

## Meeting Minutes

### Core Area Liquid Waste Management Committee

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Wednesday, March 26, 2025

11:30 AM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC V8W 1R7

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#### PRESENT

Directors: D. Kobayashi (Vice Chair), M. Alto (11:41 am), S. Brice, J. Brownoff (EP), J. Caradonna, Z. de Vries (EP), B. Desjardins, K. Guiry (for S. Goodmanson), K. Harper (for D. Murdoch), C. Harder, K. Murdoch, D. Thompson (11:47 am) (EP), S. Tobias (EP), M. Westhaver (for C. Plant) (EP), C. McNeil-Smith (Board Chair, ex-officio)

Staff: T. Robbins, Chief Administrative Officer; A. Fraser, General Manager, Infrastructure and Water Services; G. Harris, Acting General Manager, Parks, Recreation and Environmental Services; J. Dales, Senior Manager, Wastewater Infrastructure Operations; R. Tooke, Senior Manager, Environmental Innovation; S. Heidary-Monfared, Manager, Process Engineering; P. Kickham, Manager, Environmental Regulations; M. Lagoa, Deputy Corporate Officer; J. Dorman, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: C. Coleman (Chair), S. Goodmanson, D. Murdoch, C. Plant

The meeting was called to order at 11:32 am.

#### 1. Territorial Acknowledgement

Acting Chair Kobayashi provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Brice, **SECONDED** by Director Murdoch,  
That the agenda for the Core Area Liquid Waste Management Committee  
meeting of March 26, 2025 be approved.  
**CARRIED**

#### 3. Adoption of Minutes

- 3.1. [25-0370](#) Minutes of the June 26, October 9, December 11, 2024 and January 8, 2025 Core Area Liquid Waste Management Committee Meeting

**MOVED** by Director Desjardins, **SECONDED** by Director Brice,  
That the minutes of the Core Area Liquid Waste Management Committee  
meetings of June 26, October 9, and December 11, 2024, and January 8, 2025, be  
adopted as circulated.  
**CARRIED**

#### 4. Chair's Remarks

Acting Chair Kobayashi reminded committee members of the April 22, 2025 tour focusing on CRD's conveyance and liquid treatment processes.

#### 5. Presentations/Delegations

There were no presentations or delegations.

#### 6. Committee Business

- 6.1. [25-0070](#) 2025 Core Area Liquid Waste Management Committee Terms of Reference

A. Fraser presented Item 6.1. for information.

- 6.2. [25-0371](#) Core Area Wastewater Treatment Plant Odour Mitigation Update

A. Fraser presented Item 6.2. for information.

Discussion ensued on the following:

- permission and notification for backwash maintenance
- cross connection control and water studies
- fair versus favourable weather conditions
- quality of effluent and chemicals used

**Director Alto joined the meeting in person at 11:41 am.**

**Director Thompson joined the meeting electronically at 11:47 am.**

- 6.3. [25-0146](#) Biosolids Literature Review Outcomes

P. Kickham presented Item 6.3. for information.

#### 7. Notice(s) of Motion

There were no notice(s) of motion.

#### 8. New Business

There was no new business.

#### 9. Adjournment

**MOVED by Director Caradonna, SECONDED by Director Alto,  
That the Core Area Liquid Waste Management Committee meeting of March 26,  
2025 be adjourned at 11:53 am.  
CARRIED**

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CHAIR

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RECORDER