

**REPORT TO PORT RENFREW UTILITY SERVICES COMMITTEE  
MEETING OF TUESDAY, JUNE 24, 2025**

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**SUBJECT**     **2024 Annual Report - Cover Report**

**ISSUE SUMMARY**

Per the *Drinking Water Protection Act*, a water supplier must prepare and make public, within 6 months of the end of the calendar year, an annual report. The Annual Report provides a summary of the Port Renfrew Utility Services for 2024.

**BACKGROUND**

The Port Renfrew Water System is located on the west coast of Vancouver Island in the Juan de Fuca Electoral Area. The water service consists of approximately 231 parcels, encompassing a total area of approximately 98.3 hectares. Of the 231 parcels, 335 Single Family Equivalents (SFE) were customers to the water system in 2024. Capital Regional District (CRD) is responsible for the operation and maintenance of the system and the overall quality of the drinking water provided to customers in the Port Renfrew Water System.

The Port Renfrew sewer system serves 88 properties in the Beach Camp and localized residential area.

The Port Renfrew streetlighting service is provided in the area of Port Renfrew known as Beach Camp. The streetlights are operated and maintained by BC Hydro, and costs are recovered through a parcel tax and user charge on parcels in the area where the service is provided.

The Port Renfrew Refuse Disposal service serves 379 taxable folios including 330 residential folios within the service area.

**RECOMMENDATION**

There is no recommendation. This report is for information only.

Submitted by:	Jason Dales, B. SC., WD IV, Senior Manager, Wastewater Infrastructure Operations
Submitted by:	Joseph Marr, P. Eng., Senior Manager, Infrastructure Engineering & Planning
Submitted by:	Varinia Somosan, CPA, CGA, Senior Manager, Financial Services / Deputy CFO
Concurrence:	Glenn Harris, Ph.D., R.P.Bio., Acting General Manager, Parks, Recreation and Environmental Services
Concurrence:	Alicia Fraser, P. Eng., General Manager, Infrastructure and Water Services

**ATTACHMENT(S)**

Appendix A: 2024 Annual Report

Appendix B: 2024 Statement of Operations and Reserve Balances