Capital Regional District
625 Fisgard St.,
Victoria, BC V8W 1R7

Meeting Minutes

Wilderness Mountain Water Service Commission

Tuesday, June 24, 2025 | **9:30 AM** | **Goldstream Conference Room, 479 Island Hwy, Victoria BC V9B 1H7**

PRESENT:
P. Twamley (Acting Chair), D. Pepino (EP), A. Wickheim (EA Director), J. Wilson

STAFF: S. Henderson, General Manager, Electoral Area Services (EP); S. Carey, Senior Manager, Legal & Risk Management; S. Irg, Senior Manager, Infrastructure Water Operations; I. Lawrence, Senior Manager, Juan de Fuca Administration (EP); C. Moch, Manager, Water Quality; M. MacDonald, Legislative Services Coordination (Recorder)

EP - Electronic Participation

The meeting was called to order at 9:30 am.

1. Territorial Acknowledgement

Acting Chair Twamley provided a Territorial Acknowledgement.

2. Approval of Agenda

MOVED by A. Wickheim, SECONDED by J. Wilson,
That the agenda for the Wilderness Mountain Water Service Commission meeting of June 24, 2025 be approved as amended with the addition of the following Items:
- 8.1. Meeting Participation
- 8.2. Lower Dam Update
- 8.3. Communication Procedures
- 8.4. Intake Pipe
CARRIED

3. Adoption of Minutes

3.1. 25-0723 Minutes of the Wilderness Mountain Water Service Commission meeting of February 18, 2025

MOVED by A. Wickheim, SECONDED by J. Wilson,
That the minutes of the Wilderness Mountain Water Service Commission meeting of February 18, 2025 be approved as circulated.
CARRIED

4. Chair's Remarks

There were no Chair's remarks.

5. Presentations/Delegations

There were no presentations or delegations.

6. Commission Business

6.1. 25-0650 Senior Manager's Verbal Update

S. Irg presented Item 6.1. for information, and provided the following updates:
- involvement of new Electoral Areas Services department
- introduction of new staff support personnel

6.2. 25-0674 2024 Annual Report

S. Irg and C. Moch presented Item 6.2. for information.

Discussion ensued regarding:
- cause of algae blooms and impacts to water quality
- methods to avoid a water quality advisory

6.3. 25-0670 Capital Projects and Operational Update - June 2025

S. Irg presented Item 6.3. for information.

Discussion ensued regarding:
- tender process and contractor selection as per procurement policy
- dock was built to accommodate potential for future relocation of the intake
- options for future projects can be discussed at the budget meeting

7. Notice(s) of Motion

There were no notice(s) of motion.

8. New Business

8.1. Meeting Participation

Acting Chair Twamley presented Item 8.1. for information and noted that there is significant community interest related to Commission meetings.

Discussion ensued regarding:
- logistics of holding meetings in person
- cost of room rental, staff time and mail notifications
- potential for budget inclusion or bylaw amendments

MOVED by J. Wilson, SECONDED by A. Wickheim,
That the Wilderness Mountain Water Service Commission direct staff to report back on options and cost to host an in person information session.
CARRIED

8.2. Lower Dam Update

Acting Chair Twamley requested clarification on the ownership of the dam and conditional water licenses.

Discussion ensued regarding:
- the Province owns the water within any dam, use is granted by license
- the CRD's license at William Brook is solely as a dam owner
- this license authorizes the operation and maintenance of the dam structure but does not include rights to make beneficial use of the stored water
- the land surrounding each reservoir is privately owned
- responsibility to ensure a dam is maintained is borne by the owner

8.3. Communication Procedures

Acting Chair Twamley enquired on the proper procedures for interested members of the community to obtain information related to Commission business.

M. MacDonald provided the following methods of engagement:
- commission meeting agendas and minutes can be found online
- past agendas contain reports with information, minutes have decisions made
- the commission page includes an option to subscribe for updates
- members of the public were encouraged to visit www.crd.ca/wilderness-ws
- emails related to commission business should be sent to legserv@crd.bc.ca
- procedures for handling correspondence received

8.4. Intake Pipe

Acting Chair Twamley noted that this topic was discussed under Item 6.3.

9. Motion to Close the Meeting

9.1. 25-0770 Motion to Close the Meeting

MOVED by J. Wilson, SECONDED by A. Wickheim,
That the meeting be closed for proposed service or contract negotiations in accordance with Section 90(1)(k) of the Community Charter.
CARRIED

The Wilderness Mountain Water Service Commission moved to the closed session at 10:19 am.

The Wilderness Mountain Water Service Commission rose from the closed session at 11:12 am without report.

10. Adjournment

MOVED by P. Twamley, SECONDED by J. Wilson,
That the Wilderness Mountain Water Service Commission meeting of June 24, 2025 be adjourned at 11:12 am.
CARRIED

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Chair

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Recorder