

# **GALIANO ISLAND PARKS AND RECREATION COMMISSION**

## **Meeting Minutes**

03 Apr. 2025 at 9:00 AM

1290 Sturdies Bay Road/Zoom

**Present:** Commissioners Keith Erickson, Mechelle Crocker(EP), Barry New, Frank Dewaard, Cathy Clinton(EP), Murray Scadeng, Jim Henshall **Regrets:** Eric Sherbine, Director Paul Brent.

**Guests:** Chief Pam Jack(EP), Penelakut First Nation, Stephen Rybak(EP), Andrew Loveridge(EP) **Staff:** Lori Seay (Recording), Michael Carrothers(Maintenance Contractor) Justine Starke(CRD-EP)

*EP=Electronic Participation*

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### **1. CALL TO ORDER & LAND ACKNOWLEDGEMENT**

Call to order at 9:00 AM. Chair Erickson provided a territorial acknowledgement. Commissioner Crocker requested that future territorial acknowledgements focus on Penelakut First Nation and common usage by other members of the Hul'q'umi'num' Treaty Group.

### **2. APPROVAL OF AGENDA**

**MOVED** by Commissioner Crocker, Seconded by Commissioner Dewaard that the 03 Apr. 2025 agenda be approved as prioritized. **CARRIED.**

### **3. ADOPTION OF MINUTES**

**MOVED** by Commissioner Henshall, Seconded by Commissioner Crocker that the 06 Mar. 2025 minutes be approved as circulated. **CARRIED.**

### **4. DELEGATION: Chief Chakeenakwaut (Pam) Jack - Penelakut First Nation**

Chair Erickson welcomed Chief Pam Jack from Penelakut First Nation, and thanked her for joining the meeting. Chief Jack shared information on Penelakut priorities, especially as they pertain to Galiano Island. Chief Jack noted that other nations from the Hul'q'umi'num Treaty Group recognize that Galiano is core territory for the Penelakut, and that she supports CRD engagement with those nations. Chair Erickson welcomed the opportunity to meet in person with CRD, Penelakut First Nation and GIPRC to discuss items of mutual interest.

### **5. CHAIR'S REPORT**

**5.1 Master Planning Committee:** The Master Planning Subcommittee has met to review the draft engagement plan as circulated. Amendments to the draft were recommended: including in person, online and mail-based engagement strategies and updating the list of groups for local engagement. The First Nations Engagement Plan is a separate document, with primary focus on the

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Penelakut First Nation. The Commission agreed to amend the draft engagement plan and submit it to CRD. Next Master Planning step is priority-setting with the Master Planning Committee, with all Commissioners invited to participate. Public consultation is planned for summer 2025.

**MOTION** to amend and approve the draft circulated Engagement Plan (Master Plan 2026-2031) as per recommendations from the GIPRC Master Planning subcommittee. M-Commissioner Erickson, Seconded by Commissioner Dewaard. **CARRIED.**

Lori will circulate the updated Engagement Plan and a meeting poll for the next Master Planning meeting.

**5.2 Ready Step Roll onsite visit:** Commissioner Henshall will attend the Ready Step Roll Onsite visit on April 2, 2025. Lori will circulate meeting details.

**5.3 Correspondence - CRD Website:** Chair noted correspondence regarding outdated and missing information on GIPRC page on the CRD website. Chair and admin are working with CRD staff to make appropriate updates including an accurate GIPRC asset inventory with support from Maintenance Contractor and volunteers. Chair thanked GIPRC volunteer Stephen Rybak for his assistance.

## **6. REPORTS**

**6.1.a Maintenance Contractor Update:** A report was circulated prior to the meeting. Michael highlighted:

- productive meeting with First Nations Division archeologist and implications for 2025 Capital projects.
- Beach debris collection site at Morning Beach. Commission agreed to monitor the site and connect with Galiano Recycling to encourage that beach debris from other sites be brought directly to their depot to discourage the breakdown of styrofoam. Commissioner Scadeng will follow up with GIRR.
- Irrigation at Kennedy property will be challenging this summer due to loss of the pool reservoir.

Michael thanked Commissioners Henshall and Scadeng for their support.

**6.1 b Sturdies Bay Trail Extension:** A Sturdies Bay Trail Extension Advisory Committee has been formed including Commissioners Scadeng and Dewaard and trail volunteer steward Charlene Dishaw. Commissioners Erickson and Scadeng documented a recent site visit. Justine Starke reviewed the conceptual plans from 2018 for an extension at the Sturdies Bay End of the trail as part of the Regional trail planning work by CRD. Discussion followed regarding costs

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of planning and multi-use vs. footpath approaches and other extension sites. Sturdies Bay Trail Extension Advisory Committee will meet with Justine to follow up. Lori will organize the meeting.

**6.2 Recreation Grants:** All 2024 grant reports have been received, and the deadline for 2025 applications is April 15. The Recreation Grants subcommittee will meet in late April for detailed review and will bring recommendations forward to the May meeting. Lori will circulate the reports and evaluation matrix to Commissioners in advance of that meeting.

**6.3 Shore Stewards:** Commissioner Clinton reported that a new shore stewards inventory has been developed and that a new steward was recruited at the recent Volunteer Fair.

**6.4 Betty's Place update:** An information package was circulated prior to the meeting by the Kennedy subcommittee Chair. The Commission reviewed and approved the proposed terms for a 2-3 year lease extension with Galiano Health Care Society, including an increased monthly license fee.

**MOTION** to refer the Kennedy GHCS renewal negotiation to Stephen Henderson, CRD Real Estate, with GIPRC-approved recommendations as per the 2025-03-24 Memo from the Kennedy Planning Committee. M-Commissioner Erickson, S-Commissioner Dewaard. **CARRIED.**

The Commission also agreed to secure a local handy-person for repairs/issues with the building as needed by tenant(s). Michael Carrothers will continue to be responsible for property maintenance excluding the house. Lori will develop a draft handyman ad for Commissioner Henshall's review.

**6.4 Treasurer's Report:** April 2025 statements were circulated prior to the meeting. Recently approved CRD budget includes an increase to Recreation Funds (\$45K).

**MOTION** to approve the Apr. 2025 financial reports as circulated. M-Treasurer Scadeng S-Commissioner Henshall. **CARRIED.**

## **7. NEW BUSINESS**

**7.1** Commission discussed benefits of a power wheelbarrow for trail and shore access work.

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**MOTION** to allocate up to \$4000 for a electric-assist wheelbarrow to support shore access and trail work. M-Commissioner Henshall, S-Commissioner New. **CARRIED.**

8. **Next Meeting:** 9:00 AM, May 1, 2025. Galiano Library Meeting Room.
09. **Adjournment:** 11:20 AM.

Approved by the Commission at the May 1, 2025 meeting:

A handwritten signature in black ink, appearing to read 'KEITH ERICKSON', is written over a light gray rectangular background.

Keith Erickson - Chair  
GIPRC