

# LOCAL GOVERNMENT EMERGENCY PROGRAM ADVISORY COMMISSION

Minutes of Meeting: August 17, 2023 @ 1000

Location: 1025 Johnston St., Victoria & MS Teams

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## PRESENT:

In-Person at 1025 Johnston St.	Virtual: Zoom
Erin Stockill, Saanich (Acting chair)	Alyse Allan, North Saanich
Alison Poste, CRD	Brigitte Prochaska, SGI
Corey Anderson, EMCR	Jenny Reid, Langford
Jacob Tilson, Oak Bay	Jeri Grant, Juan de Fuca
Geoff Pendrel, Victoria	John Wakefield, SSI
Kulpreet Munde, Esquimalt	Mike Harman, Sidney
Jollette Holland, CRD	Shaun O'Mara, Island Health
Jane O'Higgins-Wilson, REMP (alternate recording secretary)	Josh Pettigrew, Colwood
Robert White, REMP (recording secretary)	Scott Abrahamson, Colwood
Ryan O'Grady, EMCR	Ken Mount, Central Saanich
	Tina Neale, EMCR (Presenter)

### 1. Welcome and Territorial Acknowledgement

Erin Stockill began the meeting at 1002, welcomed participants to the meeting and completed a territorial acknowledgement. Quorum was met.

### 2. Approval of Agenda

**Motion** to approve agenda.

**Moved** by G. Pendrel, **Seconded** by J. Reimer

**CARRIED**

### 3. Approval of Q2 2023 LGEPAC Minutes

**Motion** to approve Q2 LGEPAC Minutes

**Moved** by K. Munde, **Seconded** by G. Pendrel

**CARRIED**

### 4. Invited Presentations

Tina Neale, Executive Director, Disaster Mitigation and Adaptation with the Ministry of Emergency Management and Climate Readiness (EMCR) provided an overview on the Province's Integrated Disaster and Climate Risk and Resilience Assessment:

- In Minister’s mandate letter for EMCR to work and collaborate on a hazard, risk and vulnerability assessment.
- Have developed a framework for the assessment that includes co-development with Indigenous partners.
- Outputs to be accessible on ClimateReady BC website.
- Assessment to be completed in 2024 and regional assessments to follow.

**ACTION:** REMP to share slides from presentation with members.

## 5. Business Arising from Previous Meetings

Action Item	Responsible	Outcome / Update
Shawn Carby to follow up with CRD GIS and ECCC regarding the sharing of the CRD Coastal Flood Study data sets	S. Carby	Deferred to next meeting
EMCR will distribute information on behalf of ECCC to VIC communities regarding ECCC’s request for data acquisition of infrastructure.	C. Anderson	Completed. <b>ACTION – Anderson to resend for new members.</b>
BC Hydro Engagement	S. Carby	Deferred to next meeting
CRD to create spreadsheet to share exercise and training opportunities with LGEPAC members, accessible on SharePoint	J. O’Higgins-Wilson	Completed. <b>ACTION – O’Higgins-Wilson to send Sharepoint link to members and manage access.</b>
Q2 Meeting presentations shared		Completed.
TOR updates to LGEPAC at Fall 2023 Meeting	J. Reimer	To be discussed in Item 9 of the LGEPAC Q3 meeting
Request for ESS Survey	J. O’Higgins-Wilson	Draft completed. <b>ACTION: O’Higgins-Wilson to share drafts with J. Grant for review.</b>

## 6. Other agency minutes – None

## 7. EMCR Updates – Corey Anderson

- More information to come about in-person ESS Training.
- Health Canada reached out to VIC about nuclear emergency, drafting a concept of operations and working group meetings happening monthly. Exercise in Fall 2024 at Esquimalt naval base.
- Hannah Swift will remain Vancouver Island Regional Duty Manager, Corey Anderson transition to a role with provincial response operations.

## 8. REMP Updates

- **Ryan O’Grady** – New EDMA legislation on schedule to come forward in the Fall. REMP will be supporting the development of regulations with the group, consultation, and cooperation requirements.
- **Robert White** - Reported on CRD tsunami portal Premier’s award nomination, EEW, potential for a post-season heat debrief, steering committee meeting date and business planning cycle.
- **Jane O’Higgins-Wilson** – Discussed LGEPAC Admin and PrepareYourself maintenance in the absence of LGEPAC Public Education Working Group. Advised that Sooke would be hosting the next meeting.
  - **ACTION: O’Higgins-Wilson to schedule further LGEPAC meetings from 2 – 4 pm.**

**MOTION:** That authority for minor amendments to the PrepareYourself website, social media and education materials be delegated to the REMP Senior Project Coordinator until such time as the Public Education Working Group re-forms.

**Moved** by K. Munde, **Seconded** by J. Tilson

**Discussion on motion:** REMP will advise membership of major changes.

**MOTION CARRIED.**

## 9. Working/Advisory Group Updates

### a. Terms of Reference (TOR)

- New TOR emailed to membership for review.
- Briefing note provided for discussion.
- Members appear largely in favour of the changes
- Motion on acceptance of the new TORs will be made at the next LGEPAC meeting.

### b. Regional Exercise

- Jane O’Higgins-Wilson is leading the exercise advisory group, which met this week.
- The tabletop exercise will be held on December 7<sup>th</sup> and will be designed internally.

## 10. New Business

### a. First nation engagement

- Discussion between members and EMCR. There will be formal consultation and cooperation requirements in the legislation. Nothing formal ongoing and just starting to gather intelligence. Reimer requested that LGEPAC partners are made aware if there is engagement of First Nations.

## 11. Roundtable emergency program discussions

### a. Esquimalt

- Intending an ESS training grant application via UBCM in January, could apply and administer grant. Esquimalt could host training, with partners to

engage Esquimalt as required. Requested other hosts for training.

**ACTION:** Partners to engage with Esquimalt if they would like to be part of the Esquimalt led ESS grant application and host ESS training.

**b. CRD**

- Jollette Holland transitioning roles to Emergency Services Coordinator
- EOC essentials training being hosted in January.
- Series of small wildfires in the region.
- Completed community wildfire exposure maps and will be made available publicly soon.
- Working on nomenclature on EPCs and EOCs as CRD is one local authority.

**c. Victoria**

- Moving forward with earthquake early warning project.
- Worked through heat event, no cooling centres stood up but did set up misting stations and undertook some public education.

**d. Oak Bay**

- Internal discussion ongoing with Oak Bay about heat, looking to work more closely with volunteers.
- Looking to develop Oak Bay emergency program social media.

**e. Sidney**

- Completed EOC training with staff.
- Opened a cooling centre for the recent heat event.

**f. Salt Spring Island**

- New infrastructure for communications as Rogers installed a cell tower and will help community responders. CREST repeater has gone on to that tower.

**g. Central Saanich**

- Lisa Banfield is full time emergency program manager.
- Completed a large-scale exercise with fire smart in June.
- Cooling centres open in Central Saanich.

**h. North Saanich**

- Completed EOC training for staff.
- Applying for EOC grant funding with Central Saanich.

**i. Juan De Fuca**

- Will be doing public education at Shirley days.
- Had a wildfire in CVRD that impacted Malahat and impacted some residents.
- Rogers towers all working along highway to Port Renfrew.

- Register for ShakeOut early.

**j. Colwood**

- Open a cooling centre with Langford.
- 4 misting stations up and running.

**k. Langford**

- Opened a cooling centre with Colwood.
- Firesmart grant obtained.
- Hiring a FireSmart coordinator.

## **12. Adjournment**

**Motion** to adjourn at 11:39.

**Moved:** K Munde, **Seconded:** G Pendrel

MINUTES APPROVED: November 16, 2023