

**REPORT TO CAPITAL REGIONAL DISTRICT BOARD  
MEETING OF WEDNESDAY, JULY 9, 2025**

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**SUBJECT**      **AAP Results & Adoption for Bylaw No. 4664 - Regional Water Watershed Land Acquisition Loan Authorization Bylaw No. 1, 2025**

**ISSUE SUMMARY**

To report back on the results of the Alternative Approval Process for Bylaw No. 4664 and advance the bylaw for adoption.

**BACKGROUND**

In 2024, the Regional Board approved a recommendation from the Regional Water Supply Commission (RWSC) that a loan authorization bylaw be prepared to provide financing for a watershed land acquisition. This land acquisition has been included in the 2025 capital plan.

At its meeting held January 8, 2025, the Capital Regional District (CRD) Board gave third reading to Bylaw No. 4664, "Regional Water Watershed Land Acquisition Loan Authorization Bylaw No. 1, 2025". The bylaw authorizes the borrowing of Thirty-Two Million and Three Hundred Thousand Dollars (\$32,300,000), to be repaid over a period not exceeding 30 years, for the purpose of acquiring land for supplying water within the Water Supply Local Service Area.

On January 8, 2025, the CRD Board established that elector approval be obtained by Alternative Approval Process (AAP) for the electors in the entire service area in accordance with section 342(4) of the *Local Government Act (LGA)*. The number of registered electors was determined to be 315,117 of which 10% is 31,512 electors [the number needed to voice opposition].

Notice was first published on May 22, 2025 in the Times Colonist with additional notices published on June 7, June 11 and June 14 2025. The notice was also published on May 22, 2025, to the CRD website in accordance with section 345(2) of the *LGA* and the CRD's Public Notice Bylaw. In addition to the statutory notices, additional notices were placed in all six editions of the Black Press Newspaper between June 4 and June 26, 2025, and on various public notice boards throughout the region. Additional communication channels included notice to CRD email subscribers and social media posts on Facebook, Instagram and LinkedIn.

The CRD received 65 valid response forms indicating opposition to the adoption of the bylaw by the closing date of June 30, 2025. As the response rate was less than 10% of electors, elector approval was received for Bylaw No. 4664. In accordance with section 86(8) of the *LGA*, the Corporate Officer's certification of results is attached as Appendix B.

**ALTERNATIVES**

*Alternative 1*

1. That the attached Certificate of Results of Alternative Approval Process for Bylaw No. 4664 (Appendix B) be received; and
2. That Bylaw No. 4664, "Regional Water Watershed Land Acquisition Loan Authorization Bylaw No. 1, 2025" be adopted.

*Alternative 2*

That this report be referred back to staff for additional information.

**CONCLUSION**

On June 30, 2025 elector approval was obtained by an Alternative Approval Process (AAP) for Bylaw No. 4664, “Regional Water Watershed Land Acquisition Loan Authorization Bylaw No. 1, 2025”. The bylaw authorizes the borrowing of Thirty-Two Million and Three Hundred Thousand Dollars (\$32,300,000), to be repaid over a period not exceeding 30 years, for the purpose of acquiring land for supplying water within the Water Supply Local Service Area. The Bylaw received approval from the Inspector of Municipalities on March 12, 2025 prior to elector approval by AAP, and is now ready for adoption.

**RECOMMENDATION**

1. That the attached Certificate of Results of Alternative Approval Process for Bylaw No. 4664 (Appendix B) be received; and
2. That Bylaw No. 4664, “Regional Water Watershed Land Acquisition Loan Authorization Bylaw No. 1, 2025” be adopted.

Submitted by:	Marlene Lagoa, MPA, Manager, Legislative Services & Deputy Corporate Officer
Concurrence:	Alicia Fraser, P. Eng., General Manager, Infrastructure and Water Services
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

**ATTACHMENT(S)**

Appendix A: Bylaw No. 4664

Appendix B: Certificate of Results for Bylaw No. 4664