sign the new pump track as “Le Pump Track”.  
M-Commissioner Brent, S- Commissioner Tretick. **CARRIED.**

## **8. PROJECTS**

**8.1 Trail Inventory & Map Update:** Image selection is underway.

**8.2 PIPRC Asset Mapping:** Commissioners agreed to support asset mapping for the Guide update.

**ACTION:** Lori will circulate form and trail/access inventory to the Commission.  
Commissioner Baile will inventory North Pender assets, except Magic Lake sites.

## **9. REPORTS**

**9.1 CRD Director:** Director Brent updated the Commission on CRD investments in trails and transportation.

**9.2 Chair:** A summary of June activities was provided.

**9.3 Treasurer:** Report was circulated prior to the meeting. Target setting for capital projects was discussed. SGI funding equity was reviewed with Director Brent. Director Brent thanked George for his work as Treasurer.

**MOTION** to accept the July 2024 Financial Report. M-Commissioner Brent, S- Commissioner Tretick. **CARRIED.**

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9.4 **Communications:** Pender Post September will focus on Budget and Recreation Grants (George/Sandra) October - Restoration - (Erin).

**10. NEW BUSINESS**

10.1 **I-Naturalist:** Commissioner Baile asked the Commission to promote the INaturalist citizen scientist program by adding signage at Enchanted Forest and George Hill. The Commission agreed to next steps including signage and a possible PIPRC event.

ACTION: Lisa will reach out to IT Conservancy and explore cost sharing for INaturalist signage.

**10.2 In Camera Session:**

Chair Leroux left the meeting. Commissioner Tretick assumed Chair.

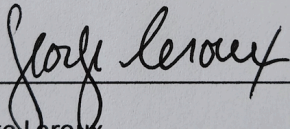
**MOTION** to close the meeting in accordance with the *Community Charter, Par 4, Div. 3, Section 90(1)*. M-Commissioner Brent, S-Commissioner Tretick.  
Commission moved to the closed session at 4:30 p.m.

Commission rose and reported the following from the closed session at 5:15 p.m.:  
The Commission deferred decision on the land acquisition opportunity to the September 2024 meeting.

**11. MOTION TO ADJOURN** The meeting adjourned at 5:20 p.m.

**12. NEXT MEETING:** September 9, 2024 at 3 p.m.

Approved at the 09 Sept 2024 PIPRC meeting:



George Leroux