

**REPORT TO ENVIRONMENTAL SERVICES COMMITTEE
MEETING OF WEDNESDAY, SEPTEMBER 27, 2023**

SUBJECT **Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy – Terms of Reference and CRD Appointment**

ISSUE SUMMARY

To seek Capital Regional District (CRD) Board endorsement of the Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy (VICC-CSWCE) Terms of Reference (Appendix A) and to get direction on CRD elected representative appointments to the VICC-CSWCE.

BACKGROUND

The VICC-CSWCE is a regional district led committee, initially constituted by the Association of Vancouver Island and Coastal Communities (AVICC), with a vision that local governments on Vancouver Island, Qathet and the Sunshine Coast are working together to address the opportunities and challenges of managing solid waste.

The goals of the VICC-CSWCE are to:

1. Ensure information is shared between VICC local governments to encourage best practices and common solutions in solid waste management and consistent messaging to our residents.
2. Collect and maintain appropriate and consistent data associated with solid waste management within the VICC.
3. Support an informed and unified voice to assist efforts with the Province, non-governmental organizations and other partners in developing effective waste management solutions and policies towards the development of a regional circular economy.

Since 2015, CRD elected representatives and solid waste staff have been participating in a Vancouver Island focused local government solid waste committee. The committee started out as AVICC-facilitated meetings and is now transitioning to meetings coordinated directly by Vancouver Island and Coast Community regional districts, with a third party providing administrative support (Appendix B).

ALTERNATIVES

Alternative 1

The Environmental Services Committee recommends to the CRD Board:

1. That the Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy Terms of Reference be endorsed; and
2. That the Environmental Services Committee Chair be appointed as the Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy as the Capital Regional District elected representative, with the Environmental Services Committee Vice-Chair as alternate.

Alternative 2

That the CRD Board not endorse the VICC-CSWCE Terms of Reference nor CRD representation.

RECOMMENDATION

The Environmental Services Committee recommends to the CRD Board:

1. That the Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy Terms of Reference be endorsed; and
2. That the Environmental Services Committee Chair be appointed as the Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy as the Capital Regional District elected representative, with the Environmental Services Committee Vice-Chair as alternate.

Submitted by:	Russ Smith, Senior Manager, Environmental Resource Management
Concurrence:	Larisa Hutcheson, P. Eng., General Manager, Parks & Environmental Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENTS

Appendix A: Draft Terms of Reference for Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy

Appendix B: Request for Proposal: Committee Secretariat and Administrative Services – Vancouver Island and Coastal Communities Committee on Solid Waste and Circular Economy