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## REPORT TO THE SALT SPRING ISLAND LOCAL COMMUNITY COMMISSION MEETING OF THURSDAY, November 20, 2025

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**SUBJECT** Updated SSI LCC Meeting 2026 Schedule

**ISSUE**

To update the 2026 meeting schedule for the Salt Spring Island Local Community Commission.

**BACKGROUND**

The Salt Spring Island Local Community Commission (LCC) directed staff to schedule evening meeting beginning at 5pm on the second Thursday of the month and daytime meeting beginning at 9am on the third Thursday of the month for 2025. Meetings held in August and December were listed "at the call of the chair".

In addition in 2025 to regularly scheduled monthly meetings seven special meetings took place to accommodate special budget meetings, workshops and Joint Island Trust meetings.

2026 is a general election year. As such, there will be no evening meeting scheduled for November after the election in October. The newly elected commissioners will be sworn in during the daytime meeting in November. The 2027 provisional budget schedule is adjusted to allow the Board to approve in advance of the October election. The LCC will need to recommend provisional budget for their delegated service in early August to make the October deadline. The August 13 evening meeting could be scheduled as daytime meeting.

Additionally with the election happening on October 17 it is best practice to only consider urgent matters in the days prior to at the October 15 LCC meeting.

In 2026 there are three special meetings scheduled jointly with the Salt Spring Local Trust Committee on the following dates:

- Thursday February 26, 2026 (Island Trust host)
- Thursday May 28, 2026 (CRD host)
- Thursday November 26, 2026 (Island Trust host)

**ALTERNATIVES**

**Alternative 1**

1. That the August 13 meeting of the Local Community Salt Spring Island Local Community Commission be scheduled to start at 9:00am for Provisional Budget review
2. That the following meetings be scheduled at the call of the Chair July 09, July 16 and October 15  
AND  
The meeting of August 20 not be scheduled at the call of the Chair

Alternative 2

That this report be referred back to staff for additional information.

**CONCLUSION**

The LCC held monthly evening meetings beginning at 5pm and monthly daytime meeting beginning at 9am in 2025. Staff are looking for direction when scheduling regular meetings for 2026.

**RECOMMENDATION**

1. That the August 13 meeting of the Local Community Salt Spring Island Local Community Commission be scheduled to start at 9:00am for Provisional Budget review
2. That the following meetings be scheduled at the call of the Chair July 09, July 16 and October 15  
AND  
The meeting of August 20 not be scheduled at the call of the Chair

Submitted by:	Dan Ovington, BBA Senior Manager, Salt Spring Island Administration
Concurrence:	Stephen Henderson, MBA, P.G.Dip.Eng, BSc, General Manager, Electoral Area Services

**ATTACHMENTS:**

Appendix A: Updated Salt Spring Island Local Community Commission 2026 Meetings Dates