



## Notice of Meeting and Meeting Agenda Regional Water Supply Commission

Wednesday, March 20, 2024

11:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

### MEMBERS:

G. Baird (Chair); K. Harper (Vice Chair); J. Caradonna; N. Chambers; C. Coleman;  
Z. de Vries; S. Duncan; C. Graham; S. Gray; C. Green; K. Guiry; S. Hammond;  
K. Jordison; S. Kim; D. Lajeunesse; T. Morrison; T. Phelps Bondaroff;  
J. Rogers; C. Stock; M. Wagner; M. Westhaver; A. Wickheim

### 1. TERRITORIAL ACKNOWLEDGEMENT

### 2. APPROVAL OF THE AGENDA

### 3. ADOPTION OF MINUTES

3.1. [24-274](#) Minutes of the February 21 and March 1, 2024 Regional Water Supply Commission meetings

**Recommendation:** That the following minutes of the Regional Water Supply Commission be adopted:  
\* February 21, 2024  
\* March 1, 2024 Special Meeting

**Attachments:** [February 21, 2024 Draft Minutes](#)  
[March 1, 2024 Draft Minutes - Special Meeting](#)

### 4. CHAIR'S REMARKS

### 5. PRESENTATIONS/DELEGATIONS

*Delegations will have the option to participate electronically. Please complete the online application for "Addressing the Board" on our website located here <https://www.crd.bc.ca/about/board-committees/addressing-the-board> and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the Regional Water Supply Commission at [iwsadministration@crd.bc.ca](mailto:iwsadministration@crd.bc.ca). Delegation requests must be received no later than 4:30 p.m. two calendar days prior to the meeting.*

#### 5.1. Presentations

#### 5.2. Delegations

- 5.2.1. [24-322](#) Delegation - Mehdi Najari; Resident: Re: Agenda Item 8.2: Proposed Regional Water Supply Development Cost Charge Program and Bylaw Update

**Attachments:** [Delegation: Mehdi Najari: Speaker's Reference](#)

## 6. GENERAL MANAGER'S REPORT

## 7. WATER ADVISORY COMMITTEE

- 7.1. [24-276](#) Summary of Recommendations from the Water Advisory Committee

**Recommendation:** There is no recommendation, the report is for information only.

**Attachments:** [Summary of Recommendations from the Water Advisory Committee](#)

## 8. COMMISSION BUSINESS

- 8.1. [24-268](#) Bylaw No. 4604 - Capital Regional District Water Conservation Bylaw No. 1, 2016, Amendment Bylaw No. 4, 2024

**Recommendation:** The Regional Water Supply Commission recommends to the Capital Regional District Board:

1. That Bylaw No. 4604, "Capital Regional District Water Conservation Bylaw No. 1, 2016, Amendment Bylaw No. 4, 2024", be introduced and read a first, second, and third time; and
2. That Bylaw No. 4604 be adopted.

**Attachments:** [Staff Report: Bylaw No. 4604 - CRD Water Conservation Bylaw - Amendment B](#)  
[Appendix A: Bylaw No. 4604 - A Bylaw to Amend Water Conservation Bylaw No.](#)  
[Appendix B: Blacklined version of Bylaw No. 4099, Schedule A](#)

- 8.2. [24-273](#) Proposed Regional Water Supply Service Development Cost Charge Program and Bylaw Update

**Recommendation:** That Capital Regional District staff be directed to proceed with a 25% Municipal Assist Factor for public and development community engagement.

**Attachments:** [Staff Report: RWS DCC Program and Bylaw Update](#)  
[Appendix A: May 17, 2023 Regional Water Supply Commission Staff Report](#)  
[Appendix B: USL Engagement Summary](#)  
[Appendix C: USL – RWS Development Cost Charge Policy Memorandum](#)  
[Appendix D: CRD - Supplementary Memo: Municipal Assist Factor](#)  
[Appendix E: Summary of Proposed RWS DCC Program and Bylaw Developme](#)

- 8.3. [24-187](#) Saanich Peninsula Water Commission Amalgamation with the Regional Water Supply Commission - Feasibility Study

**Recommendation:** There is no recommendation. The report is for information only.

**Attachments:** [Staff Report: SPWC Amalgamation with RWSC Feasibility Study](#)  
[Appendix A: Saanich Peninsula Water Commission Letters Patent](#)

- 8.4. [24-275](#) Summary of Recommendations from Other Water Commissions

*There were no other water commission meetings in February, therefore there are no Summary documents to be received this month.*

- 8.5. [24-277](#) Water Watch Report

**Recommendation:** There is no recommendation, the report is for information only.

**Attachments:** [Water Watch Report](#)

## 9. NOTICE(S) OF MOTION

- 9.1. [23-786](#) Motion with Notice: Commissioner Rogers: Placement of Post Disaster Water Supply Drop Kits in Relevant Fire Halls

**Recommendation:** That the Regional Water Supply Commission directs staff to explore cost-sharing with municipalities to get the Post Disaster Water Supply Drop Kits in relevant fire halls, for consideration in the next budget cycle.

**Attachments:** [Motion with Notice - Placement of Post Disaster Water Supply Drop Kits in Rele](#)

*Item was postponed from both the October 18, 2023 and January 17, 2024 meetings.*

## 10. CORRESPONDENCE

- 10.1. [24-287](#) Correspondence: Malahat Nation: Regional Water Supply Master Plan

**Recommendation:** There is no recommendation, the correspondence is for information only.

**Attachments:** [February 27, 2024: CRD Response to Malahat Nation, RWS Master Plan](#)  
[February 15, 2024: Malahat Nation Letter to CRD, RWS Master Plan](#)

- 10.2. [24-324](#) Correspondence: City of Colwood: Referral Motion Re: Proposed Capital Regional Water Supply Development Cost Charge

**Attachments:** [March 14, 2024: City of Colwood: Referral Motion Re: Proposed CRD Regional](#)

## 11. NEW BUSINESS

## 12. ADJOURNMENT

**Voting Key:**

**NWA - Non-weighted vote of all Directors**

**NWP - Non-weighted vote of participants (as listed)**

**WA - Weighted vote of all Directors**

**WP - Weighted vote of participants (as listed)**