



## Notice of Meeting and Meeting Agenda Capital Regional District Board

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Wednesday, November 13, 2024

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

**1. CALL TO ORDER**

**2. TERRITORIAL ACKNOWLEDGEMENT**

**3. ELECTION OF CRD BOARD CHAIR**

**4. ELECTION OF CRD BOARD VICE CHAIR**

**5. RECESS FOR MEETING OF THE CAPITAL REGION HOUSING CORPORATION BOARD AND THE CAPITAL REGIONAL HOSPITAL DISTRICT BOARD**

**6. INAUGURAL ADDRESS OF THE CHAIR**

**7. APPROVAL OF THE AGENDA**

**8. ADOPTION OF MINUTES**

**8.1. [24-1155](#) Minutes of the October 9, 2024 Capital Regional District Board Meeting**

**Recommendation:** That the minutes of the Capital Regional District Board meeting of October 9, 2024 be adopted as circulated.

**Attachments:** [Minutes - October 9, 2024](#)

**9. PRESENTATIONS/DELEGATIONS**

**9.1. Presentations**

**9.2. Delegations**

**9.2.1. [24-1186](#) Delegation - Marcie McLean; Councillor, District of Highlands: Re: Agenda Item 10.3. Request to Amend Remuneration for Elected Officials of the Salt Spring Electoral Area**

- 9.2.2. [24-1187](#) Delegation - Michael Kilpatrick; Representing Mayne Island Invasive Fallow Deer Committee: Re: Agenda Item 10.4. Motion with Notice: Advocacy on Fallow Deer Issue (Director Brent)

## 10. CONSENT AGENDA

- 10.1. [24-1087](#) Fire Safety Act - Designation of Fire Safety Inspectors and Fire Investigators
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That the positions identified in Appendix A be designated as fire safety inspectors and fire investigators for the electoral areas within the CRD.  
(NWA)
- Attachments:** [Staff Report: Fire Safety Act-Designation Fire Safety Inspectors & Investigators](#)  
[Appendix A: Table of Designations](#)  
[Appendix B: Fire Safety Act Q&A September 17, 2024](#)
- 10.2. [24-1088](#) Community Emergency Preparedness Fund Grant: Volunteer & Composite Fire Department Equipment & Training 2024 Application
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That staff be instructed to apply for, negotiate, and if successful, enter into an agreement, and do all such things necessary for accepting grant funds and overseeing grant management for the proposed project.  
(NWA)
- Attachments:** [Staff Report: CEPF Grant: Vol & Comp Fire Dpt Equip't & Training 2024 App](#)  
[Appendix A: UBCM Vol & Composite Fire Dpt Equip't & Training 2024 App](#)
- 10.3. [24-1167](#) Request to Amend Remuneration for Elected Officials of the Salt Spring Electoral Area
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That the remuneration for the Salt Spring Island Electoral Area Director and Commissioners of the Salt Spring Island Local Community Commission be retained at the current remuneration level, and that this be evaluated in 2026 as scheduled and as part of the regular remuneration review for the 2027-2030 Board term.  
(NWA)
- Attachments:** [Staff Report: Req. to Amend Remun. for EO of the SSI EAs](#)  
[Appendix A: Board Remun. & Expense Policy](#)
- 10.4. [24-1032](#) Motion with Notice: Advocacy on Fallow Deer Issue (Director Brent)
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That the CRD Board write to the Province urging they provide sustained funding for control of the invasive fallow deer decimating island environments and economies.  
(NWA)

- 10.5.**     [24-1031](#)     Motion with Notice: Boarding House Building Inspection Policy in the Electoral Areas (Director Holman)
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board:  
That staff report to the Electoral Areas Committee regarding a building inspection policy with respect to boarding houses in electoral areas.  
(NWA)
- 10.6.**     [24-943](#)     Regulating Curbside Organics Collection
- Recommendation:** The Environmental Services Committee recommends to the Capital Regional District Board:  
That staff continue implementing the organics diversion strategy as currently outlined in the 2021 Solid Waste Management Plan.  
(NWA)
- Attachments:**     [Staff Report: Regulating Curbside Organics Collection](#)  
                          [Appendix A: Previous Staff Report \(October 18, 2023\)](#)  
                          [Appendix B: Options for Organics Diversion and Collection](#)
- 10.7.**     [24-960](#)     Regional Canada Goose Management Service - Activities Update
- Recommendation:** The Environmental Services Committee recommends to the Capital Regional District Board:  
That staff be directed to develop increased service levels for consideration in the 2026 service planning process.  
(NWA)
- Attachments:**     [Staff Report: Regional Canada Goose Management Service - Activities Update](#)  
                          [Appendix A: 2024 CRD Egg Addling Report \(September 2024\)](#)  
                          [Appendix B: 2024 CRD Moulting Survey Report \(September 2024\)](#)
- 10.8.**     [24-1021](#)     Motion with Notice: Recycle BC Soft Plastics Multi-family Residences Pilot Program (Director Caradonna)
- Recommendation:** The Environmental Services Committee recommends to the Capital Regional District Board:
1. Given that RecycleBC has opted to expand a pilot program to undertake home-based collection of soft plastics at select multi-family residences across the region;  
That CRD staff report back on the potential to partner with RecycleBC on this program, and to report more generally on the costs, implications, and potential benefits of the CRD incorporating home-based collection of soft plastics into the CRD's recycling program over time.  
(NWA)
- [At the October 16, 2024 Environmental Services Committee meeting, a motion arising was carried as follows:]
- The Environmental Services Committee recommends to the Capital Regional District Board:
2. That staff provide a report on which private haulers do collect soft plastics from multi-family buildings.  
(NWA)

**10.9.**     [24-874](#)     Capital Regional District External Grants Update

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:**     [Staff Report: CRD External Grants Update](#)  
                          [Appendix A: External Grants Dashboard](#)  
                          [Appendix B: Grant Alerts](#)

**10.10.**    [24-923](#)     2025 Budget for the Royal Theatre Service and the McPherson Playhouse Service

**Recommendation:** The Royal and McPherson Theatres Services Advisory Committee recommends the Finance Committee recommend to the Capital Regional District Board:

1. That the maximum allowable contribution amount of \$596,000 be approved for the Royal Theatre Service; and (WP- Oak Bay, Saanich, Victoria)
2. That the maximum allowable contribution amount of \$750,000 be approved for the McPherson Playhouse Service. (WP- Victoria)

**Attachments:**     [Staff Report: RMTSAC Budget 2025](#)  
                          [Appendix A: 2023 Audited Financial Statements for the RMTS](#)  
                          [Appendix B: 2023 Annual Report for the RMTS](#)  
                          [Appendix C: 2025 Budget for the Royal Theatre Service](#)  
                          [Appendix D: 2025 Budget for the McPherson Playhouse Service](#)

**10.11.**    [24-1078](#)    Provincial Rental Protection Fund Overview and Analysis

**Recommendation:** There is no recommendation. This report is for information only.

**Attachments:**     [Staff Report: Provincial Rental Protection Fund Overview & Analysis](#)

**10.12.**    [24-926](#)     Development Permit with Frontage Exemption for Lot 1, District Lot 17, Renfrew District, Plan VIP57304 - 17176 Osprey Place

**Recommendation:** The Land Use Committee recommends to the Capital Regional District Board: That Development Permit with Frontage Exemption DV000075, for Lot 1, District Lot 17, Renfrew District, Plan VIP57304, to authorize a three-lot subdivision and to reduce the statutory frontage requirement for proposed Lot 3 from 59.97 m (10% of the lot perimeter) to 16.3 m (2.7% of the lot perimeter), be approved. (NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)

**Attachments:**     [Staff Report: Development Permit with Frontage Exemption DV000075](#)  
                          [Appendix A: Subject Property Map](#)  
                          [Appendix B: Plan of Proposed Subdivision](#)  
                          [Appendix C: Permit DV000076](#)  
                          [Appendix D: Riparian Development Permit Guidelines](#)

**10.13.**    [24-1091](#)    Options for Full Regional and Sub-Regional Performing Arts Facilities Services

**Recommendation:** [At the November 6, 2024 Performing Arts Facilities Select Committee meeting, the recommendation was amended to include a mix of regional and sub-regional models with each option and the potential to report back sooner.]  
The Performing Arts Facilities Select Committee recommends to the CRD Board:  
1. That staff initiate an RFP to engage a consultant for the purposes of undertaking a cost-benefit analysis of the five proposed service options, with the freedom to recommend a mix of regional and sub-regional models within each option, in terms of their sustainability and direct value proposition to each participating jurisdiction and to the region as a whole.  
2. That the resulting report from this analysis be presented to the CRD Performing Arts Facilities Select Committee in the first half of 2025 or sooner with recommendations on next steps.  
(NWA)

**Attachments:**    [Staff Report: Regional and Sub-Regional Service Options](#)  
[Appendix A: Concept Paper on New Service Options](#)  
[Appendix B: Financial Estimates on Service Options](#)  
[Appendix C: Presentation on Service Options](#)

**10.14.**    [24-1015](#)    Shirley-Jordan River Official Community Plan Amendment and Rezoning Application RZ000284

**Recommendation:** The Planning and Protective Services Committee recommends to the Capital Regional District Board:  
That proposed Bylaw No. 4598, "Shirley-Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 2, 2024" and Bylaw No. 4599, "Juan de Fuca Land Use Bylaw, 1992, Amendment No. 162, 2024" be considered in relation to the 2018 Regional Growth Strategy (Bylaw No. 4017) and be accepted in accordance with the requirements of section 445 of the Local Government Act.  
(NWP, All except SGI & SSI)

**Attachments:**    [Staff Report: Shirley-Jordan River OCP Amend't & Rezoning App RZ000284](#)  
[Appendix A: Staff Report to the JdF LUC \(October 15, 2024\)](#)

- 10.15.**    [24-1024](#)    Motion with Notice: Peninsula and Area Agricultural Commission (Director Windsor)
- Recommendation:** [At the October 16, 2024 Planning and Protective Services Committee meeting, the motion was amended to add the following words ", and that staff report back to the Planning and Protective Services Committee." The motion, as amended, now reads as: The Planning and Protective Services Committee recommends to the Capital Regional District Board:  
THEREFORE BE IT RESOLVED that the Capital Regional District explores assuming responsibility of the Peninsula and Area Agricultural Commission as a regional committee, and that staff report back to the Planning and Protective Services Committee.  
A motion to postpone consideration of the motion was then carried as follows:]
- That the item be postponed until after the Alternative Approval Process for the Foodlands Access Service is completed.  
(NWA)
- Attachments:**    [Memo: Notice of Motion](#)
- 10.16.**    [24-988](#)    Mountain Forest Regional Park - Interim Management Guidelines
- Recommendation:** The Regional Parks Committee recommends to the Capital Regional District Board: That the Mountain Forest Regional Park Interim Management Guidelines be adopted. (WP - All)
- Attachments:**    [Staff Report: Mountain Forest Regional Park - Interim Management Guidelines](#)  
[Appendix A: Mountain Forest Regional Park – Interim Management Guidelines](#)
- 10.17.**    [24-989](#)    Water Safety Pilot Program at Thetis Lake and Elk/Beaver Lake Regional Parks - Summer 2024 Update
- Recommendation:** The Regional Parks Committee recommends to the Capital Regional District Board: That the Water Safety Program be continued at Elk/Beaver Lake Regional Park and Thetis Lake Regional Park for the foreseeable future.  
(NWA)
- Attachments:**    [Staff Report: Water Safety Pilot Program Update](#)  
[Appendix A: Personal Flotation Device and Life Ring Loaner Stations](#)
- 10.18.**    [24-944](#)    2024 Saanich Peninsula Liquid Waste Management Plan - Technical Advisory Committee - Terms of Reference Update
- Recommendation:** That the Saanich Peninsula Wastewater Commission recommends to the Capital Regional District Board:  
That the updated Terms of Reference for the Saanich Peninsula Liquid Waste Management Plan Technical Advisory Committee be approved as presented.  
(NWA)
- Attachments:**    [Staff Report: 2024 Saanich Peninsula Liquid Waste Management Plan - Techni](#)  
[Appendix A: 2019 TOR for the Saanich Peninsula Liquid Waste Management Pl](#)  
[Appendix B: Updated TOR for the Saanich Peninsula Liquid Waste Managemer](#)

## 11. ADMINISTRATION REPORTS

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- 11.1.**     [24-1178](#)     AAP Requirements for Bylaw No. 4575 - Biodiversity and Environmental Stewardship Coordination Establishing Bylaw No. 1, 2023
- Recommendation:**   1. That in accordance with section 86(3) of the Community Charter, the date of January 15, 2025 be confirmed as the deadline by which elector responses, under the regional alternative approval process for CRD Bylaw No. 4575, must be submitted to the Capital Regional District by qualified electors within the Capital Regional District;
2. That the attached Synopsis of Bylaw No. 4575 (Appendix B), Notice of Alternative Approval Process (Appendix C), Elector Response Form (Appendix D), and AAP communication channels (Appendix F) be approved; and
3. That the total number of registered electors within the service area is 331,937 and that 10% of that number is 33,194 electors.
- (NWA)
- Attachments:**       [Staff Report: AAP Requirements for Bylaw No. 4575 Biodiversity and Environme](#)  
[Appendix A: Bylaw No. 4575 at Third Reading](#)  
[Appendix B: Synopsis of Bylaw No. 4575](#)  
[Appendix C: Notice of AAP for Bylaw No. 4575](#)  
[Appendix D: Elector Response Form for Bylaw No. 4575](#)  
[Appendix E: Previous Staff Report dated November 15, 2023](#)  
[Appendix F: AAP Communication Channels for Bylaw No. 4575](#)
- 11.2.**     [24-1179](#)     AAP Requirements for Bylaw No. 4602 - Foodlands Access Service Establishment Bylaw No. 1, 2024
- Recommendation:**   1. That in accordance with section 86(3) of the Community Charter, the date of January 15, 2025 be confirmed as the deadline by which elector responses, under the regional alternative approval process for CRD Bylaw No. 4602, must be submitted to the Capital Regional District by qualified electors within the Capital Regional District;
2. That the attached Synopsis of Bylaw No. 4602 (Appendix B), Notice of Alternative Approval Process (Appendix C), Elector Response Form (Appendix D), and AAP communication channels (Appendix F) be approved; and
3. That the total number of registered electors within the service area is 331,937 and that 10% of that number is 33,194 electors.
- (NWA)
- Attachments:**       [Staff Report: AAP Requirements for Bylaw No. 4602 Foodlands Access Service](#)  
[Appendix A: Bylaw No. 4602 at Third Reading](#)  
[Appendix B: Synopsis of Bylaw No. 4602](#)  
[Appendix C: Notice of AAP for Bylaw No. 4602](#)  
[Appendix D: Elector Response Form for Bylaw No. 4602](#)  
[Appendix E: Previous Staff Report dated September 11, 2024](#)  
[Appendix F: AAP Communication Channels for Bylaw No. 4602](#)
- 11.3.**     [24-1146](#)     Short-term Biosolids Management Plan - November Update
- Recommendation:**   There is no recommendation. This report is for information only.
- Attachments:**       [Staff Report: Short-term Biosolids Management Plan - November Update](#)

**11.4. [24-1074](#) Bylaw Nos. 4627, 4628 and 4629: Updates to Water Supply, Bulk Water Fees and Charges and Water Distribution Bylaws**

- Recommendation:**
1. That Bylaw No. 4627, "Bulk Water Rates Bylaw, 1977, Amendment Bylaw No. 44, 2024", be introduced and read a first, second and third time; and  
(WP - All except SGI & SSI)
  2. That Bylaw No. 4627 be adopted.  
(WP - All except SGI & SSI, 2/3rds on adoption)
  3. That Bylaw No. 4628, "Water Distribution Local Service Conditions, Fees and Charges Bylaw No. 1, 2013, Amendment Bylaw No. 14, 2024", be introduced and read a first, second and third time; and  
(WP - Central Saanich, North Saanich & Sidney)
  4. That Bylaw No. 4628 be adopted.  
(WP - Central Saanich, North Saanich & Sidney, 2/3rds on adoption)
  5. That Bylaw No. 4629, "Water Supply Local Service Area Fee and Charge Bylaw No. 1, 1997, Amendment Bylaw No. 26, 2024", be introduced and read a first, second and third time; and  
(WP - Colwood, Highlands, Langford, Metchosin, Sooke, View Royal, JDF)
  6. That Bylaw No. 4629 be adopted.  
(WP - Colwood, Highlands, Langford, Metchosin, Sooke, View Royal, JDF, 2/3rds on adoption)

- Attachments:**
- [Staff Report: Bylaws 4627, 4628 & 4629 Water Fee Distribution](#)
  - [Appendix A: Bylaw No. 4627](#)
  - [Appendix B: Bylaw No. 4628](#)
  - [Appendix C: Bylaw No. 4629](#)
  - [Appendix D: Bylaw No. 4628 Red Line Version](#)

**12. REPORTS OF COMMITTEES****Finance Committee****12.1. [24-1093](#) Bylaw No. 4645: 2024 to 2028 Financial Plan Bylaw, 2024, Amendment No. 5, 2024**

- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4645, "2024 to 2028 Financial Plan Bylaw, 2024, Amendment Bylaw No. 5, 2024", be introduced and read a first, second and third time; and  
(WA)
  2. That Bylaw No. 4645 be adopted.  
(WA, 2/3rds on adoption)

- Attachments:**
- [Staff Report: Bylaw No. 4645: 2024-28 Fin Plan Amend No. 5](#)
  - [Appendix A: Bylaw No. 4645, with Schedules](#)



- 12.2.**     [24-899](#)     Bylaw No. 4643: Revenue Anticipation (General Purpose) Bylaw No. 1, 2024
- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4643, "Revenue Anticipation Borrowing (General Purpose) Bylaw No. 1, 2024", be introduced and read a first, second and third time; and (WA)
  2. That Bylaw No. 4643 be adopted. (WA, 2/3rds on adoption)
- Attachments:**     [Staff Report: Bylaw No. 4643 Revenue Anticipation](#)  
                          [Appendix A: Bylaw No. 4643](#)
- 12.3.**     [24-910](#)     Bylaw Nos. 4637 and 4638: Amendments to Operating Reserve Fund Bylaws Nos. 4146 and 4102
- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4637, "Capital Regional District Electoral Area Services Operating Reserve Fund Bylaw No. 1, 2016, Amendment Bylaw No. 5, 2024", be introduced and read a first, second and third time; and (WA)
  2. That Bylaw No. 4637 be adopted. (WA, 2/3rds on adoption)
  3. That Bylaw No. 4638, "Capital Regional District Regional Services Operating Reserve Fund Bylaw No. 1, 2016, Amendment Bylaw No. 5, 2024", be introduced and read a first, second and third time; and (WA)
  4. That Bylaw No. 4638 be adopted. (WA, 2/3rds on adoption)
- Attachments:**     [Staff Report: BLs 4637 & 4638 Amend ORF BLs 4146 & 4102](#)  
                          [Appendix A: Bylaw No. 4637](#)  
                          [Appendix B: Bylaw No. 4638](#)
- 12.4.**     [24-915](#)     Bylaw No. 4635: Amendment to Capital Reserve Bylaw No. 3995
- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4635, "Fire Protection Services Reserve Fund Bylaw No. 1, 2015, Amendment Bylaw No. 1, 2024", be introduced and read a first, second and third time; and (WA)
  2. That Bylaw No. 4635 be adopted. (WA, 2/3rds on adoption)
- Attachments:**     [Staff Report: BL 4635: Amd. to Capital Reserve BL 3995](#)  
                          [Appendix A: Bylaw No. 4635](#)

**12.5.**     [24-940](#)     Bylaw Nos. 4632 and 4633: Capital Reserve Fund Bylaws

- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4632, "Emergency Response Telephone Extended Service Capital Reserve Fund Bylaw No. 1, 2024", be introduced and read a first, second and third time; and  
(WA)
  2. That Bylaw No. 4632 be adopted.  
(WA, 2/3rds on adoption)
  3. That Bylaw No. 4633, "Juan de Fuca Community Parks Service Capital Reserve Fund Bylaw No. 1, 2024", be introduced and read a first, second and third time; and  
(WA)
  4. That Bylaw No. 4633 be adopted.  
(WA, 2/3rds on adoption)

- Attachments:**     [Staff Report: BLs 4632 & 4633: Cap. Reserve Fund Bylaws](#)  
                          [Appendix A: Bylaw No. 4632](#)  
                          [Appendix B: Bylaw No. 4633](#)

**12.6.**     [24-916](#)     Bylaw No. 4618: Temporary Borrowing (Regional Trails) Bylaw No. 1, 2024

- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4618, "Temporary Borrowing (Regional Trails) Bylaw No. 1, 2024", be introduced and read a first, second and third time; and  
(WA)
  2. That Bylaw No. 4618 be adopted.  
(WA, 2/3rds on adoption)

- Attachments:**     [Staff Report: Bylaw 4618 Temp Borrowing Regional Trails](#)  
                          [Appendix A: Bylaw No. 4618](#)

**12.7.**     [24-912](#)     Bylaw No. 4634: Recreation Services in the District of Sooke and the Juan de Fuca Electoral Area Loan Authorization Bylaw No. 1, 2024

- Recommendation:** The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4634, "Sooke and Electoral Area Recreation and Facilities Service 2025 Capital Project Loan Authorization Bylaw No. 1, 2024", be introduced and read a first, second and third time;  
(WA)
  2. That participating area approval be obtained for the entire proposed service area by alternative approval process; and  
(NWA, 2/3rds on AAP)
  3. That Bylaw No. 4634 be forwarded to the Inspector of Municipalities for approval.  
(NWA)

- Attachments:**     [Staff Report: Bylaw 4634 Rec Services Sooke JdF Loan Authorization](#)  
                          [Appendix A: Bylaw No. 4634](#)

**12.8.**     [24-1145](#)     Motion Arising Clarification from the 2025 Provisional Financial Plan

**Recommendation:** [At the October 30, 2024 Capital Regional District Board Provisional Budget meeting, the below motion arising was referred to the Finance Committee to bring back options to clarify the wording of the below motion and report back to the Capital Regional District Board for consideration:  
"To direct staff to report back on options to reduce the budget lift for 2026 by 1% at the next strategic priorities session."

At the November 6, 2024 Finance Committee meeting, the attached staff report presented 4 options for rewording the motion which the Committee deliberated but did not recommend any motion directing a 1% reduction for the Board's consideration; however, the following motion arising was carried:]

The Finance Committee recommends to the Capital Regional District Board:  
That a report providing options and detailing implications for undertaking CRD service reviews be provided to the May Strategic Priorities meeting or earlier.  
(NWA)

**Attachments:**     [Staff Report: Motion Arising Clarification-2025 Provisional Fin Plan](#)  
                          [Appendix A: 2025 Operating Expenditures and Req](#)

**Juan de Fuca Land Use Committee**

**12.9.**     [24-959](#)     Zoning Bylaw & Official Community Plan Amendment Application for Lot A Section 4 Renfrew District Plan EPP131465; PID: 032-229-046

- Recommendation:** The Land Use Committee recommends to the Capital Regional District Board:
1. That the referral of proposed Bylaw No. 4598, "Shirley - Jordan River Official Community Plan Bylaw No. 5, 2018, Amendment Bylaw No. 2, 2024"; and proposed Bylaw No. 4599, "Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 162, 2024"; to the Shirley-Jordan River Advisory Planning Commission; Pacheedaht First Nation; T'Sou-ke First Nation; CRD departments; BC Hydro; BC Parks; District of Sooke; Island Health; Ministry of Forests - Archaeology Branch; Ministry of Water, Land and Resource Stewardship - Water Protection Section; Ministry of Transportation & Infrastructure; RCMP; and Sooke School District # 62 be approved and comments be received;  
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)
  2. That proposed Bylaw No. 4598 be read a first and second time;  
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)
  3. That proposed Bylaw No. 4599 be read a first and second time;  
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)
  4. That in accordance with the provisions of Section 469 of the Local Government Act, the Director of the Juan de Fuca Electoral Area, or Alternate Director, be delegated authority to hold a Public Hearing with respect to Bylaw No. 4598 and Bylaw No. 4599;
  5. That prior to the adoption of proposed Bylaw No. 4599, the landowner provides an amenity contribution by registering a statutory right-of-way adjacent to West Coast Road in favour of the Capital Regional District for the purpose of establishing a public trail; and that staff be directed to ensure that all conditions are satisfied towards completion and registration.  
(NWP - Voting Block A: JDF EA, Colwood, Langford (Goodmanson), Metchosin, Sooke)

- Attachments:**
- [Staff Report: Zoning Bylaw & Official Community Plan Amendment Application F](#)
  - [Appendix A: Location, Zoning, and DPA Map](#)
  - [Appendix B: Proposed Amendments to the C-1A Zone](#)
  - [Appendix C: Updated Concept Plan](#)
  - [Appendix D: Plan of Subdivision SU000770](#)
  - [Appendix E: Environmental Assessment](#)
  - [Appendix F: Groundwater Reports](#)
  - [Appendix G: Bylaw No. 4598 – Proposed Amendments to the OCP](#)
  - [Appendix H: Bylaw No. 4599 – Proposed Amendments to the C-1A](#)
  - [Appendix I: Referral Comments](#)
  - [Appendix J: Project Details](#)

**Regional Parks Committee**

**12.10.**     [24-987](#)           Bylaw No. 4640: Amendment to the Capital Regional District Parks Services and Facilities Fees and Charges Bylaw No. 3675

**Recommendation:** [At the October 23, 2024 Regional Parks Committee meeting, the committee first raised a motion arising to revise the gradual pay parking increases at Thetis Lake and Sooke Potholes in proposed Bylaw No. 4640 in 2025 to \$5 daily and \$40 per season, and in 2026 to \$6 daily and \$50 per season. The Committee then passed the recommendation for readings and adoption of the attached Appendix A (Revised): Bylaw No. 4640:]  
The Regional Parks Committee recommends to the Capital Regional District Board:  
1. That Bylaw No. 4640, "Capital Regional District Regional Parks Services and Facilities Fees and Charges Bylaw No. 1, 2010, Amendment Bylaw No. 11, 2024", be introduced and read a first, second and third time; and  
(WP - All)  
2. That Bylaw No. 4640 be adopted.  
(WP - All, 2/3rds on adoption)

**Attachments:**     [Staff Report: Bylaw No. 4640 - Amendment to Bylaw No. 3675](#)  
[Appendix A \(Revised\): Bylaw No. 4640](#)  
[Appendix A: Bylaw No. 4640](#)

**13. BYLAWS****13.1.**     [24-1107](#)           Adoption of Bylaw No. 4596 - Saanich Peninsula Wastewater Services Loan Authorization Bylaw No. 1, 2024

**Recommendation:** That Bylaw No. 4596 - "Saanich Peninsula Wastewater Services Loan Authorization Bylaw No. 1, 2024" be adopted.  
(WA)

**Attachments:**     [Bylaw No. 4596](#)

**14. NOTICE(S) OF MOTION****15. NEW BUSINESS****16. MOTION TO CLOSE THE MEETING****16.1.**     [24-1160](#)           Motion to Close the Meeting

**Recommendation:** 1. That the meeting be closed for Legal Update in accordance with Section 90(1)(i) of the Community Charter. [1 item]  
2. That the meeting be closed for Proposed Service in accordance with Section 90(1)(k) of the Community Charter. [1 Item]  
3. That such disclosures could reasonably be expected to harm the interests of the Regional District. [1 Item]  
4. That the meeting be closed for Intergovernmental Negotiations in accordance with Section 90(2)(b) of the Community Charter. [3 items]

**17. RISE AND REPORT****18. ADJOURNMENT**

**Voting Key:**

**NWA - Non-weighted vote of all Directors**

**NWP - Non-weighted vote of participants (as listed)**

**WA - Weighted vote of all Directors**

**WP - Weighted vote of participants (as listed)**