



## Notice of Meeting and Meeting Agenda Electoral Areas Committee

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Wednesday, February 11, 2026

10:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. McNeil-Smith (Board Chair, ex-officio)

Guest: Director M. Little

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [26-0151](#) Minutes of the Electoral Areas Committee meeting of January 14, 2026

**Recommendation:** That the minutes of the Electoral Areas Committee meeting of January 14, 2026 be adopted as circulated.

**Attachments:** [Minutes: January 14, 2026](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

*The public are welcome to attend CRD meetings in-person.*

*Delegations will have the option to participate electronically. Please complete the online application at [www.crd.ca/address](http://www.crd.ca/address) no later than 4:30 pm two days before the meeting and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

### 6. Committee Business

- 6.1.      [26-0063](#)      Fire Safety Act - Designation of Fire Safety Inspectors and Fire Investigators
- Recommendation:**      The Electoral Areas Committee recommends to the Capital Regional District Board:  
That the persons, or class of persons, identified in Appendix A be confirmed as fire safety inspectors and fire investigators for the electoral areas within the Capital Regional District.  
(NWA)
- Attachments:**      [Staff Report: FSA – Design'n of Fire Safety Inspectors & Investigators](#)  
[Appendix A: Designation of Fire Inspectors & Investigators for CRD](#)
- 6.2.      [26-0116](#)      Bylaw No. 4677, "Capital Regional District Fire Services Operational, Fire Prevention and Administrative Bylaw No. 1, 2026"
- Recommendation:**      The Electoral Areas Committee recommends to the Capital Regional District Board:  
1. That Bylaw No. 4677, "Capital Regional District Fire Services Operational, Fire Prevention and Administrative Bylaw No. 1, 2026" be introduced and given first, second and third reading; and  
(NWA)  
2. That Bylaw No. 4677 be adopted.  
(NWA, 2/3 on adoption)
- Attachments:**      [Staff Report: Bylaw No. 4677 - Fire Services Fire Prevention & Admin](#)  
[Appendix A: Bylaw No. 4677](#)
- 6.3.      [26-0117](#)      Bylaw No. 4734 to Amend Bylaw No. 3654 - Fire Commissions
- Recommendation:**      The Electoral Areas Committee recommends to the Capital Regional District Board:  
1. That Bylaw No. 4734, "Fire Protection and Emergency Response Service Commissions Bylaw, 2010, Amendment Bylaw No. 4, 2026" be introduced and given first, second and third reading; and  
(NWA)  
2. That Bylaw No. 4734 be adopted.  
(NWA, 2/3 on adoption)
- Attachments:**      [Staff Report: Bylaw No. 4734 to Amend Bylaw No. 3654](#)  
[Appendix A: Bylaw No. 4734](#)  
[Appendix B: Consolidated Bylaw No. 3654 - Redlined](#)

**6.4.**      [26-0091](#)      Previous Minutes of Other CRD Committees and Commissions for Information

**Recommendation:** There is no recommendation. The following minutes are for information only:

- a) East Sooke Fire Protection and Emergency Response Service Commission minutes of August 27, 2025
- b) East Sooke Fire Protection and Emergency Response Service Commission minutes of October 22, 2025
- c) Shirley Fire Protection & Emergency Response Commission minutes of November 24, 2025
- d) Mayne Island Parks and Recreation Commission minutes of December 11, 2025

**Attachments:**      [Minutes: E. Sooke Fire Prot'n & Emrg. Resp. Svc. Commiss - August 27, 2025](#)  
                                 [Minutes: E. Sooke Fire Prot'n & Emrg. Resp. Svc. Commiss - October 22, 2025](#)  
                                 [Minutes: Shirley Fire Prot'n & Emrg. Resp. Commiss - November 24, 2025](#)  
                                 [Minutes: Mayne Island Parks & Recreation Commiss - December 11, 2025](#)

**7. Notice(s) of Motion**

**8. New Business**

**9. Adjournment**

The next meeting is March 11, 2026.

To ensure quorum, please advise Jennifer Ives ([jives@crd.bc.ca](mailto:jives@crd.bc.ca)) if you or your alternate cannot attend.