



## Minutes for a meeting of the Mayne Island Parks and Recreation Commission

**Location: Mayne Island Library, 411 Naylor Road, Mayne Island, BC**

**Date/Time: August 8, 2024**

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**Present:** Debra Bell, (Chair) Michael Kilpatrick, (Vice-Chair)  
Jacquie Burrows, Treasurer Veronica Euper  
Kestutis Banelis Adrian Wright  
Lauren Edwards (Recorder)

**Absent:** Paul Brent, Director, CRD, Southern Gulf Islands

**Guests:** Lee-Ann McKintuck and Jody Drope Re: Off leash dog park on 3<sup>rd</sup> party property

The meeting was called to order at 3:02 pm

### 1. Territorial Acknowledgement

We are honoured to be meeting on the traditional lands of the Coast Salish First Nations. We respect and value the longstanding relationship they have with the land and seawaters that continues to this day.

### 2. Approval of Agenda

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Kilpatrick, that the agenda be approved as presented.

**CARRIED**

### 3. Adoption of Minutes of July 11, 2024

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Euper, that the minutes of July 11, 2024 be approved as presented.

**CARRIED**

### 4. Chair's Remarks

Chair Bell thanked the commissioners for their efforts with the volunteer dinner.

### 5. Presentations

#### 5.1. Lee-Ann McKintuck and Jody Drope Re: Off leash dog park on 3<sup>rd</sup> party property

Presenters provided the following information:

- A submission on this issue was received in advance.

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- Permission was sought from BC Ferries to use their empty two acre lot beside the Village Bay terminal for an off leash dog park until such time as BC Ferries develops it.
- Responses on Mayne Island Facebook pages were positive to this project.
- Information was provided and discussed with Brian Anderson, BC Ferries.
- Preliminary discussions with Islands Trust were positive.

Discussion with MIPRC included that:

- MIPRC manages community parks. As this is a third party property consideration be given to another body such as an off-leash dog society to manage the property.
- Considerations include dog waste collection, garbage disposal, management, liability insurance, consultation with neighbours and the number of licensed dogs.
- Presenters were asked to write MIPRC regarding any further specific questions.

## 6. Reports

### 6.1. Treasurer's Reports

6.1.1. Treasurer's Report for the period July 1 - 31, 2024 (report attached)

**MOVED** by Commissioner Burrows and **SECONDED** by Commissioner Banelis, that the Treasurer's report for the period July 1 – 31, 2024 be approved as presented.  
**CARRIED**

6.1.2. Capital Budget 2025 – 2029 process

- It was requested that recommendations for new capital projects be submitted to Commissioner Burrows before the next meeting.
- A draft for capital projects will be presented at that time with the deadline for a final budget October 29<sup>th</sup>.

### 6.2. Administration

6.2.1. Follow up Action Report (not covered elsewhere)

The following were reported as ongoing:

- Fallow Deer Committee: The Committee continues their efforts to eradicate this invasive species.
- Terry Fox Run: No requests have been received for MIPRC ice-cream donation.
- Volunteer T shirts: Details of the order are in progress.
- Charter Road: An assessment by Rob Underhill, MI Conservancy, is pending
- Flag pole policies: Communication with CRD is underway.
- Putting green improvement: The grant application process continues.
- Fitness Classes at Dinner Bay: A meeting is scheduled with Tim Begley.
- Additional fitness track material: This will be discussed with Matt Taylor.
- Power outage notifications: MIPRC email will be added to the BC Hydro account.
- Bathroom lighting: Available lighting hardware to be installed at Dinner Bay.
- Japanese Garden pond pump replacement: Insurance information will be investigated.

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- MI Collective request for mobility access at Felix Jack Park: Communication with the Collective will be circulated.
- Henderson Park Information Kiosk: Researched information is being summarized.
- Wasp nests at Dinner Bay: The concerns were addressed.
- Kippen Road Staircase: Aluminum staircase pricing will be investigated.

6.2.2. Health and Safety Concerns  
There were no concerns identified.

6.2.3. Events  
A report was received with the agenda.  
The Volunteer Appreciation Dinner held on August 7, 2024 was discussed as an overall success.

6.2.4. Monitoring local information affecting MIPRC  
There were no concerns identified.

### 6.3. Committees

6.3.1. Fitness Track  
A report was received with the agenda.  
Water run off management strategies were discussed and it was agreed that installing a catch basin will be put on hold to assess changes in the coming season.

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Kilpatrick, that Mayne Island Parks and Recreation Commission approve an expenditure of up to \$4,000 to add additional track material where needed and to repair certain sections of the fitness track to minimize future costs of maintenance, with such costs to be covered by the recreation account.

**CARRIED**

This work will be started in September.

6.3.2. Technology  
A report was received with the agenda.  
It was reported that a request was made to CRD to post QR codes and the fitness track video on the website.

6.3.3. Sanitation and Motion re: additional Dinner Bay faucet  
It was discussed and agreed that all bathroom faucets will be replaced.

**MOVED** by Commissioner Bell and **SECONDED** by Commissioner Burrows, that the Mayne Island Parks and Recreation Commission amend the motion of June 13, 2024 regarding the expenditure to CMG services from \$2,000 to \$4,000.

**CARRIED**

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It was reported that urinals will require updating in the future and that calcification issues are being dealt with.

### 6.4. Parks

#### 6.4.1. Miners Bay

The electrical estimate of the holiday lights is pending and options will be suggested to install one switch in the library basement and to reduce the amperage.

#### 6.4.2. Dinner Bay

- a) Softball field 1<sup>st</sup> baseline: It was agreed that hardware joining would be used for the baseline fence.
- b) Playground equipment discussion; funding and Motion: It was reported that a presentation will be made at the September MI Lions general meeting regarding playground equipment replacement.
- c) Catch basin/culverts: This item was discussed in 6.3.1

#### 6.4.3. Cotton Park

There was nothing new to report.

#### 6.4.4. Japanese Memorial Garden

A report was received with the agenda.

**MOVED** by Commissioner Kilpatrick and **SECONDED** by Commissioner Bell, That the Mayne Island Parks and Recreation Commission approve the expenditure of \$852 to Van Isle Water for the purchase of a one horse power recirculation pump for the waterfall.

**CARRIED**

It was reported that:

- The recent art show was very successful.
- The Tori gate was removed and will be refurbished and reinstalled.

#### 6.4.5. Trail Network Development

It was reported that:

- Wasp nests were disposed of.
- Repairs were done on the Kadonaga Trail stairs and the area requires continual care of the anti-skid metal.
- The David Cove “prop thrust” sign was again vandalized and fixed.

## 7. Correspondence/Meetings

7.1. Email to/from Mayne Island Agricultural Society regarding booth at the Fall Fair, August 17, 2024.

7.2. Quote received from SGI Electrical for electrical work related to holiday lights at Miners Bay Park.

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- 7.3. Additional quote received for 1<sup>st</sup> baseline at Dinner Bay Park.
- 7.4. Emails to/from CRD regarding Insured Property Replacement values.
- 7.5. Emails to/from Mayne Island Reading Centre Society regarding 30<sup>th</sup> anniversary party. Commissioner Kilpatrick attended on behalf of MIPRC.
- 7.6. Emails regarding Volunteer Appreciation Dinner August 7, 2024.
- 7.7. Email from boat ramp monitor regarding damaged signage.

**8. New Business**

8.1. Recreational Funding 2024/2025

**MOVED** by Commissioner Burrows and **SECONDED** by Commissioner Euper, that Mayne Island Parks and Recreation Commission adopt the recommendations of the Recreational Funding Committee for 2024/2025 funding allocations to the following recreational services:

<b>Name of Applicant</b>	
Carol Meldrum	\$1,250
Gulf Islands Centre for Ecological Learning Society	2,000
Mayne Island Assisted Living Society	2,000
Mayne Island Community Centre	2,250
Mayne Island Conservancy Society	2,000
Mayne Island Cribbage Club	1,000
Mayne Island Disc Golf Club	1,250
Mayne Island Early Childhood Society	1,750
Mayne Island Lions Club	1,200
Mayne Island Social Tennis Club	1,000
Mayne Island Pickleball Club	1,000
Mayne Island Quilters Guild	1,500
Mayne Island Softball Club	1,000
Mayne Island Table Tennis Club	1,290
Mayne Island Volunteer Firefighters Association	2,000
Mayne School PAC	2,800
Pender Island Otters Swim Club	1,000
Arts on Mayne	1,500
Terry Fox Mayne Island Volunteers	400
Vivero Yoga	1,500
Tim Begley	<u>800</u>
	<u>\$30,490</u>

**CARRIED**

**9. Motion to Close the Meeting in accordance with Community Charter Part 4, Division 3, Section 90**

**10. Rise and Report**

**11. Meeting Adjournment**

**MOVED** by Commissioner Burrows and **SECONDED** by Commissioner Banelis,  
that the Mayne Island Parks and Recreation Commission meeting be adjourned.  
**CARRIED**

The meeting adjourned at 5:18 pm

Original signed by

September 12, 2024

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**Debra Bell, Chair**

\_\_\_\_\_  
**DATE**

Original signed by

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**Lauren Edwards, Recorder**