



Notice of Meeting and Meeting Agenda Capital Regional District Board

Wednesday, September 10, 2025

12:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

3. ADOPTION OF MINUTES

3.1. [25-0897](#) Minutes of the Capital Regional District Board meeting of July 9, 2025

Recommendation: That the minutes of the Capital Regional District Board meeting of July 9, 2025 be adopted as circulated.

Attachments: [Minutes - July 9, 2025](#)

4. REPORT OF THE CHAIR

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

5.1.1. [25-0924](#) Presentation: Gord Horth (General Manager) Capital Region Emergency Service Telecommunications (CREST); Re: Member Agency Report

Attachments: [Presentation: CREST Member Agency Report](#)

5.2. Delegations

The public are welcome to attend CRD meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. CONSENT AGENDA

- 6.1. [25-0908](#) Appointment of Officers – Bylaw Enforcement
- Recommendation:** That for the purpose of Section 233 of the Local Government Act and Section 28(3) of the Offence Act, and in accordance with Capital Regional District Bylaw No. 2681, Taylor Francks, Ismaeel Ali, Alexander Moch and Curtis Campbell be appointed as Bylaw Enforcement Officers.
(NWA)
- Attachments:** [Staff Report: Appointment of Officers - Bylaw Enforcement](#)
- 6.2. [25-0577](#) Liquid Waste Management Plan – Amendment No. 13 Inflow and Infiltration
- Recommendation:** The Core Area Liquid Waste Management Committee recommends to the Capital Regional District Board:
That Amendment No. 13 to the Core Area Liquid Waste Management Plan be submitted to the Province of British Columbia Ministry of Environment and Parks for approval.
(WP - Colwood, Esquimalt, Langford, Oak Bay, Saanich, Victoria, View Royal)
- Attachments:** [Staff Report: Liquid Waste Management Plan – Amendment No.13 I&I](#)
 [Appendix A: Core Area Liquid Waste Management Plan, Amendment No. 13](#)
 [Appendix B: Core Area LWMP Sec 5 I&I Overflow KWL Final Report V2](#)
 [Appendix C: LWMP Engagement Summary](#)
- 6.3. [25-0792](#) Kosapsum Nation Capacity Transfer - Service Agreement Update
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: Kosapsum Nation Capacity Transfer - Service Agreement Update](#)
 [Appendix A: Schedule "B" of Bylaw No. 2312](#)
 [Appendix B: Schedule "C" of Bylaw No. 2312](#)
- 6.4. [25-0793](#) Core Area Liquid Waste Management Committee 2025 Mid-Year Capital Projects and Operations Update
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: Mid-Year Capital Projects and Operations Update](#)
 [Appendix A: Core Area Wastewater Capital Program - Current Status](#)
- 6.5. [25-0836](#) Presentation: Brendan McShane, VP Operations, Western Canada, Recycle BC and SK Recycles; Re: Expanding Collection Opportunities
- Attachments:** [Presentation: Expanding Collection Opportunities](#)

- 6.6.** [25-0781](#) Motion with Notice: Blue Box Recycling Programs in Schools (Director Caradonna)
- Recommendation:** [At the July 16, 2025, Environmental Services Committee meeting, the following notice of motion was amended to remove the words "blue box" and carried as follows:]
The Environmental Services Committee recommends to the Capital Regional District Board:
1. That staff report back on how the Solid Waste Management Plan could be leveraged to extend the recycling program to schools across the region (not including the City of Victoria) as well as other institutional customers.
(NWA)
- [At the July 16, 2025, Environmental Services Committee meeting, the following motion arising on writing to the school districts was carried:]
The Environmental Services Committee recommends to the Capital Regional District Board:
2. The CRD staff write to school districts within the Capital Regional District to inform/remind them of their obligations to participate in recycling and food scraps programs as established via municipal and regional district bylaw and the solid waste management program. And to thank them for the programs that already exist in their schools.
(NWA)
- Attachments:** [Background: GVTA Letter CRD re Blue Box](#)
- 6.7.** [25-0406](#) CRD Support for Sc'ianew First Nation to Host Tribal Journeys
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: CRD Support for Sc'ianew First Nation to Host Tribal Journeys](#)
[Appendix A: A Visual Story - Tribal Journeys 2025](#)
- 6.8.** [25-0878](#) Improving Meeting Accessibility: Introduction of Hearing Assistive Technology
- Recommendation:** There is no recommendation. This report is for information only.
- Attachments:** [Staff Report: Improving Meeting Accessibility: Intro of Hearing Assist Tech](#)
[Appendix A: CRD Accessibility Plan](#)

6.9. [25-0882](#) Representation on CRD Commissions and non-Board Committees

Recommendation: [At the August 6, 2025 Governance and First Nations Relations Committee meeting, the recommendation was amended by adding the words "at the beginning of each term" to beginning of part 2 as follows:]

The Governance and First Nations Relations Committee recommends to the Capital Regional District Board:

1. That a statement welcoming applications from all people including those with diverse backgrounds, abilities and lived experiences be added to all postings seeking new members to CRD Commissions and non-Board Committees.

2. At the beginning of each term, that the CRD Board send a letter asking that Municipal Councils consider diversity when making its municipal appointments to CRD Commissions and non-Board Committees.

(NWA)

Attachments: [Staff Report: Representation on CRD Commissions & non-Board Committees](#)
[Appendix A: CRD Committee & Commission Reporting Structure](#)

6.10. [25-0573](#) Motion with Notice: Repaving and Intersection Advocacy (B. Webster)

Recommendation: That the Salt Spring Island Local Community Commission (LCC) recommend that Capital Regional District Board Chair to write to the B.C. Minister of Transportation and Transit requesting:

1. In order to enhance road safety, increase active transportation options and support expanded public transit along Salt Spring Island's primary north-south transportation corridor, that the Ministry place a high priority on repaving and widening paved shoulders on Fulford-Ganges Road from Cranberry Road to the planned Blackburn/Cusheon Bridge.

2. In order to improve safety, reduce congestion and enable planning for other projects in the Ganges core, undertake an options study of long-term solutions to the intersection of Fulford-Ganges Road and Lower Ganges Road on Salt Spring Island.

(NWA)

6.11. [25-0877](#) Capital Regional District External Grants Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: CRD External Grants Update](#)
[Appendix A: External Grants Dashboard](#)
[Appendix B: Grant Alerts](#)

7. ADMINISTRATION REPORTS**7.1. [25-0889](#) Bylaw No. 4710: 2025 to 2029 Financial Plan Bylaw, 2025, Amendment Bylaw No. 3, 2025**

Recommendation: 1. That Bylaw No. 4710, "2025 to 2029 Financial Plan Bylaw, 2025, Amendment Bylaw No. 3, 2025", be introduced and read a first, second and third time; and
(WA)

2. That Bylaw No. 4710 be adopted.

(WA, 2/3rds on adoption)

Attachments: [Staff Report: BL 4710 2025-29 Fin Plan Amend No. 3](#)
[Appendix A: Bylaw No. 4710](#)

7.2. [25-0875](#) Strategic Priorities Fund – Grant Applications

Recommendation: The Capital Regional District Board supports the following four projects' application submissions and commits to covering any cost overruns. Staff are instructed to apply for, negotiate, and if successful, enter into an agreement and do all such things necessary for accepting grant funds and overseeing grant management for the proposed projects as below.

Capital Infrastructure Stream

- 1) Biosolids Advanced Thermal Plant
- 2) Main No. 1 Hydraulic Grade Line Increase
- 3) Rainbow Recreation Centre Building Envelope Renewal Project

Capacity Building Stream

- 4) SEAPARC Infrastructure Growth Plan (NWA)

Attachments: [Staff Report: Strategic Priorities-Fund Grant Applications](#)
 [Appendix A: SPF Program Guidelines](#)

7.3. [25-0923](#) Biosolids Beneficial Use Management – July and August Update

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Biosolids Beneficial Use Management July & August Update](#)

7.4. [25-0881](#) Service Planning 2026

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Service Planning 2026](#)
 [Appendix A: CRD Corporate Planning Framework](#)

8. REPORTS OF COMMITTEES**Salt Spring Island Local Community Commission**

- 8.1. [25-0222](#) Bylaw No. 4647 SSI Community Transit and Transportation Service Establishment Bylaw No. 1, 2007, Amendment Bylaw No. 4, 2025
- Recommendation:** That the Salt Spring Island Local Community Commission recommend to the Capital Regional District Board:
1. That Bylaw No. 4647, "SSI Community Transit and Transportation Service Establishment Bylaw No. 1, 2007, Amendment Bylaw No. 4, 2025", be introduced and read a first, second, and third time;
(NWA)
 2. That Bylaw No. 4647 be referred to the Inspector of Municipalities for approval;
 3. That staff be directed to proceed with Salt Spring Island Electoral Area Director consent.
(NWA)
- Attachments:** [Staff Report: BL 4647 SSI Comm. Transit & Transp. Svc. Est. Bylaw](#)
[Appendix A: SSI Transit Maximum Levy Simulation and Assumptions](#)
[Appendix B: Bylaw No. 4647](#)
[Appendix C: Bylaw No. 3438 \(Unofficial Consolidation\)](#)

9. BYLAWS

- 9.1. [25-0894](#) Adoption of Bylaw No. 4510 - Port Renfrew Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1989, Amendment Bylaw No. 4, 2025
- Recommendation:** That Bylaw No. 4510 - "Port Renfrew Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1989, Amendment Bylaw No. 4, 2025" be adopted.
(NWA)
- Attachments:** [Bylaw No. 4510](#)
- 9.2. [25-0927](#) Adoption of Bylaw No. 4670 – Water Distribution Local Service Area Establishment Bylaw No. 1, 1997, Amendment Bylaw No. 6, 2025
- Recommendation:** That Bylaw No. 4670 - "Water Distribution Local Service Area Establishment Bylaw No. 1, 1997, Amendment Bylaw No. 6, 2025" be adopted.
(NWA)
- Attachments:** [Bylaw No. 4670](#)
- 9.3. [25-0928](#) Adoption of Bylaw No. 4696 – Juan de Fuca Grant-In-Aid Services Conversion Bylaw No. 1, 2025
- Recommendation:** That Bylaw No. 4696 - "Juan de Fuca Grant-In-Aid Services Conversion Bylaw No. 1, 2025" be adopted.
(NWA)
- Attachments:** [Bylaw No. 4696](#)

- 9.4. [25-0929](#) Adoption of Bylaw No. 4697 – Salt Spring Island Grant-In-Aid Services Conversion Bylaw No. 1, 2025
- Recommendation:** That Bylaw No. 4697 - "Salt Spring Island Grant-In-Aid Services Conversion Bylaw No. 1, 2025" be adopted.
 (NWA)
- Attachments:** [Bylaw No. 4697](#)
- 9.5. [25-0931](#) Adoption of Bylaw No. 4698 – Southern Gulf Islands Grant-In-Aid Services Conversion Bylaw No. 1, 2025
- Recommendation:** That Bylaw No. 4698 - "Southern Gulf Islands Grant-In-Aid Services Conversion Bylaw No. 1, 2025" be adopted.
 (NWA)
- Attachments:** [Bylaw No. 4698](#)

10. NOTICE(S) OF MOTION

11. NEW BUSINESS

12. MOTION TO CLOSE THE MEETING

- 12.1. [25-0914](#) Motion to Close the Meeting
- Recommendation:** 1. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter. [1 item]
 2. That the meeting be closed for Labour Relations in accordance with Section (90)(1) (c) of the Community Charter. [4 Items]
 3. That the meeting be closed for Land Acquisition/Disposition in accordance with Section 90(1)(e) of the Community Charter. [1 Item]
 4. That such disclosures could reasonably be expected to harm the interests of the Regional District. [1 Item]
 5. That the meeting be closed for Proposed Service and Contract Negotiations in accordance with Section 90(1)(k) of the Community Charter. [1 Item]
 6. That such disclosures could reasonably be expected to harm the interests of the Regional District. [1 Item]
 7. That the meeting be closed for Intergovernmental Negotiations in accordance with Section 90(2)(b) of the Community Charter. [1 item]

13. RISE AND REPORT

14. ADJOURNMENT

Voting Key:

NWA - Non-weighted vote of all Directors

NWP - Non-weighted vote of participants (as listed)

WA - Weighted vote of all Directors

WP - Weighted vote of participants (as listed)