

CAPITAL REGIONAL DISTRICT

2026 Budget

Port Renfrew Water

Commission Review

OCTOBER 2025

Service: **2.650** **Port Renfrew Water**

Committee: **Electoral Area**

DEFINITION:

To establish, acquire, operate and maintain a water supply system for the Port Renfrew Water Area. The service is to supply, treat, convey, store and distribute water. Local Service Area Bylaw No.1747 (Nov 8, 1989). Amended Bylaw No. 1960 (Jan. 29, 1992).

PARTICIPATION:

Local Service Area #5, E(762)

MAXIMUM LEVY:

Greater of \$40,000 or \$18.28 / \$1,000 of actual assessed value of land and improvements.

COMMITTEE:

Port Renfrew Local Service Committee established by Bylaw No. 1770 (November 22, 1989).
Port Renfrew Utility Services Committee (Juan de Fuca EA) established by Bylaw No. 3281 (September 14, 2005).

FUNDING:

User Charge:

50% of operating cost to be collected by an annual user fee to be charged per single family equivalency actually connected to the system.

Parcel Tax:

50% of operating costs are collected as a parcel tax to be charged to every parcel within the local service area.

Connection Charges:

At cost - Bylaw No. 1803 (amended Bylaw 3892).

RESERVE FUND:

Approved by Bylaw No. 2138 (June 23, 1993); amended to sewer and water reserve fund by Bylaw No. 2577 (December 1997).

APPENDIX C

2.650 - Port Renfrew Water	2025		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	2027	2028	2029	2030
<u>OPERATING COSTS</u>										
Repairs & Maintenance	8,870	3,500	9,030	-	8,000	17,030	9,200	9,370	9,560	9,750
Allocations - Operations	88,870	95,800	94,277	-	-	94,277	96,160	98,080	100,040	102,040
Allocations - Other	10,164	10,164	11,389	-	-	11,389	11,628	11,890	12,156	12,427
Electricity	6,000	6,000	6,110	-	-	6,110	6,230	6,350	6,480	6,610
Supplies	15,330	11,330	15,350	-	-	15,350	15,650	15,960	16,270	16,590
Water Testing	3,341	3,341	3,640	-	-	3,640	3,740	3,842	3,946	4,052
Other Operating Expenses	14,070	17,185	14,260	-	-	14,260	14,584	27,923	15,265	15,622
TOTAL OPERATING COSTS	146,645	147,320	154,056	-	8,000	162,056	157,192	173,415	163,717	167,091
*Percentage Increase over prior year			5.1%		5.5%	10.5%	-3.0%	10.3%	-5.6%	2.1%
<u>DEBT / RESERVES</u>										
Transfer to Operating Reserve Fund	15,000	14,655	15,000	-	-	15,000	15,000	15,000	15,000	15,000
Transfer to Capital Reserve Fund	15,000	15,000	20,720	-	-	20,720	35,037	16,265	24,177	72,090
MFA Debt Reserve Fund	-	-	-	-	-	-	9,167	6,000	3,500	-
Interest Payments	-	-	-	-	-	-	11,115	51,733	82,046	90,533
Principal Payments	-	-	-	-	-	-	-	23,378	38,681	47,607
TOTAL DEBT / RESERVES	30,000	29,655	35,720	-	-	35,720	70,319	112,376	163,404	225,230
TOTAL COSTS	176,645	176,975	189,776	-	8,000	197,776	227,511	285,791	327,121	392,321
*Percentage Increase over prior year			7.4%		4.5%	12.0%	15.0%	25.6%	14.5%	19.9%
<u>FUNDING SOURCES (REVENUE)</u>										
Balance c/fwd from 2024 to 2025	7,395	7,395	-	-	-	-	-	-	-	-
Transfer from Operating Reserve Fund	(10,000)	(10,000)	-	-	(8,000)	(8,000)	-	(13,000)	-	-
User Charges	(85,550)	(85,550)	(96,118)	-	-	(96,118)	(115,340)	(138,410)	(166,090)	(199,310)
Other Revenue	(1,161)	(1,491)	(1,181)	-	-	(1,181)	(1,201)	(1,221)	(1,241)	(1,261)
TOTAL REVENUE	(89,316)	(89,646)	(97,299)	-	(8,000)	(105,299)	(116,541)	(152,631)	(167,331)	(200,571)
REQUISITION - PARCEL TAX	(87,329)	(87,329)	(92,477)	-	-	(92,477)	(110,970)	(133,160)	(159,790)	(191,750)
*Percentage increase over prior year										
User Fees			12.4%			12.4%	20.0%	20.0%	20.0%	20.0%
Requisition			5.9%			5.9%	20.0%	20.0%	20.0%	20.0%
Combined			9.1%			9.1%	20.0%	20.0%	20.0%	20.0%

Port Renfrew Water
Reserve Summary Schedule
2026 - 2030 Financial Plan

Reserve/Fund Summary

	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Operating Reserve Fund	7,669	14,669	29,669	31,669	46,669	61,669
Capital Reserve Fund	68,623	44,343	79,380	95,645	119,822	191,912
Total	76,292	59,012	109,049	127,314	166,491	253,581

Reserve Schedule

Reserve Fund: 2.650 Port Renfrew Water - Operating Reserve Fund - Bylaw 4242

The Operating Reserve Fund is used to undertake maintenance activities that typically do not occur on an annual basis.
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Reserve Cash Flow

Fund: 1500 Fund Centre: 105536	Estimated	Budget				
	2025	2026	2027	2028	2029	2030
Beginning Balance	2,894	7,669	14,669	29,669	31,669	46,669
Transfer from Ops Budget	14,655	15,000	15,000	15,000	15,000	15,000
Expenditures	(10,000)	(8,000)	-	(13,000)	-	-
Planned Maintenance Activity		Reservoir Cleaning		Tree clearing for high voltage hydro lines		
Interest Income*	120					
Ending Balance \$	7,669	14,669	29,669	31,669	46,669	61,669

<u>Assumptions/Background:</u>

* Interest in planning years nets against inflation which is not included.
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Reserve Schedule

Reserve Fund: 2.650 Port Renfrew Water - Capital Reserve Fund - Bylaw 2577

The Capital Reserve Fund established for general capital services and facilities in the Port Renfrew Water Supply to be used for capital expenditures for the utilities, and redemption of debentures issued for the utilities.

Reserve Cash Flow

Fund: Fund Centre:	1026 101370	Estimated	Budget				
		2025	2026	2027	2028	2029	2030
Beginning Balance		51,483	68,623	44,343	79,380	95,645	119,822
Transfer from Ops Budget		15,000	20,720	35,037	16,265	24,177	72,090
Transfer from Cap Fund		-					
Transfer to Cap Fund		-	(45,000)	-	-	-	-
Interest Income*		2,140					
Ending Balance \$		68,623	44,343	79,380	95,645	119,822	191,912

<u>Assumptions/Background:</u>

-Transfer as much as operating budget will allow.

* Interest in planning years nets against inflation which is not included.
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CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2026 to 2030

Service No.	2.650 Port Renfrew Water	Carry Forward from 2025	2026	2027	2028	2029	2030	TOTAL
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EXPENDITURE

Buildings	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$50,000	\$200,000	\$0	\$0	\$0	\$250,000
Land	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineered Structures	\$60,000	\$95,000	\$2,100,000	\$400,000	\$350,000	\$0	\$0	\$2,945,000
Vehicles	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$60,000	\$95,000	\$2,150,000	\$600,000	\$350,000	\$0	\$0	\$3,195,000

SOURCE OF FUNDS

Capital Funds on Hand	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000
Debenture Debt (New Debt Only)	\$0	\$0	\$916,667	\$600,000	\$350,000	\$0	\$0	\$1,866,667
Equipment Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grants (Federal, Provincial)	\$0	\$0	\$1,233,333	\$0	\$0	\$0	\$0	\$1,233,333
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Fund	\$10,000	\$45,000	\$0	\$0	\$0	\$0	\$0	\$45,000
	\$60,000	\$95,000	\$2,150,000	\$600,000	\$350,000	\$0	\$0	\$3,195,000

Definitions for the 5-year Capital Plan

Asset Class	Asset class is used to classify assets for financial reporting in accordance with the Public Sector Accounting Board (PSAB) 3150. L - Land S - Engineering Structure B - Buildings V - Vehicles E - Equipment
Capital Expenditure Type	Capital expenditure type is used for reporting on asset investments and may be used to justify operational needs for a service. Study - Expenditure for feasibility and business case report. New - Expenditure for new asset only Renewal - Expenditure upgrades an existing asset and extends the service ability or enhances technology in delivering that service Replacement - Expenditure replaces an existing asset
Carryforward	Represents the carryforward amount from the prior year capital plan that is remaining to be spent. Forecast this spending over the next 5 years.
Funding Source	Debt - Debenture Debt (new debt only) ERF - Equipment Replacement Fund Grant - Grants (Federal, Provincial) Cap - Capital Funds on Hand Other - Donations / Third Party Funding Res - Reserve Fund WU - Water Utility If there is more than one funding source, additional rows are shown for the project.

APPENDIX C

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2026 - 2030

2.650

Port Renfrew Water

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APPENDIX C

Service: 2.650 Port Renfrew Water			
Project Number 22-01	Capital Project Title Petition or Alternative Approval Process	Capital Project Description Carry out an alternative approval process in order to borrow funds for required system renewal (one or multiple phases) to fund large scale capital works, including those identified in the Water Master Plan.	Project Rationale Public engagement for authorization to develop a loan authorization bylaw.
Project Number 23-01	Capital Project Title Supply System Replacement	Capital Project Description Replacement of the remainder of the asbestos cement supply system is required to maintain level of service.	Project Rationale The 2017 project to replace a section of the aging asbestos supply pipe from the water treatment plant to the distribution system was complete. Funds are required to replace the remaining approximately 1.4 km of pipe so that service is maintained.
Project Number 23-02	Capital Project Title AC Pipe Replacement Program	Capital Project Description Frequent asbestos cement distribution pipe failures necessitate their replacement to maintain the level of service.	Project Rationale There have been frequent pipe breaks with the existing asbestos cement pipe, replacement is required to maintain the level of service. Funds are required to design and develop a replacement program and replace priority pipe, starting with pipe in the Beach Camp area and Queesto Drv and Tsonoqua Drv, approximately 1 km of pipe.
Project Number 23-03	Capital Project Title Miscellaneous Repairs & Replacements	Capital Project Description Replacement of SCADA equipment before equipment failure, and replacement of the water treatment roof	Project Rationale The SCADA equipment is nearing its end of life and requires replacement before the equipment fails. The water treatment roof has had some minor repairs to address leaks, but requires replacement.

APPENDIX C

Service: 2.650 Port Renfrew Water			
Project Number 24-01	Capital Project Title Water Master Plan Study	Capital Project Description Master Planning study for the Port Renfrew service area to be delivered in parallel with Sewer Master Plan Study. (25% CWF, 75% GCF)	Project Rationale Master Planning study for the Port Renfrew service area - Existing, Future and Inclusion of Pacheedaht First Nation to be delivered in parallel with Sewer Master Plan Study. Based on recent application, anticipated 75% GCF and 25% CWF for grant funding.
Project Number 25-01	Capital Project Title Service Line Replacements	Capital Project Description Initial budget for replacement of problem service lines	Project Rationale Water service lines are beginning to show signs of concern. This initial budget is meant to assess and replace service lines that are demonstrating problems.
Project Number 28-01	Capital Project Title System Renewal	Capital Project Description Design Process for Facility system upgrades resulting from Master Plan recommendations. Placeholder budget while awaiting Master Plan completion and further study.	Project Rationale Design Process for Facility system upgrades resulting from Master Plan recommendations. Placeholder budget while awaiting Master Plan completion and further study.

2.650 - Port Renfrew Water

Capital Projects
Updated @ Sep 23, 2025

Year	Project#	Status	Capital Project Description	Total Project Budget	Spending		Total Funding in Place
					Expenditure Actuals	Remaining Spending	
2024	CE.868.4501	Open	Water Master Plan Study	175,000	70,231	104,769	175,000
			Totals	175,000	70,231	104,769	175,000

APPENDIX C

Service: **2.650** **Port Renfrew Water** Committee: **Electoral Area**

<u>Year</u>	<u>Taxable Folios</u>	<u>Parcel Tax per Folio</u>	<u>SFE's</u>	<u>User Charge per SFE</u>	<u>Total Tax & Charges</u>	<u>Bylaw</u>	<u>Actual Assessments \$(000's)</u>
2017	198	\$280.35	269	\$197.71	\$478.06	4170	\$55,762
2018	198	\$283.11	269	\$204.25	\$487.36	4233	\$64,050
2019	211	\$277.19	286	\$195.50	\$472.69	4274	\$72,817
2020	223	\$275.29	308	\$189.65	\$464.94	4337	\$83,581
2021	223	\$283.26	315	\$190.76	\$474.02	4389	\$92,094
2022	223	\$304.46	316	\$204.41	\$508.87	4471	\$134,102
2023	231	\$301.82	316	\$209.93	\$511.75	4524	\$148,001
2024	249	\$305.39	317	\$223.74	\$529.13	4587	\$157,298
2025	253	\$363.30	317	\$270.21	\$633.51	4649	\$160,588
2026	257	\$378.72	336	\$286.43	\$665.15		

Change from 2025 to 2026

\$15.42
4.24%

\$16.22
6.00%

\$31.64
4.99%

