

**WILLIS POINT FIRE PROTECTION
AND RECREATION FACILITIES COMMISSION
MEETING MINUTES**

Tuesday, February 25, 2025 7:30 PM

Present: Marni Krismer, Gary Howell, Aran Puritch, Jim Potvin, Vern McConnell, Joel Cotter

Absent: Director Al Wickheim, Greg Elvedahl

Guests & Invitees: Art Wynans

Meeting called to order at 7:32pm

1) Approval of Agenda

MOTION Vern McConnell, **SECONDED** by Gary Howell that the Agenda be accepted as presented, **CARRIED**

2) MOTION by Jim Potvin **SECONDED** by Vern McConnell that the minutes of Jan 27, 2025 be accepted as presented, **CARRIED**

3) Fire Chief Report: *Verbal report from Fire Chief, Art Wynans*

- Successful response to major house fire in Willis Point on February 12. Chief Wynans has expressed sincere thanks to Saanich and Highlands for significant mutual aid.
- Vendor selection for all R1 vehicle modifications will require capitalization and a more formal bid process.
- Accounting for expenses associated with the UBCM grant for \$40k has been set up at CRD. The first \$7800 will go to pay for the CRD training coordinator. The balance will be used to establish PPE and hose washing/drying infrastructure.
- Vehicle service and certifications completed for all vehicles.
- Membership and call volumes consistent for the year so far.
- Current focus in training is for new recruits. Skill maintenance training for the entire crew is up next.

4) Business Arising:

- a) Cell Tower: Commissioner Vern will follow up with CRD to see if the amendment to the contract has been signed.
- b) Hall Rental Modernization – Commissioner Aran
 - a. WIFI door lock option to be explored. Aran to report back with options
 - b. Marni and Aran will work with the Hall Manager to provide an options assessment at the April meeting on the following additional improvement opportunities:
 - i. Online calendar
 - ii. Rental fees appropriateness
 - iii. Online application
 - iv. Online payment

5) New Business:

- a) Hall heat pump maintenance – a report has been received re condensation dripping from the heat pump on the building.

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b) *At the next meeting, a discussion of the door replacement project will be needed.*

6) Hall Managers Report

- New rentals
 - March 23
 - March 28,29,30
 - July 11-13
 - April 26: Dart night.
- Recurring rentals
 - Mon evenings pickleball
 - Sunday, Wednesday and Friday mornings pickleball
 - Firehall practice Wednesday nights
 - Floor hockey Thursday night.
- Feb 26 Floor maintenance is being done in the evening on gym floor.

MOTION by Vern McConnell **SECONDED** by Jim Potvin to adjourn the meeting at 8:50pm,
CARRIED