

Meeting Minutes

Capital Region Housing Corporation Board

Wednesday, September 10, 2025

12:00 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT

DIRECTORS: Z. de Vries (Chair), J. Caradonna (Vice Chair), P. Brent (EP), S. Brice (12:02 pm), C. Coleman, B. Desjardins, S. Goodmanson (12:03 pm), K. Harper (for J. Brownoff) (EP), G. Holman, P. Jones, D. Kobayashi, M. Little, C. McNeil-Smith, K. Murdoch, D. Murdock (EP), C. Plant (12:02 pm), L. Szpak, M. Tait, D. Thompson, S. Tobias (EP), A. Wickheim, K. Williams, R. Windsor

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer/General Manager, Finance and Technology; D. Elliott, Acting General Manager, Housing, Planning and Protective Services; A. Fraser, General Manager, Infrastructure and Water Services; S. Henderson, General Manager, Electoral Area Services; L. Jones, General Manager, Parks, Recreation and Environmental Services; K. Morley, Corporate Officer/General Manager, Corporate Services; R. Fowles, Manager, Planning and Capital Projects; K. Lambert, Senior Property Manager Tenant and Community Services; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors M. Alto, J. Brownoff

The meeting was called to order at 12:01 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

Director Szpak provided a Territorial Acknowledgement.

2. APPROVAL OF THE AGENDA

MOVED by Director Tait, **SECONDED** by Director Little,
That the agenda for the Capital Region Housing Corporation Board meeting of
September 10, 2025 be approved.
CARRIED

3. ADOPTION OF MINUTES

- 3.1. [25-0885](#) Minutes of the Capital Region Housing Corporation Board Meeting of July 9, 2025

MOVED by Director Little, **SECONDED** by Director Coleman,
That the minutes of the Capital Region Housing Corporation Board meeting of July 9, 2025 be adopted as circulated.
CARRIED

Directors Brice and Plant joined the meeting in person at 12:02 pm.

4. REPORT OF THE CHAIR

Chair de Vries welcomed everyone back from the summer break and looks forward to continuing our work for the rest of the year.

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. CONSENT AGENDA

Item 6.3. was removed from the consent agenda to be considered under Reports of Committee as Item 8.1.

MOVED by Director Coleman, **SECONDED** by Director Little,
That consent agenda items 6.1. and 6.2. be approved.
CARRIED

- 6.1. [25-0886](#) Campus View Redevelopment – Mortgage Registration and Final Project Approval

1. That the Resolution of Directors for the Repayable Mortgage in the form required by BC Housing Management Commission for the purposes of authorizing the execution of the Loan and Mortgage documents for the Campus View Redevelopment project (PID 000-025-348), substantially in the form as attached hereto as Appendix A, be approved;
2. That the Resolution of Directors for the Forgivable Mortgage in the form required by BC Housing Management Commission for the purposes of authorizing the execution of the Loan and Mortgage documents for the Campus View Redevelopment project (PID 000-025-348), substantially in the form as attached hereto as Appendix B, be approved; and
3. That Ted Robbins, Chief Administrative Office, and Nelson Chan, Chief Financial Officer, or their duly authorized delegates, or any two directors or officers of the Corporation be authorized to do all things necessary to affect the project and take such steps as are required to conclude the financing, construction, and operation of the Campus View Redevelopment project.
CARRIED

- 6.2. [25-0888](#) Capital Region Housing Corporation Quarter 2 Update, 2025

This report was received for information.

Director Goodman joined the meeting in person at 12:03 pm.

7. ADMINISTRATION REPORTS

There were no Administration Reports.

8. REPORTS OF COMMITTEES

- 8.1. [25-0887](#) Capital Region Housing Corporation Major Capital Plan (2025-2029)
Budget Amendment
- D. Elliott spoke to Item 8.1.
- Discussion ensued regarding:
- the process for public communication of projects
 - tenant relocation process
- MOVED by Director Plant, SECONDED by Director Murdoch,
That the Capital Region Housing Corporation Major Capital Plan (2025-2029) be
approved as amended in Appendix A.
CARRIED**

9. NOTICE(S) OF MOTION

There were no notice(s) of motion.

10. NEW BUSINESS

There was no new business.

11. ADJOURNMENT

**MOVED by Director Little, SECONDED by Director Murdoch,
That the Capital Region Housing Corporation Board meeting of September 10,
2025 be adjourned at 12:16 pm.
CARRIED**

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER