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**REPORT TO PORT RENFREW UTILITY SERVICES COMMITTEE
MEETING OF THURSDAY, MAY 28, 2026**

SUBJECT 2025 Annual Report - Cover Report

ISSUE SUMMARY

Per the *Drinking Water Protection Act*, a water supplier must prepare and make public, within 6 months of the end of the calendar year, an annual report. The Annual Report provides a summary of the Port Renfrew Utility Services for 2025.

BACKGROUND

The Port Renfrew Water System is located on the west coast of Vancouver Island in the Juan de Fuca Electoral Area. The water service consists of approximately 257 parcels, encompassing a total area of approximately 135 hectares. Of the 257 parcels, 336 Single Family Equivalents (SFE's) were customers to the water system in 2025. Capital Regional District (CRD) is responsible for the operation and maintenance of the system and the overall quality of the drinking water provided to customers in the Port Renfrew Water System.

The Port Renfrew sewer system serves 89 properties in the Beach Camp and localized residential area, encompassing a total area of approximately 20 hectares.

The Port Renfrew streetlighting service is provided in the area of Port Renfrew known as Beach Camp. The streetlights are operated and maintained by BC Hydro, and costs are recovered through a parcel tax and user charge on parcels in the area where the service is provided.

The Port Renfrew Refuse Disposal service serves 380 taxable folios including 332 residential folios within the service area.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Iain Lawrence, MCIP, RPP, Senior Manager, JdF Administration
Concurrence:	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer & General Manager, Finance & Technology
Concurrence:	Alicia Fraser, P. Eng., General Manager, Infrastructure and Water Services
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services

ATTACHMENT(S)

Appendix A: 2025 Annual Report

Appendix B: 2025 Statement of Operations and Reserve Balances